

**Georgia Bureau of Investigation
March Monthly Report
FY2015**



**Presented to the Board of Public Safety
May 12, 2015**

**Vernon M. Keenan
Director**

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Vacant State Positions FY2015

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	23	21	22	23	22	19	20	21	22			
Vacant Scientist Positions	4	15	5	6	5	5	5	5	5			
Total Vacant Positions in GCIC	7	7	3	2	2	2	3	3	3			
Total Vacant Positions in Admin	7	7	7	7	7	7	6	6	6			
Vacant Sworn Agent Positions	10	10	8	9	9	9	11	11	13			
Total Vacant Positions In the Investigative Division	24	23	20	18	14	14	15	15	17			

**DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2015**

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	1,241	1,191	1,202	1,309	1,267	1,267	938	553	713			
Firearms	402	428	553	726	714	636	585	602	697			
Forensic Biology	232	325	347	433	551	578	664	708	684			
Impressions	36	31	28	16	9	6	3	0	0			
Latent Prints	1,789	1,863	1,986	2,089	2,171	2,216	2,270	2,216	2,187			
Medical Examiners	65	102	44	47	46	63	77	87	75			
Miscellaneous Services	0	0	0	0	0	0	0	0	0			
Toxicology	911	778	748	891	1,188	1,306	1,104	943	1,083			
Trace Evidence	151	181	201	216	232	295	322	292	282			
Total	4,827	4,899	5,109	5,727	6,178	6,367	5,963	5,401	5,721			

GBI Administration

Office of Privacy & Compliance/Open Records

	<u>March 2015</u>	<u>Total FY2015</u>
Open Records Request	282	2,601
Archives	38	297

Personnel

Employee Totals

March 2015

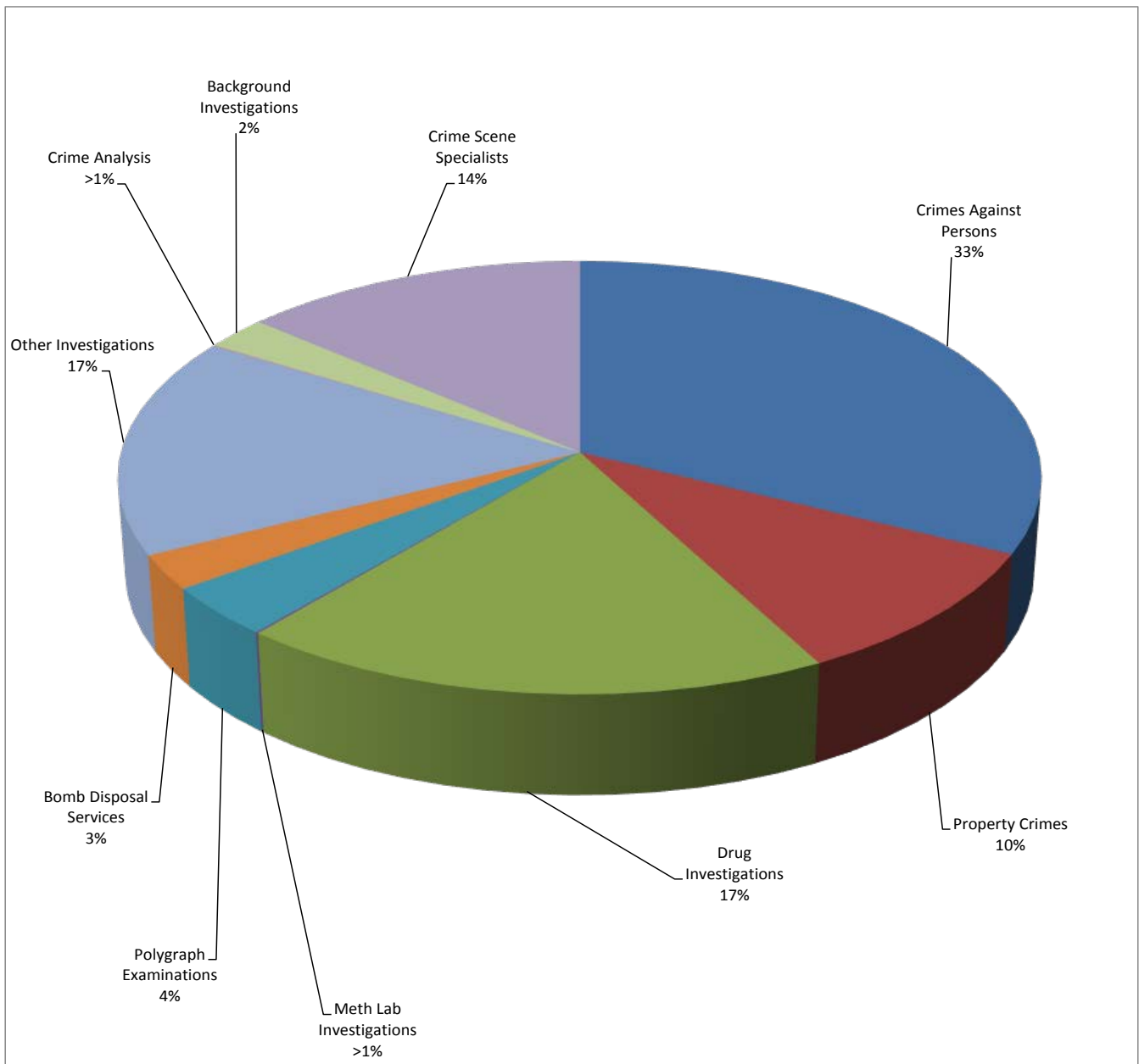
	State Funded Positions	Grant Funded Positions	<i>Total</i>
Investigative Division	318	17	<i>335</i>
Georgia Crime Information Center	40	71	<i>111</i>
Division of Forensic Sciences	284	33	<i>317</i>
Administration	43	1	<i>44</i>
<i>Total</i>	<i>685</i>	<i>122</i>	<i>807</i>

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	17	0
Georgia Crime Information Center	3	2
Division of Forensic Sciences	22	5
Administration	6	5
<i>Total</i>	<i>48</i>	<i>12</i>

INVESTIGATIVE DIVISION

	March 2015	Fiscal YTD
Total Sworn Employees	238 (filled-includes grant)	
Total Investigative Hours Expended	27,776.75	232,384.55
Crimes Against Persons, includes	9,462.50	76,603.50
Death Investigations	4,981.00	37,331.00
Child Abuse	2,583.00	22,473.00
Sex Crimes	362.00	3,192.00
Missing Persons	79.00	855.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	1,457.50	12,752.50
Property Crimes, including Theft, Burglary, Forgery	3,109.50	24,030.30
Drug Investigations	4,869.75	39,148.75
Meth Lab Investigations	18.00	254.00
Polygraph Examinations	1,089.00	8,907.00
Background Investigations	311.00	5,647.00
Other Investigations, including Preliminary Investigations	5,131.00	40,147.00
Bomb Disposal Services	868.00	6,139.00
Crime Analysis	3.00	149.00
Crime Scene Specialists	2,915.00	31,359.00
All figures above represent Investigative Hours		
Total Seizures	\$1,737,135.23	\$8,154,994.24

Investigative Hours Expended YTD FY2015



Meth Lab Waste Disposal Grant

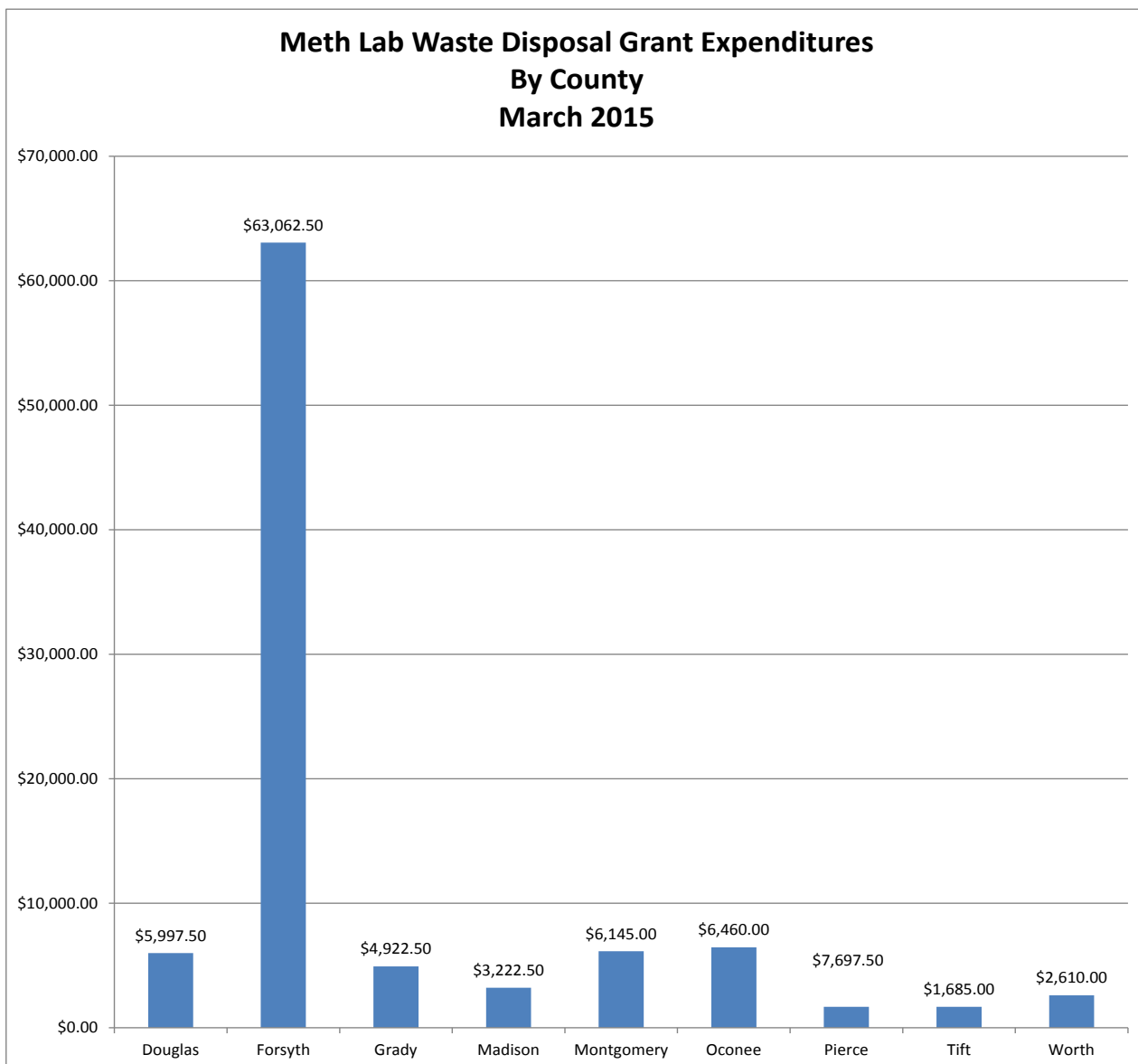
Total amount expended February 2012 through September 2013: \$947,951.50

New grant award for 2013-2014: \$693,211.00

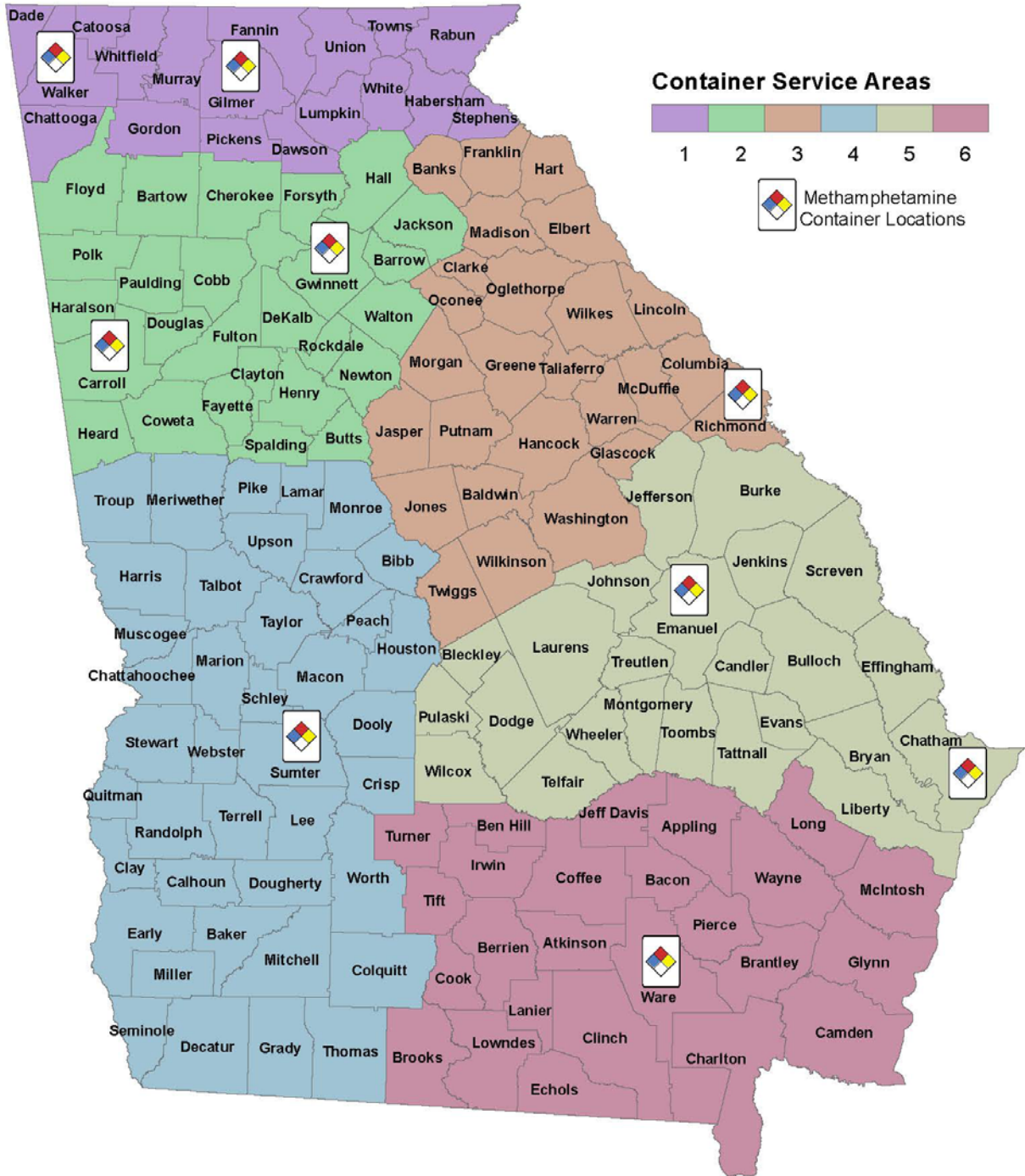
Total amount expended over the life of the grant: \$1,388,792.60

Total Expended in March 2015: \$95,790.00

Total remaining: \$156,579.90



State of Georgia Methamphetamine Container Program



January 2015

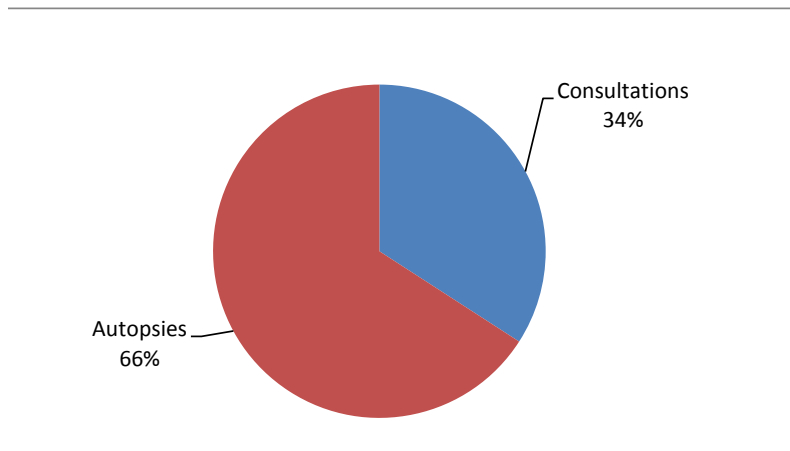
Crime Lab

Medical Examiners (includes all laboratories)

	March 2015	FY2015 YTD
Autopsies	329	2,510
Consultations	154	1,325
Total ME Cases Managed	483	3,835
Clayton County Death Certificates	35	344

Percentage of Cases Released in 90 days: 86%

Medical Examiner Activity, FY2015



Confirmed CODIS Hits for March 2015

State Offender Hits	61
State Forensic Hits	5
National Offender Hits	12
National Forensic Hits	5
Total	83

Samples entered into CODIS for March 2015 – 1,962

Profiles in CODIS

Forensic Casework Profiles	16,997
Convicted Offender Profiles	292,280
Missing Person/Unidentified Human Remain Profiles	4
Staff/QC File	402
Total	309,683

Laboratory Production

Report Turnaround for March 2015

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	3,599	4,740	76%
Central Regional - Macon	379	398	95%
Coastal Regional - Savannah	203	342	59%
Eastern Regional - Augusta	245	398	62%
Northeastern Regional	1,886	1,986	95%
Southwestern Regional - Moultrie	194	273	71%
Western Regional - Columbus	244	287	85%
System-wide Totals	6,750	8,424	80%

Note: 92.1% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2015

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	28,223	38,498	73%
Central Regional - Macon	3,007	3,626	83%
Coastal Regional - Savannah	1,390	2,987	47%
Eastern Regional - Augusta	1,894	3,548	53%
Northeastern Regional	12,984	14,441	90%
Southwestern Regional - Moultrie	1,682	2,567	66%
Western Regional - Columbus	1,574	2,202	71%
System-wide Totals	50,754	67,869	75%

Crime Laboratory Reports Processed for March 2015

Department	Requested	Total Released
Chemistry (includes Drug ID)	2989	2,886
Firearms	449	206
Forensic Biology	2667	2,596
Impressions	6	4
Latent Prints	191	216
Medical Examiners	483	414
Toxicology	2555	2,360
Trace Evidence	181	156
Total	9,521	8,838

Crime Laboratory Reports Processed FY2015

Department	Requested	Total Released
Chemistry (includes Drug ID)	23,480	23,755
Firearms	3,579	3,217
Forensic Biology	19,556	18,793
Impressions	48	74
Latent Prints	1,605	1,091
Medical Examiners	3,850	3,630
Toxicology	20,250	19,903
Trace Evidence	1,278	1,036
Total	73,646	71,499

Georgia Crime Information Center

March 2015

CJIS Network Statistics

System Uptime: 99%

Messages Processed: 63,161,271

CJIS Operations

1. Sex Offender Registry

	Month	FY2015	Database Totals
Records Added	196	1,484	27,546

2. Protection Order Registry

	Month	FY2015	Database Totals
Records Added	1,935	17,085	293,379

3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3

Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	0	0	28
Users	1	4	39

4. Off-Line Search Requests

Type of Request	Month	FY2015
Administrative (Criminal Justice Agency)	19	154
Open Records	1	5
Subpoena	0	2
Media	0	0
Possible CJIS Security Violations	3	43

Criminal History Identification Services

1. Criminal Fingerprint Transactions Received

	Monthly	FY 2014
Submissions	43,377	376,303
Submissions w/Palms	12,761	89,463
Submissions w/Photos	12,074	99,592

Transactions processed within 2 hours of receipt: 91%

2. Applicant Fingerprint Transactions Received*

	Monthly	FY 2014
Submissions	37,388	305,616

Transactions processed within 24 hours of receipt: 97%

3. Final Disposition Transactions Received

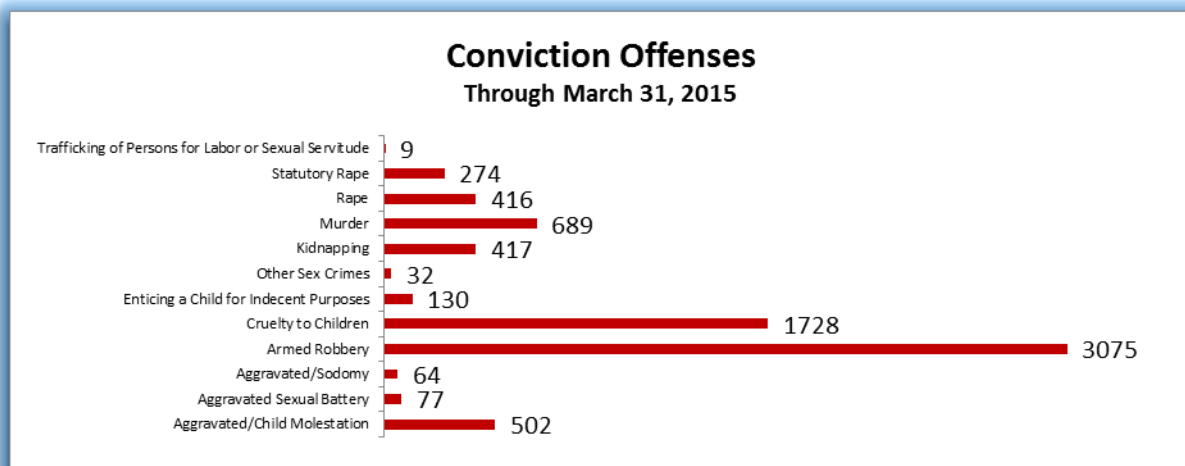
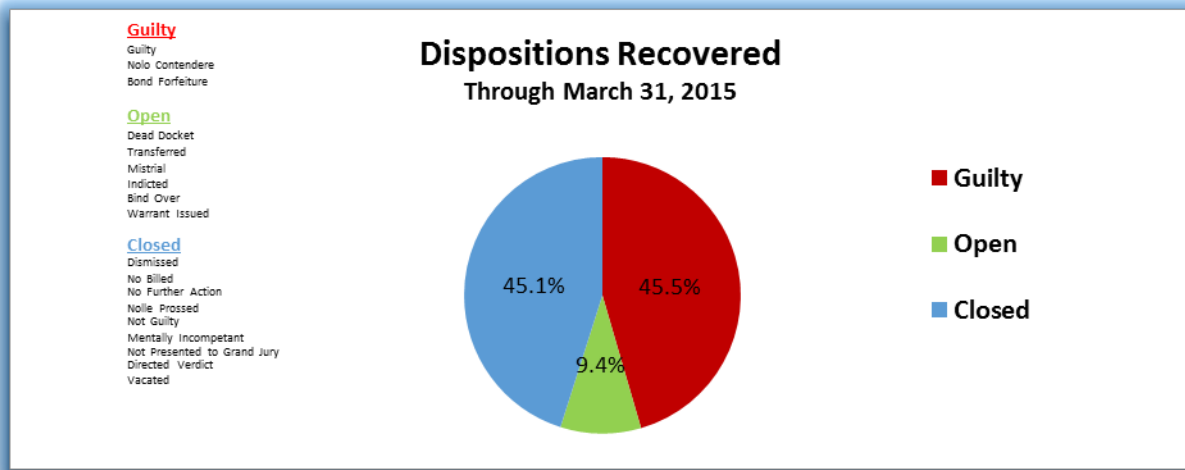
	Monthly	FY 2014
Local Agency	67,896	544,436
GCIC	4,062	27,533
TOTAL	71,958	571,969

4. RAPID Identification Transactions

	Monthly	FY 2014
Submissions	17,840	164,299
AFIS Hits	46%	41%
NCIC Hits	42%	41%
FBI RISC Hits	1%	1%

5. Disposition Recovery Project

	Monthly	FY 2014
Provided to Vendors		20,939
Completed	888	15,100
Research Counties	3	3



Compliance and Customer Support

CJIS Compliance

1. Customer Training

GCIC personnel provided **49** hours of training to **119** criminal justice agency employees during the month. **1869.50** is the cumulative number of training hours conducted during the 2015 Fiscal Year.

2. Compliance Audits

GCIC conducted **63** full service audits; **0** on-site audits conducted for agencies with “inquiry only” access from the CJIS network; **25** non-criminal justice audits; **0** criminal justice E-Audits; and **0** fingerprint/disposition audits for the month. **359** is the cumulative number of audits conducted during the 2015 Fiscal Year.

Plans and Program Development

AFIS REPLACEMENT

Project Description-- GCIC replaced the Georgia Bureau of Investigation's 22 year old Automated Fingerprint Identification System (AFIS). The AFIS replacement enhanced fingerprint identification services to permit identification of criminals more rapidly through the use of state of the art alternative search methods and information sharing. Phase II of the project focused on the Image Archive system expansion. The expansion allowed divisions within GBI to store documents and easily retrieve when needed. Phase III focused on the FBI's Next Generation Identification (NGI) Increment 3 implementation which introduced two new features: palm submission capability and the use of the EFS (Extended Feature Set) profiles for latent searches of AFIS systems

The project is in Phase IV which focuses on the FBI's Electronic Biometric Specification Transmission (EBTS) v10.0 compliance for greater compatibility to NGI 4.

Listed below are changes required for T-Net and AFIS:

1. Accept and process any EBTS v10.0 live scan submission that conforms to GBI edits.
2. Ignore additional National Institute of Standards and Technology (NIST) record types allowed by EBTS v10.0 but are not required by GBI and successfully pass a full NIST record to the FBI if needed.
3. Accept and process NIST transactions which submit Type 14 1000 pixels per inch (ppi) fingerprint images.
4. Ensure all incoming to GBI and outgoing to FBI transactions are in EBTS v10.0 format.
5. AFIS transactions sent to the FBI should include the photo if a photo is received with the transaction.
6. Store NIST file contained in NIST record types not used by AFIS in Image Archive.
7. Send FBI bound submissions from Individual Fingerprint Workstation (IFW) as EBTS v10.0.
8. Support EBTS v10.0 compliant inbound and outbound transactions on the interoperability interface.
9. Import EBTS v10.0 Latent Fingerprint Feature Searches (LFFS) and Latent Fingerprint Image Search (LFIS) files for latent input.
10. Continue to accept and process EBTS v9.x transactions that conform to GBI edits.

Accomplishments This Reporting Period

NGI Increment 4-EBTS 10.0 Compliance:

- Four (4) vendors have successfully completed certification.

Tasks in Progress

CCH/Ident and Applicant Services Requested Enhancements:

- Work continues on the remaining 10 enhancements (Courtview).
- Event Log Partitioning is in test, awaiting release to production.
- Creation of Charging Court Segment Entry Report awaiting user specifications.

NGI Increment 3/EBTS 10.0 Compliance:

- NEC continues to work on the issue with importing the Latent Fingerprint Feature Search (LFFS) and Latent Fingerprint Image Search (LFIS) files into Individual Fingerprint Workstation (IFW). Once this issue is resolved, the latent portion of the EBTS 10 AFIS updates will be complete.
- There are four (4) remaining Live Scan vendors left to complete certification: Cogent, MorphoTrust and B4All; Eagle Advantage Solutions, has to make changes and return to complete certification.
- The roll-out to agencies is scheduled to begin May 1 and must be completed by December 31, 2016.

Project Issues/Risks and Mitigation

- None

Items Requiring Management Attention/Escalation

- None

Critical Path Tasks/Milestones/Deliverables	Projected End Date	Status
AFIS vendor coding EBTS software updates	April 2015	In Process-completing the LFFS/LFIS problem (latent)
Live Scan Certifications	April 2015	Live Scan Vendors software/device updates; four of eight are complete.

SEX OFFENDER REGISTRY REDESIGN PROJECT

Project Description - In October 2012, GBI implemented a new sex offender management application, Sex Offender Registry Tool (SORT). SORT is a more modernized system that uses the latest web technologies to provide local law enforcement access to centralized up-to-date information of sex offenders in their jurisdictions. Local agency staff has direct access to offender data with limited administrative authority to manage users.

The remaining phases of the project include the implementation of the SORT Public Website and the establishment of a web service between the SORT and Department of Corrections’ SCRIBE system for data transfer. Additional phases include the integration of SORT with the NEC Image Archive (AFIS/IA) and customized photo and reporting enhancements.

Monthly Update –Additional testing needed on the design documentation for the SORT Entry Service Client.

Accomplishments This Reporting Period

- A new SORT Message Service was uploaded to the SORT production system. This upgrade corrected errors that SORT was having with Name changes being sent without the suffix and supplemental rejects in the employment field being sent to NCIC.

Tasks in Progress

- The SOR group continues work on verifying the entry process for GDC upload to SORT.
- Unisys continues to make corrections to the NCIC supplemental transactions debug file. Four of the twenty-two issues remain outstanding.

Project Issues/Risks and Mitigation

- Resolution of NCIC supplemental issues.

Items Requiring Management Attention/Escalation

- None

Critical Path Tasks/Milestones/Deliverables	Start Date	Project End Date	Status
SORT Entry Service Client	07/01/2014	04/30/2015	Uploaded to SORT test
Pilot Test SORT Entry Service Client with local SO	12/01/2014	05/31/2015	Pilot agency to be determined

CUSTOMER RESOURCE MANAGEMENT TOOL

Project Description—GCIC identified a need to develop a Customer Resource Management (CRM) tool that will capture and store pertinent GCIC customer information. The stored information will include customer contact details, method of connectivity, training information, auditing schedules and other applicable data to assist GCIC personnel in providing efficient customer service by reducing duplicate tasks, while allowing for better tracking of customer information. The CRM system will store relevant data and perform search capabilities for reports.

Monthly Update – Reviewing the option of integrating a CRM tool in the new NexxPhase contact center solution.

Tasks in progress

- Develop detail requirements to determine whether to keep existing CRM application or customize a new solution from a vendor.

Project Issues/Risks and Mitigation

- None

Issues with Mitigation Plan

- None

Items Requiring Management Attention/Escalation

- None

ADVANCED AUTHENTICATION

Project Description — GBI completed software installation work with RSA of an Advanced Authentication solution that met requirements outlined in the FBI CJIS Security Policy 5.0. The RSA product seamlessly integrates with the State of Georgia’s existing SSL VPN and offers a comprehensive multi-factor layered protection for all users.

Monthly Update – Pilot agencies (Loganville PD & Columbia County SO) and all other users were contacted and asked to re-engage using the Advanced Authentication (AA) system.

Tasks in Progress

- Continue migration of remote users to the AA system.

Project Issues/Risks and Mitigation

- None

Items Requiring Management Attention/Escalation

- None

SORNA REALLOCATION GRANT PROJECT

Project Description - GBI received a Sex Offender Registration and Notification Act (SORNA) grant award from the Criminal Justice Coordinating Council (CJCC) to assist the State in moving towards compliance with the SORNA portion of the Adam Walsh Act. One of the line items within this grant was the purchase of live scan devices to be used by the Georgia Department of Corrections (GDC) to capture fingerprints and palm prints to verify the identity of individuals entering the State Prison system. Another item included in this grant was the configuration of CCH to accept information from the GBI Automated Fingerprint Identification System (AFIS).

Monthly Update – Additional purpose code changes have been communicated to Courtview; configuration changes completed. CCH Administrators confirmed changes; approval is pending on non-DNA changes in the PCR for Courtview to move to production.

Accomplishments This Reporting Period

- Additional purpose code changes were communicated to Courtview. Configuration changes were completed. CCH Administrators confirmed the changes.

Tasks in Progress

- Upload of changes for suppressing DNA information on rap sheets for non-criminal justice codes to the CCH production environment.

Project Issues/Risks and Mitigation

- None

Items Requiring Management Attention/Escalation

- None

Critical Path Tasks/Milestones/Deliverables	Start Date	Projected End Date	Status
Unisys to complete Task Order 005, LIMS/CCH DNA Status Update Capability	March 2014	March 2015	Cutover dependent on Courtview coding to hide DNA profile information on rap sheets for non-criminal justice purpose codes.
CourtView to complete CCH upgrade to accept DNA message from LEMS/JX	April 2014	May 2015	Implementation dependent on approval of non-DNA changes in PCR.
Project Completion	March 2014	April 2015	Implementation dependent on approval of non-DNA changes in PCR.

FILE SERVICES TRANSFORMATION/CONSOLIDATION PROJECT

Project Description-- GBI file server data will be moved from the existing Legacy hardware to a more operationally stable, secure, and supportable hardware. This project involves the purchase and installation of nineteen servers across the state.

Monthly Update – One large server has been installed at GBI headquarters; eighteen smaller servers have been installed in regional investigative offices across the state. We have completed the Network/Firewall connectivity and have completed the migration of data for all 19 servers. Decommission of the old legacy servers is the only outstanding piece left on this project and this will be handled by GCIC IT staff.

Accomplishments This Reporting Period

- Kent Replogle addressed the outstanding request of “allocated space vs. space used” issue on all (19) servers with IBM. This project is closed.
- Followed up and received close out paperwork from Darius Robertson with IBM to document the closing of this project.

Tasks in Progress

- None

Project Issues/Change/Risks and Mitigation

- None

Items Requiring Management Attention/Escalation

- None
-

GEORGIA SECONDARY METAL RECYCLER PROJECT

Project Description – O.C.G.A. 10-1-360.1 and 10-1-353 require that GBI establish and maintain a database of required purchase transaction information from secondary metal recyclers (SMR) that is accessible and searchable by Georgia law enforcement agencies.

Monthly Update – As of 3/31/2015, 227 metal recyclers have registered for the Leads On Line system and approximately 181 are uploading some type of transaction information to the database.

House Bill 461 concerning metal recyclers has made it through the Senate. This bill carries a first conviction leading to imprisonment for not less than one nor more than five years or a fine of not more than \$5,000.00, or both; or upon a second or subsequent conviction, imprisonment for not less than five nor more than ten years or a fine of not more than \$40,000.00, or both. Changes to the system will be required once the Governor signs the bill into law.

Accomplishments This Reporting Period

- 227 SMRs have registered with 181 uploading some type of data and 168 are uploading images.

Tasks in Progress

HB 461 will allow employees of electric suppliers and telecommunications companies’ access to the Leads On Line system that are POST certified ONLY.

Project Issues/Changes/Risks and Mitigation

- Passing of house bill 461 will require system changes and more communication and education to metal recyclers and law enforcement personnel to enhance compliance.

Items Requiring Management Attention/Escalation

- None

Critical Path Tasks/Milestones/Deliverables	Start Date	Projected End Date	Status
System Operational/Monitoring Compliance	12/1/2014	04/30/15	Monitoring SMRs for compliance

FINANCE AP UPLOAD PROJECT

Project Description – In an effort to improve efficiency in operations, the GBI Accounting Department is seeking to automate the uploading of invoice/payment transactions to TeamWorks thus reducing, if not eliminating, the amount of data entry. The two areas for uploading transactions are the CJCC Victim’s Compensation payments and various internal payments. The GBI Accounting Department has secured a contractor for the project and has obtained programming for a macro enabled spreadsheet that meets the State Accounting Office (SAO) flat file requirements (2010) from the GA Soil & Water Conservation Commission. This will serve as the starting point for the contractor in automating the upload of internal payments. The contractor will work with the CJCC to define what is needed to automate the uploading of invoice/payment transactions in their Crime Management Information System.

Monthly Update – Initial coding of internal entry functionality is complete. System demonstrations were conducted with stakeholders and end users. The Developer is making a second round of coding changes and functionality additions based on feedback received in demonstration sessions.

Accomplishments This Reporting Period

- Project schedule and status updates provided to stakeholders.

- Developer completed initial coding of internal entry functionality.
- Demonstrations of internal entry functionality presented to stakeholders and end users.
- Coding changes and functionality additions completed from first round system demonstration feedback.
- Coding changes and functionality additions in process from second system demonstration feedback.
- Instructions on testing flat file with SAO provided.

Tasks in Progress

- Coding changes and additions from second round of system demonstration.

Project Issues/Risks and Mitigation

- Competing and other priority projects assigned to the IT Developer may affect the AP Upload application completion.
- Year-end close activities in Finance/Accounting may limit stakeholders’ availability.

Items Requiring Management Attention/Escalation

- None

Critical Path Tasks/Milestones/Deliverables	Start Date	Projected End Date	Status
Development Activities	February 2015	April 2015	In-process
Testing Activities	April 2015	April 2015	Not started
Implementation Activities	April 2015	July 2015	Year-end close activities may limit stakeholders’ availability. Competing projects/responsibilities may limit time commitment of developer.

CONTACT CENTER

Project Description— The Georgia Technology Authority GTA awarded new Hosted Contact Center (HCC) contracts for Services to multiple providers. The AT&T HCCS Contact center services were previously available to state agencies through a single provider, and the single-provider contract for these systems will expire on June 30, 2015. As a result, state agencies with an existing HICS contact center service will need to contract with one of the new providers prior to the expiration of the existing system contract. The new contracts will provide GBI with access to a choice of new technology solutions at competitive prices.

Monthly Update –The kick-off meeting is scheduled for 4/13/2015.

Accomplishments This Reporting Period

- Completed and signed project contract with NexxPhase.

Tasks in progress

- NexxPhase must complete the e-verify form prior to starting work on the contact center project.

Project Issues/Risks and Mitigation

- None

Issues with Mitigation Plan

- None

Items Requiring Management Attention/Escalation

- None

Critical Path Tasks/Milestones/Deliverables	Projected Start Date	Projected End date	Status
Agency Transition Plan	02/27/15	06/30/15	
Shutdown Of Old Infrastructure	06/30/15	06/30/15	

FINANCE ACCOUNTS RECEIVABLE (AR) SYSTEM PROJECT

Project Description – Finance/Accounting is requesting a replacement of their current Accounts Receivable (AR) system to process fee invoices and payments. The current system is not fulfilling operational needs and should be replaced before the next maintenance renewal period.

Monthly Update – Discussed credit card scanners previously purchased with the CCH/Identification manager; on-going communication with SAO regarding AR Upload processes and the Teamwork’s AR module compatibility with user fee processing needs. Free online Accounting Software Company provided five system recommendations and a software buyer’s guide. Stakeholders continue to compile business rules.

Accomplishments This Reporting Period

- Discovery on previously purchased credit card scanners with the CCH/Identification manager. Stakeholder prefers that ability to accept web and internet payments be the responsibility of vendor.
- Registered with online free online Accounting Software matching company. They provided five leads and a buyer’s guide, which were shared with stakeholders.
- Contacted SAO regarding option to perform an AR upload. Two forms of upload are available. Per stakeholder both will be needed. There are also two methods to upload. A more feasible method to be determined later.
- Contacted SAO regarding option to use the AR module of Teamworks. SAO confirmed that agency uses this module already. Billing module not available.

Tasks in Progress

- Stakeholder continues to compile Business Rules.
- Continue communication with SAO on AR Upload, and Teamworks AR System.

- Stakeholder to contact Department of Treasury for information on requirements for agency to be approved to receive web and credit card payments.
- Further investigation into the prior use of the Teamworks AR system to process user fees with current AR system's administrator.

Project Issues/Risks and Mitigation

- Funding and resources for project.

Items Requiring Management Attention/Escalation

- None

Critical Path Tasks/Milestones/Deliverables	Start Date	Projected End Date	Status
Identify Funding and Resources	November 2014	July 2015	Finance/Accounting researching; GCIC for the portion that applies to processing fees
Identify Requirements	November 2014	May 2015	Stakeholders compiling. Also have prior RFP as baseline.
Research AR Systems	December 2014	April 2015	Identify potential systems that meet requirements

PROTECTIVE ORDER REGISTRY (POR) APPLICATION DEVELOPMENT PROJECT

Project Description – The current POR database is outdated and the application is no longer supported. In an effort to provide better information sharing for local law enforcement agencies and the National Crime Information Center (NCIC), the Georgia Protective Order Registry (POR) is in need of improving record data quality and expanding database capabilities by replacing the existing application and infrastructure. In addition, the POR system requires greater compatibility with current web service technology.

Monthly Update – Discussions have begun to develop the project requirements and determine the project schedule.

Accomplishments This Reporting Period

- Held a hardware requirements meeting with the sponsor and IT staff. Formalized the hardware requirements and provided a copy to the Network security staff for review.
- Developed a high level project schedule which set the completion date of the project at 1/29/16.

Tasks in Progress

- Develop detailed project timeline.
- Design development.

Project Issues/Risks and Mitigation

- None

Items Requiring Management Attention/Escalation

- None

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description – The current Child Fatality System’s data captured by Question Pro is being reviewed to determine potential enhancements. A more customized, robust database is needed to produce annual reports that impact policy changes and influence prevention initiatives for Child Fatalities in Georgia.

Monthly Update – Met with the project sponsor Child Fatality Manager and team members to discuss the current system being used.

Accomplishments This Reporting Period

- Interviewed Special Agent in Charge of Child Fatality Review and Team member to clarify system requirements and each process.
- Interviewed team member to determine system improvements needed.
- Interviewed team members to determine areas of improvement, standardization and duplication.

Tasks in Progress

- Project Charter.

Project Issues/Change/Risks and Mitigation

- None

Items Requiring Management Attention/Escalation

- None

Computer and Technology Services

AGENCY COUNT	COUNTIES	DEVICE CONVERSIONS
Total Agencies: 971	With Conversion Activity: 159	Number of Devices: 3,475
Completed: 665	No Conversions Started: 0	Devices Converted: 3,020
Scheduled: 10		Devices Outstanding: 445