



GEORGIA BUREAU OF INVESTIGATION JOB VACANCY NOTIFICATION #16-036

POSTED: February 11, 2016

DEADLINE: February 25, 2016

JOB TITLE: Information Security Analyst 1

JOB CODE: ITP080

PAYGRADE: K

POSITION NUMBER: 00123874

LOCATION: Georgia Crime Information Center (GCIC)/Administration
GBI Headquarters – Decatur, Georgia

SALARY RANGE: \$36,268.09 – \$42,500 annually

DUTIES AND RESPONSIBILITIES:

Supports the agency's information security program and participates in the development of the agency's cybersecurity improvement plan. The successful Information Security Analyst will gain a working knowledge of the CJIS Security Policy and understand how to develop and update information security and incident response plans in a criminal justice organization. This position will use a variety of technology tools to ensure security governance, risk management, and compliance. Finally, this position will assist with the management of the agency's information security program including the information security portion of the disaster recovery and business continuity plans.

MINIMUM QUALIFICATIONS

Associate's degree in information technology, computer science, information assurance, or a related field from an accredited college **AND** four years of information technology experience, two years of which was in information security or information assurance.

PREFERRED QUALIFICATIONS

In addition to the minimum qualifications, preference will be given to applicants that possess the following:

- Bachelor's degree in information technology, computer science, information assurance, or other computer related field.

VACANCY OPEN TO ALL QUALIFIED APPLICANTS

TO APPLY:

APPLICANTS MUST SUBMIT:

(2) STATE OF GEORGIA APPLICATIONS:

Georgia Bureau of Investigation
Attn: Office of Human Resources
P. O. Box 370808
Decatur, GA 30037-0808

Applications may be obtained by clicking the following link: [GBI State Application](#)

- ❖ The Job Vacancy Number, located at the top of this announcement, along with Job Title and Job Code **MUST** be listed on applications for this vacancy.
- ❖ Applications should be filled out carefully and completely. *Applications will not be considered that have "see attached" in lieu of completing the work history and job information on the application.*
- ❖ **Foreign Education:** Applicants who have completed part or all of their education outside the U.S. must have their foreign education evaluated by an accredited organization to ensure that the foreign education is equivalent to education received in accredited educational institutions in the U.S. **This evaluation must be a course-by-course evaluation that includes each completed course/subject and the U.S. credit equivalent. Applicants must submit (2) copies of the credential evaluations to the address noted above by the deadline.** For a listing of services that can perform this evaluation, see the National Association of Credential Evaluation Services website at <http://www.naces.org/members.htm>.
- ❖ Due to the volume of applications we receive, we are unable to provide information on application status by phone or by e-mail. Applicants who are selected for an interview will be contacted to arrange an appointment. Applicants who are not selected for an interview will not receive notification.
- ❖ The GBI reserves the right to close this job announcement once a qualified applicant pool has been identified.
- ❖ Employment for the selected candidate(s) is contingent upon the successful completion of a GBI background investigation including criminal, credit and driver's history checks, polygraph examination, fingerprinting and drug screening.
- ❖ Click the following link for a list of [GBI Employment Disqualifiers](#).
- ❖ Due to budget constraints, the GBI is unable to sponsor or take over sponsorship of an employment visa.

All applications must be received in the GBI Office of Human Resources by close of business on the deadline date posted on this job vacancy announcement

THE GBI IS AN EQUAL OPPORTUNITY EMPLOYER