



GEORGIA BUREAU OF INVESTIGATION
JOB VACANCY NOTIFICATION #15-031

POSTED: April 3, 2015

DEADLINE: April 15, 2015

JOB TITLE: Crime Lab Manager Level 1 (Assistant Manager)

JOB CODE: 90620

PAY GRADE: 20

POSITION NUMBER: To be determined

The position number will be based on the selected applicant as they will be promoted on their current position number.

LOCATION: Division of Forensic Sciences (DOFS) / Forensic Biology
GBI Headquarters
Decatur, Georgia

ANNUAL SALARY: \$78,821/yr.

DUTIES AND RESPONSIBILITIES:

Manages and directs a specialized section, regional office, or quality system of the crime laboratory.
Directs subordinate staff.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university, in a related discipline AND five years of increasing responsibilities crime laboratory experience with one year equivalent to Crime Lab Scientist 3
OR
One year experience as a Crime Lab Scientist 3

VACANCY OPEN TO CURRENT GBI DOFS CRIME LAB PERSONNEL ONLY

TO APPLY:

APPLICANTS MUST SUBMIT:

(2) STATE OF GEORGIA APPLICATIONS

TO: Georgia Bureau of Investigation

Attn: Office of Human Resources

P. O. Box 370808

Decatur, GA 30037-0808

Applications may be obtained by clicking the following link: [GBI State Application](#)

- ❖ The Job Vacancy Number, located at the top of this announcement, along with Job Title and Job Code should be listed on applications for this vacancy.
- ❖ **Applications should be filled out carefully and completely. Applications will not be considered that have “see attached” in lieu of completing the work history and job information on the application.**
- ❖ **Foreign Education:** Applicants who have completed part or all of their education outside the U.S. must have their foreign education evaluated by an accredited organization to ensure that the foreign education is equivalent to education received in accredited educational institutions in the U.S. **This evaluation must be a course-by-course evaluation that includes each completed course/subject and the U.S. credit equivalent. Applicants must submit (2) copies of the credential evaluations to the address noted above by the deadline.** For a listing of services that can perform this evaluation, see the National Association of Credential Evaluation Services website at <http://www.naces.org/members.htm>.
- ❖ Due to the volume of applications we receive, we are unable to provide information on application status by phone or by e-mail. Applicants who are selected for an interview will be contacted to arrange an appointment. Applicants who are not selected for an interview will not receive notification.
- ❖ The GBI reserves the right to close this job announcement once a qualified applicant pool has been identified.
- ❖ Employment for the selected candidate(s) is contingent upon the successful completion of a GBI background investigation including criminal, credit and driver's history checks, polygraph examination, fingerprinting and drug screening.
- ❖ Click the following link for a list of [GBI Employment Disqualifiers](#).

All applications must be received in the GBI Office of Human Resources by close of business on the deadline date posted on this job vacancy announcement

THE GBI IS AN EQUAL OPPORTUNITY EMPLOYER