

**Georgia Bureau of Investigation  
September Monthly Report  
FY2018**



**Presented to the Board of Public Safety  
No Meeting Scheduled for November 2017**

**Vernon M. Keenan  
Director**

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## Vacant State Positions FY2018

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	38	37	31									
Vacant Scientist Positions	16	15	15									
Total Vacant Positions in GCIC	1	1	1									
Total Vacant Positions in Admin	7	7	7									
Vacant Sworn Agent Positions	9	10	10									
Total Vacant Positions In the Investigative Division	17	17	12									

**DOFS Backlog Chart  
Unworked Reports over 30 Days Old  
FY2018**

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	12,601	12,743	13,861									
Data Conversion	1	1	1									
Firearms	2,956	2,984	3,080									
Forensic Biology	5,225	5,553	5,695									
Impressions	44	46	48									
Latent Prints	3,727	3,747	3,934									
Medical Examiners	188	177	193									
Miscellaneous Services	0	0	0									
Operations Support	2	2	0									
Toxicology	746	639	819									
Trace Evidence	487	441	438									
<b>Total</b>	<b>25,977</b>	<b>26,333</b>	<b>28,069</b>									

# GBI Administration

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## Office of Privacy & Compliance/Open Records

	<u>September 2017</u>	<u>Total FY2018</u>
Open Records Request	430	1,119
Archives	25	93

## Personnel

Employee Totals

September 2017

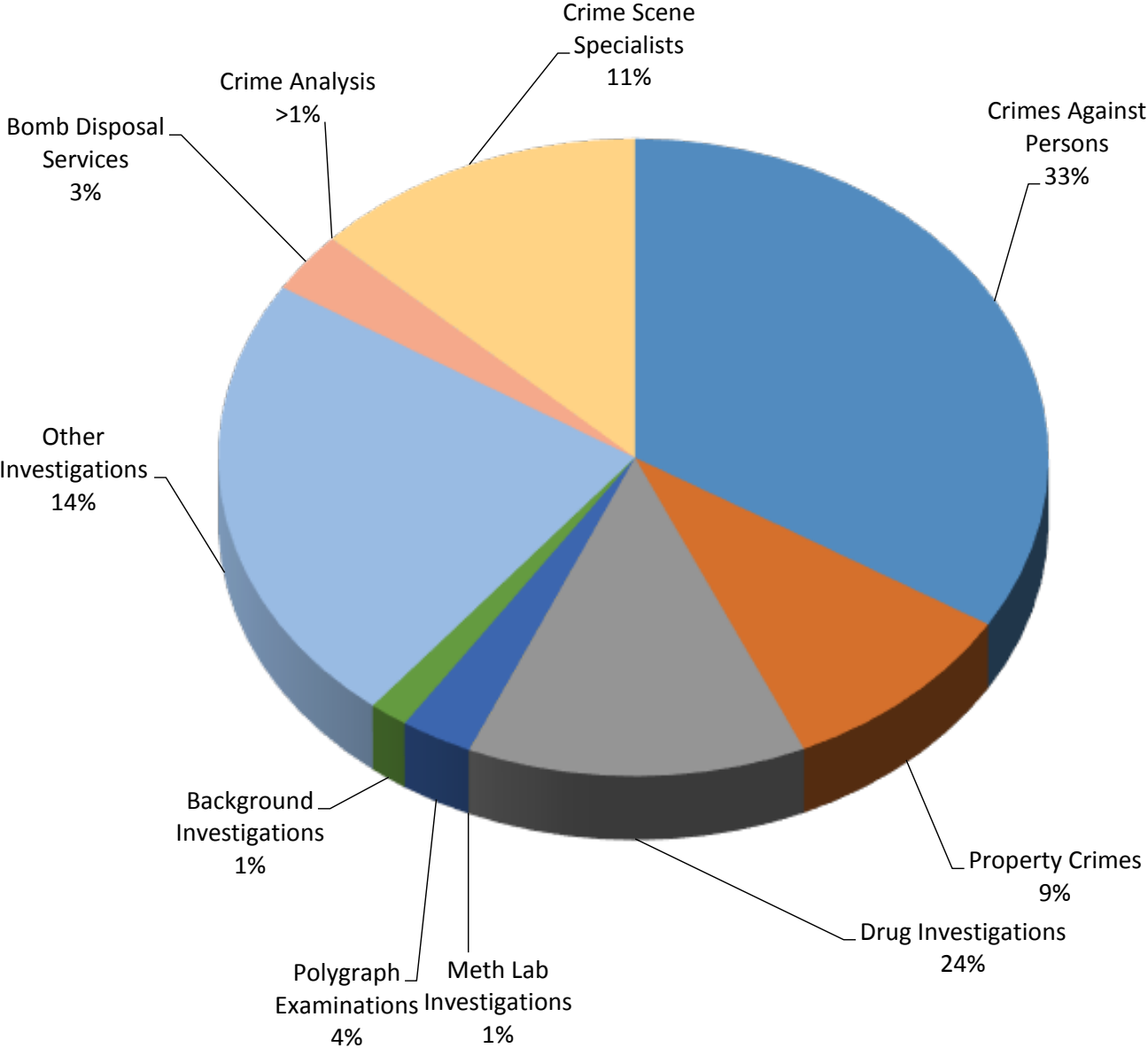
	State Funded Positions	Grant Funded Positions	<i><b>Total</b></i>
Investigative Division	350	19	<i><b>369</b></i>
Georgia Crime Information Center	43	75	<i><b>118</b></i>
Division of Forensic Sciences	313	31	<i><b>344</b></i>
Administration	43	1	<i><b>44</b></i>
<i><b>Total</b></i>	<i><b>749</b></i>	<i><b>126</b></i>	<i><b>875</b></i>

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	12	13
Georgia Crime Information Center	1	0
Division of Forensic Sciences	31	15
Administration	7	6
<i><b>Total</b></i>	<i><b>51</b></i>	<i><b>34</b></i>

# INVESTIGATIVE DIVISION

	September 2017	Fiscal YTD
Total Sworn Employees	273 (filled-includes grant)	
Total Investigative Hours Expended	28,346.75	93,507.25
Crimes Against Persons, includes	9,736.50	31,726.25
Death Investigations	5,368.00	17,627.50
Child Abuse	2,660.50	8,360.75
Sex Crimes	553.00	1,227.00
Missing Persons	74.00	166.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	1,081.00	4,345.00
Property Crimes, including Theft, Burglary, Forgery	2,941.50	9,199.75
Drug Investigations	4,136.00	12,707.00
Meth Lab Investigations	17.00	22.00
Polygraph Examinations	857.00	2,683.00
Background Investigations	192.00	1,172.00
Other Investigations, including Preliminary Investigations	6,348.75	21,430.25
Bomb Disposal Services	890.00	2,889.00
Crime Analysis	-	10.00
Crime Scene Specialists	3,228.00	11,668.00
All figures above represent Investigative Hours		
Total Seizures	\$1,754,153.50	\$2,888,653.36

# Investigative Hours Expended YTD FY2018



# **Georgia Authorized Central Storage (ACS) Program Update**

<https://gbi.georgia.gov/meth-container-program>

1<sup>st</sup> Quarter FY2018 (July 1 to September 30, 2017)

During the 1<sup>st</sup> quarter, local and state law enforcement agencies used the Georgia ACS program to store and dispose of hazardous waste from 9 clandestine drug labs discovered in Georgia. The processing and packaging of materials discovered at these labs resulted 28 U.S. Department of Transportation compliant containers of hazardous waste with a total volume of 270 gallons. The total weight of the hazardous waste was 217.4 pounds.

One of the 9 Georgia ACS facilities was temporarily closed during the 1<sup>st</sup> Quarter. This site was located in Swainsboro, Georgia and was managed by the Emanuel County Sheriff's Office (EMSO) under a letter of agreement between the ECSO and the GBI. As the site was being prepared for cleanout, it was discovered that hazardous waste was stored in a manner that was inconsistent with DOT and EPA standards. Essentially, materials were found to be stored in containers that were unlabeled. The ECSO site manager was no longer employed by the agency and a determination was made to close the facility so that the issue could be addressed. Given that the site contained unlabeled materials, Clandestine Lab Response Certified Special Agents and Task Force Agents assigned to the Southeastern Regional Drug Enforcement Office will process the Emanuel ACS facility using the same processes used at clandestine lab sites. This process will be supervised by Special Agent in Charge Jamie Jones. The materials will be identified, repackaged and labeled in accordance with DOT and EPA standards. Once complete, the facility will be emptied by a DEA Hazardous Waste Disposal Contractor. Once empty, the physical facility will be moved to Metter, Georgia where it will be reopened under the management of a new host agency.

As stated in previous reports, Basic Clandestine Lab Safety (40-hour) training opportunities continue to be a problem for Georgia personnel. The number of seats provided in courses presented at the DEA Academy in Quantico, Virginia are insufficient to keep up with demand. The basic course is a prerequisite to attend the DEA ACS course. Completion of the Basic and ACS courses is required to use the Georgia ACS program.





# Crime Lab

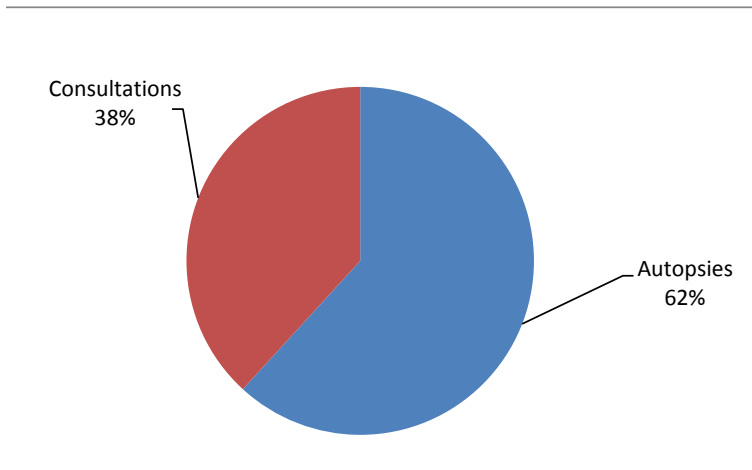
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## Medical Examiners (includes all laboratories)

	September 2017	FY2017 YTD
Autopsies	172	720
Consultations	113	385
<b>Total ME Cases Managed</b>	<b>285</b>	<b>1,105</b>
 Clayton County Death Certificates	 42	 133

Percentage of Cases Released in 90 days: 78.9%

### Medical Examiner Activity, FY2017




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### Confirmed CODIS Hits for September 2017

State Offender Hits	36
State Forensic Hits	3
National Offender Hits	10
National Forensic Hits	0
<b>Total</b>	<b>49</b>

### Samples entered into CODIS for September 2017 – 1,170

#### Profiles in CODIS

Forensic Casework Profiles	21,552
Convicted Offender Profiles	323,428
Missing Person/Unidentified Human Remain Profiles	6
Staff/QC File	503
<b>Total</b>	<b>345,489</b>

## Laboratory Production

### Report Turnaround for September 2017

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	1,863	2,930	64%
Central Regional - Macon	13	166	8%
Coastal Regional - Savannah	47	326	14%
Eastern Regional - Augusta	240	382	63%
Northeastern Regional	792	881	90%
Southwestern Regional - Moultrie	92	235	39%
Western Regional - Columbus	22	207	11%
<b>System-wide Totals</b>	<b>3,069</b>	<b>5,127</b>	<b>60%</b>

*Note: 68.8% Casework Reports were released within 90 days.*

### Report Turnaround for Year-to-Date, FY2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	6,562	10,502	62%
Central Regional - Macon	55	665	8%
Coastal Regional - Savannah	194	1,491	13%
Eastern Regional - Augusta	987	1,445	68%
Northeastern Regional	2,747	3,197	86%
Southwestern Regional - Moultrie	307	802	38%
Western Regional - Columbus	149	861	17%
<b>System-wide Totals</b>	<b>11,001</b>	<b>18,963</b>	<b>58%</b>

### Crime Lab Reports Processed for September 2017

<b>Department</b>	<b>Requested</b>	<b>Total Released</b>
Chemistry (includes Drug ID)	2,523	1,783
Firearms	178	89
Forensic Biology	1,250	1,157
Impressions	0	0
Latent Prints	133	86
Medical Examiners	429	368
Operations Support	13	4
Toxicology	2,157	1,932
Trace Evidence	75	76
<b>Total</b>	<b>6,758</b>	<b>5,495</b>

### Crime Lab Reports Processed FY2018

<b>Department</b>	<b>Requested</b>	<b>Total Released</b>
Chemistry (includes Drug ID)	8,819	6,995
Firearms	568	339
Forensic Biology	4,356	3,978
Impressions	3	1
Latent Prints	634	412
Medical Examiners	1,407	1,360
Operations Support	31	36
Toxicology	6,988	6,930
Trace Evidence	235	272
<b>Total</b>	<b>23,041</b>	<b>20,323</b>

# Georgia Crime Information Center

September 2017

## NCIC SERVICES

### CJIS Network Statistics

System Uptime: 100%  
Messages Processed: 63,773,568

### CJIS Operations

#### 1. Sex Offender Registry

	Month	FY2018	Database Totals
Records Added	164	416	30,136

#### 2. Protection Order Registry

	Month	FY2018	Database Totals
Records Added	2,290	7,155	360,483

#### 3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3

Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	3	0	17
Users	6	0	34

#### 4. Off-Line Search Requests

Type of Request	Month	FY2018
Administrative (Criminal Justice Agency)	18	66
Open Records	0	2
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	2	14

### CJIS Audits

GCIC conducted 20 CJIS Audits

# INFORMATION SERVICES

## Criminal History/Identification Services

### 1. Criminal Fingerprint Transactions Received

	Month	FY2018
Submissions	37,674	122,816
Submissions w/Palms	17,303	56,475
Submissions w/Photos	12,351	38,788

Transactions processed within 2 hours of receipt: 95%

### 2. Applicant Fingerprint Transactions Received

	Month	FY2018
Submissions	32,193	115,532

Transactions processed within 24 hours of receipt: 99%

### 3. Final Dispositions Received

	Month	FY2018
Local Agency	57,612	192,837
GCIC	4,945	17,992
<b>TOTAL</b>	<b>62,557</b>	<b>210,829</b>

### 4. RAPID Identification Transactions

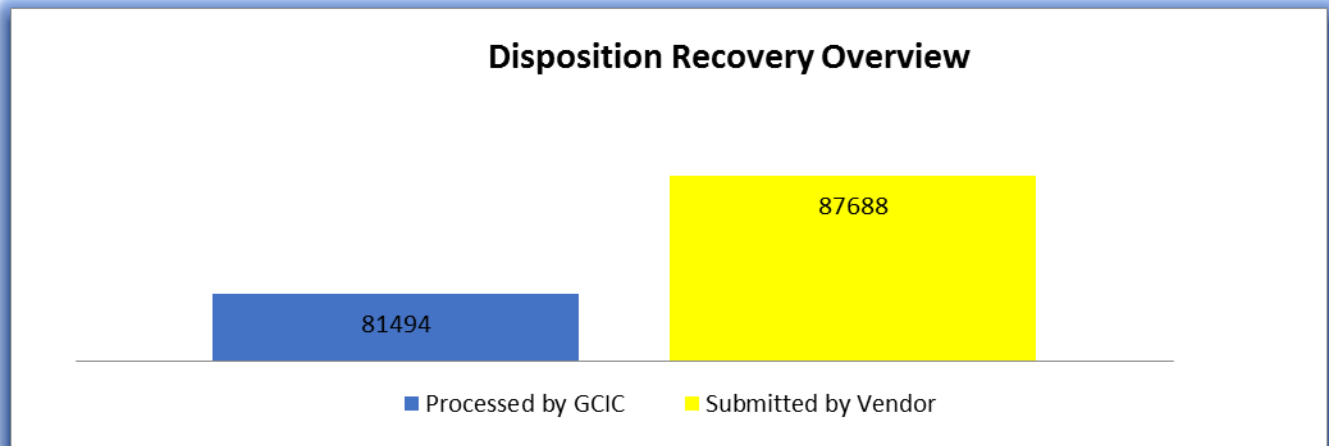
	Month	FY2018
Submissions	8,913	31,956
AFIS Hits	65%	62%
NCIC Hits	43%	41%
FBI RISC Hits	5%	5%

### 5. Non-criminal Justice Audits, Visits and Trainings

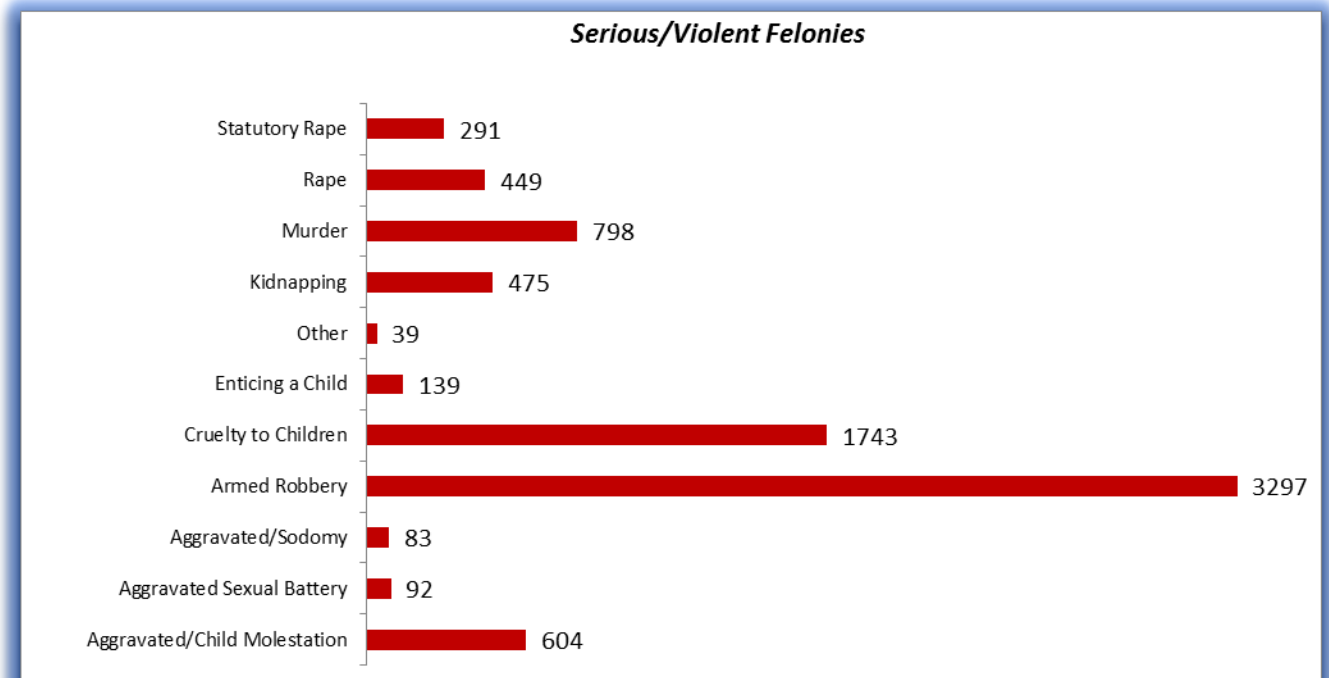
	Month	FY2018
In Compliance	14	36
Out of Compliance	13	26
<b>Total Audits</b>	<b>27</b>	<b>62</b>
Advisement Memos	-	-
Agency Visits	4	16
Attendees	23	737
Trainings	1	21

## 6. Disposition Recovery Project

	Month	Project to Date
Submitted by Vendor	1251	87688
Dispositions Processed	2026	81494



The chart below shows the number of serious/violent felony offenses that were previously restricted but are now returned for licensing and employment purposes because a disposition of guilt was obtained and entered in the criminal history database.



## AFIS ENHANCEMENTS

**Project Description** - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

*Monthly Update* - Application development and the vendor continue with testing for the Sex Offender Registry Tool (SORT) Integra ID Image Archive integration.

### **APPLICATION DEVELOPMENT – Protective Order Registry**

**Project Description** - To provide better information sharing, the Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

*Monthly Update* - The first set of user acceptance tests which included Sheriff's Office personnel was successfully completed and a second set of tests has begun.

### **CHILD FATALITY SYSTEM REVIEW PROJECT**

**Project Description** - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

*Monthly Update* - The project developer completed changes to the compatibility settings for the CFR system to ensure it runs on various internet browsers. The project schedule baseline was adjusted and the team continues to review different forms to finalize the required elements.

### **COMPUTERIZED CRIMINAL HISTORY (CCH) ENHANCEMENTS**

**Project Description** - The Computerized Criminal History (CCH) system will undergo system enhancements to meet the new State of Georgia legislative changes concerning the First Offender Act (FOA). Additional updates such as system modifications and reports will be implemented for internal users.

*Monthly Update* - The vendor continues to test and migrate enhancements.

### **CRIMINAL JUSTICE EXCHANGE PROJECT**

**Project Description** - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and supervision. The goals of the project are to create seamless connections between systems, establish a single, consistent architecture adopted to guide all aspects of program implementation and to establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

*Monthly Update* - Several Statement of Works (SOWs) were received from vendors and their project schedules are being integrated with the overall schedule. Project consultants are creating Operational Change Management (OCM) documentation to include the as-is and to-be process flow of all exchanges.



## **CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT**

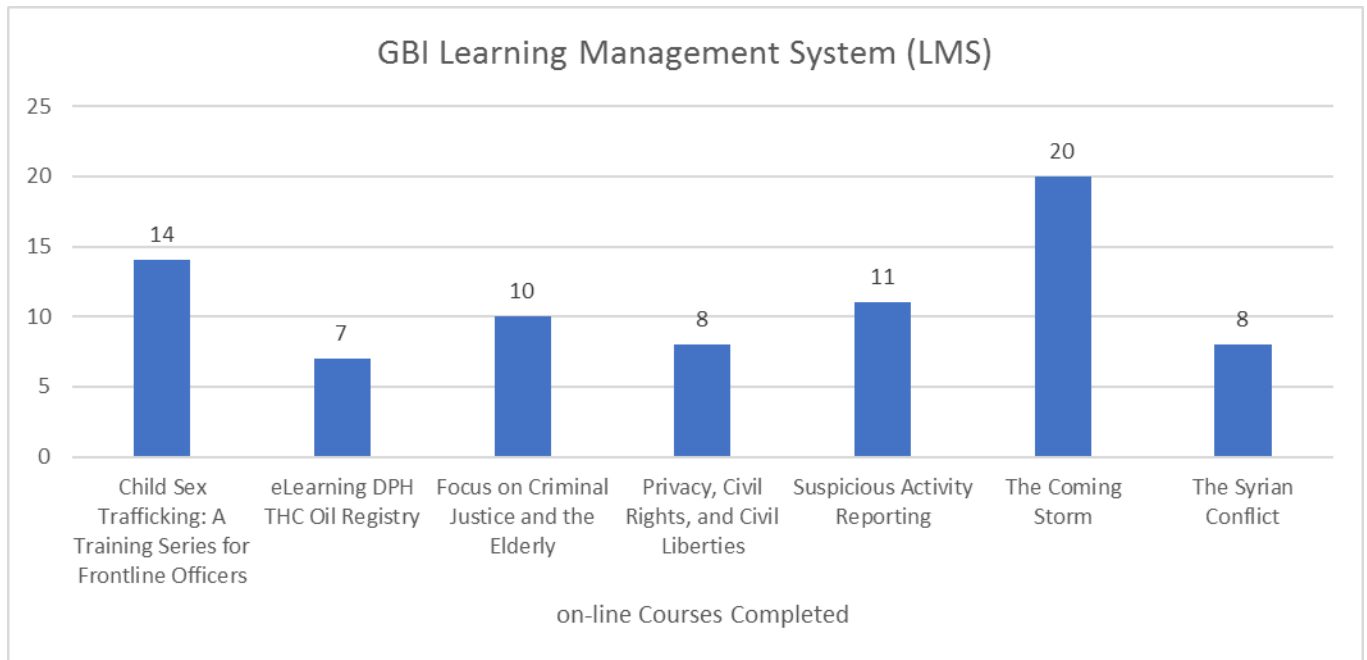
**Project Description** - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC’s business units.

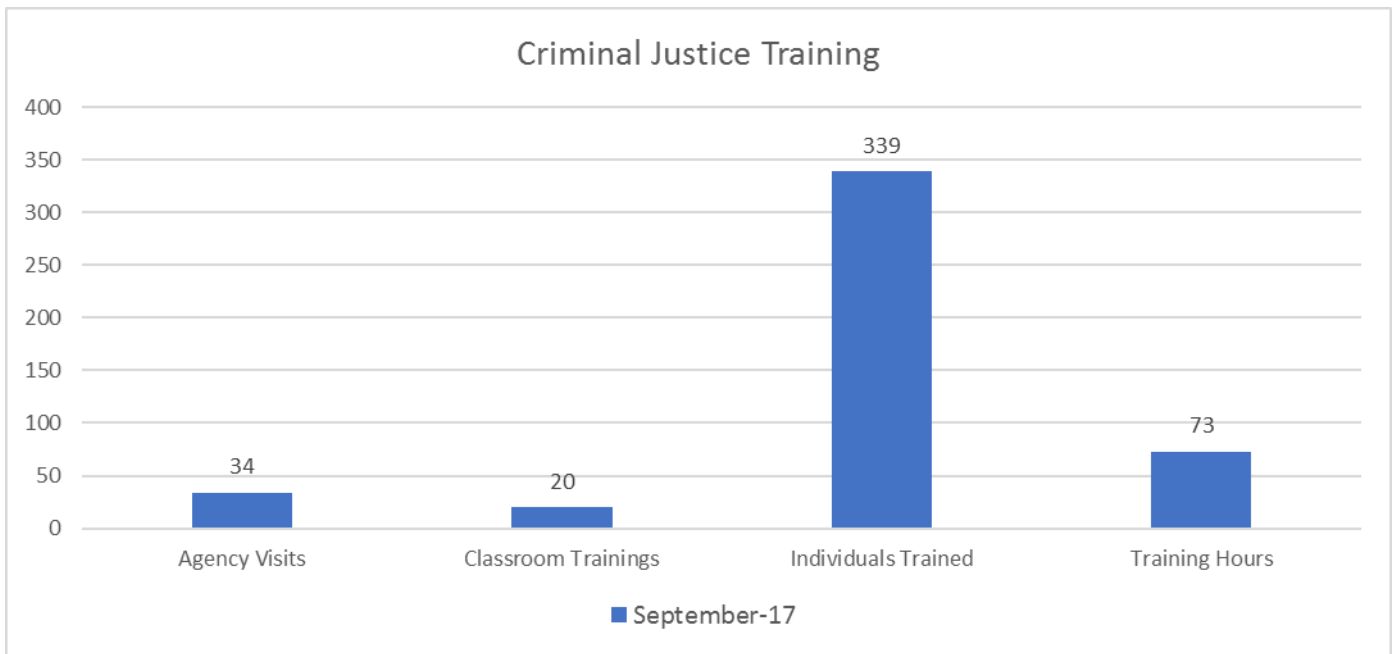
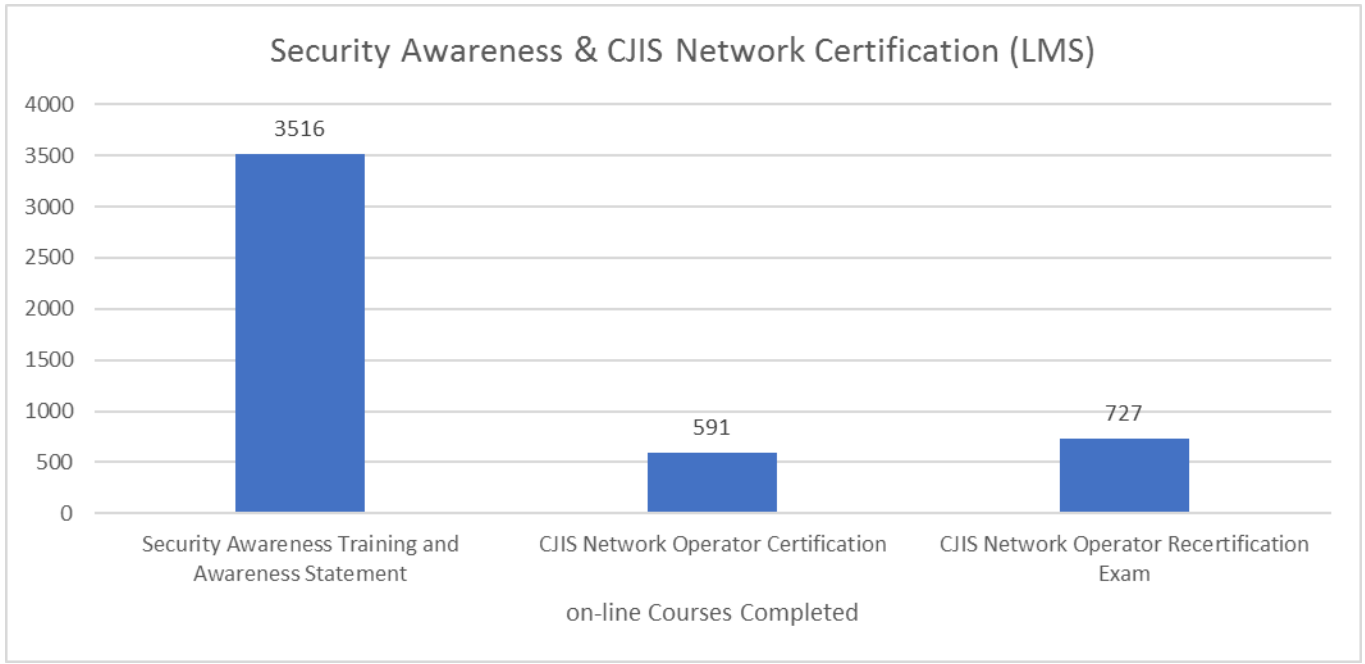
**Monthly Update** - The project manager updated the project schedule and reviewed with the team. GCIC IT support will review remaining tasks and provide the team with task duration and completion date estimates.

## **CUSTOMER SUPPORT –TRAINING**

**Project Description** - The Customer Support Training group provides training around GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

**Monthly Update** - The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The trainings completed for the month are included in the charts. The LMS Staff handled 182 phone calls, 838 emails and managed LMS user account additions.





**HUMAN RESOURCES (HR) TIMESHEET PROJECT**

**Project Description** - Enhancement of the application used by non-sworn units of the GBI for tracking time.

**Monthly Update** - The application developer proposed a new workflow that included changes for holiday hours worked, earned or taken requirements. The workflow was approved by the sponsor and the changes will be incorporated into the application. The developer also began coding for the electronic timesheet approval process.

**INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT**

**Project Description** - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

**Monthly Update** - The application developer completed the changes for the CCH/AFIS Update log report functionality. The first CCH/AFIS Log is scheduled to be available for UAT in January 2018.

### **LAW ENFORCEMENT MESSAGE SWITCH (LEMS)**

**Project Description** - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries and to take advantage of new features and advances in technology, GCIC is looking to upgrade or replace this system.

**Monthly Update** - The project is in the final stages of the Request for Proposal (RFP) preparation and mandatory language provided by GTA and the GBI CIO has been incorporated.

### **NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) PROJECT**

**Project Description** - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

**Monthly Update** - The project vendor began the data migration and has scheduled webinar training for November along with on-site training in December. The project completion date is set for the end of December 2017.

### **SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT**

**Project Description** - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

**Monthly Update** - The project application developers are working with the vendor to test NCIC submissions to identify and correct the EXSN supplemental errors. Updates to training material is in progress.

### **SHAREPOINT CONFIGURATION PROJECT**

**Project Description** - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

**Monthly Update** - The review of the training material for the SharePoint application was completed and finalized.