

**Georgia Bureau of Investigation
January Monthly Report
FY2018**



**Presented to the Board of Public Safety
March 8, 2018**

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Director**

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Vacant State Positions FY2018

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	38	37	31	31	30	28	26					
Vacant Scientist Positions	16	15	15	15	16	16	18					
Total Vacant Positions in GCIC	1	1	1	1	1	1	1					
Total Vacant Positions in Admin	7	7	7	6	7	7	7					
Vacant Sworn Agent Positions	9	10	10	5	7	8	8					
Total Vacant Positions In the Investigative Division	17	17	12	13	17	18	17					

**DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2018**

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	12,601	12,743	13,861	13,802	14,111	14,246	15,223					
Data Conversion	1	1	1	1	1	1	1					
Firearms	2,956	2,984	3,080	3,081	3,166	3,190	3,232					
Forensic Biology	5,225	5,553	5,695	5,431	5,563	5,687	5,677					
Impressions	44	46	48	47	47	48	52					
Latent Prints	3,727	3,747	3,934	3,948	4,127	4,142	4,190					
Medical Examiners	188	177	193	218	232	261	320					
Miscellaneous Services	0	0	0	0	0	0	0					
Operations Support	2	2	0	0	0	0	0					
Toxicology	746	639	819	822	1,033	776	1,080					
Trace Evidence	487	441	438	440	468	494	489					
Total	25,977	26,333	28,069	27,790	28,748	28,845	30,264					

GBI Administration

Office of Privacy & Compliance/Open Records

	<u>January 2018</u>	<u>Total FY2018</u>
Open Records Request	345	2,460
Archives	41	257

Personnel

Employee Totals

January 2018

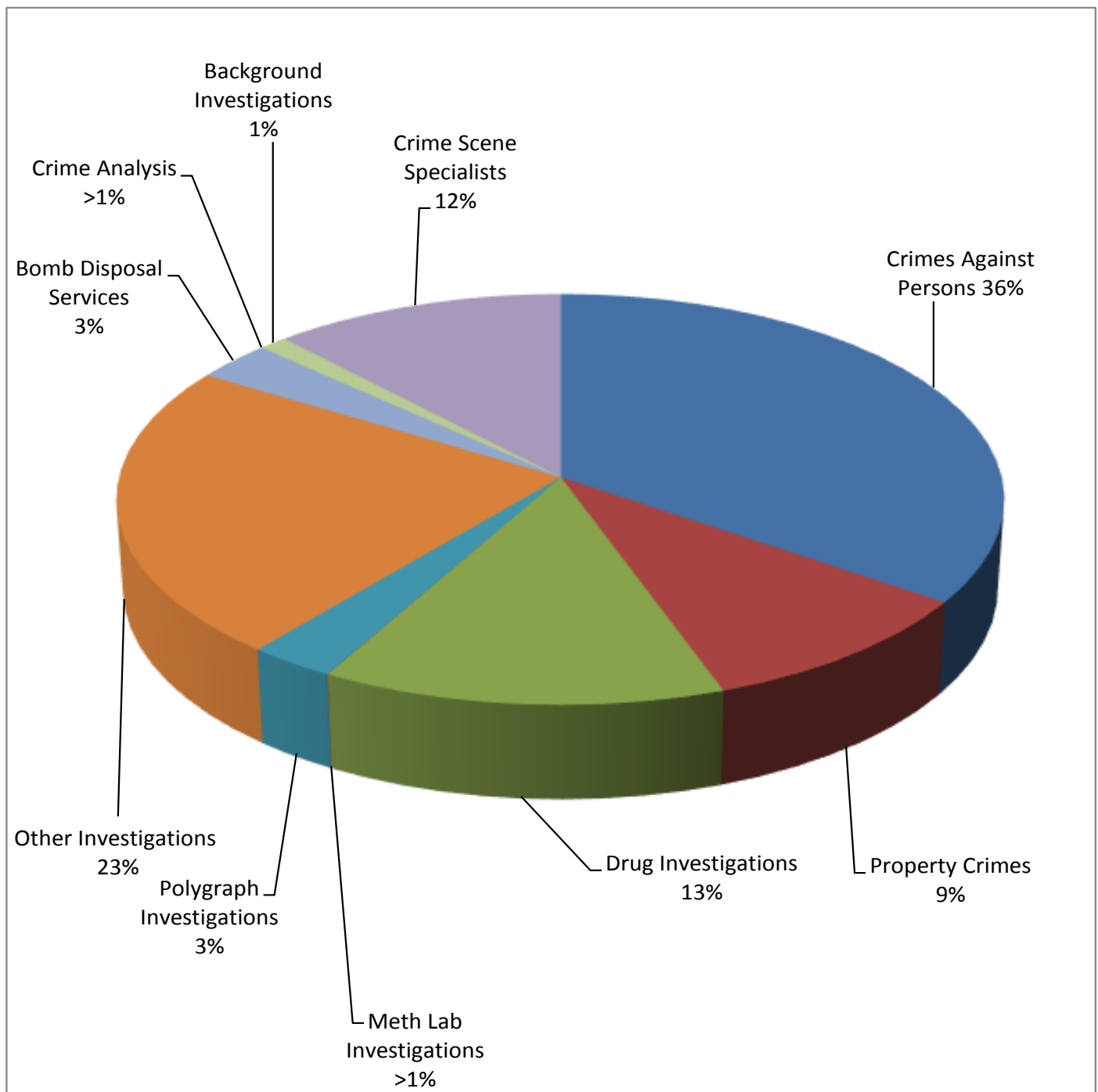
	State Funded Positions	Grant Funded Positions	<i>Total</i>
Investigative Division	350	19	<i>369</i>
Georgia Crime Information Center	43	77	<i>120</i>
Division of Forensic Sciences	313	31	<i>344</i>
Administration	43	2	<i>45</i>
<i>Total</i>	<i>749</i>	<i>129</i>	<i>878</i>

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	17	9
Georgia Crime Information Center	1	1
Division of Forensic Sciences	26	12
Administration	7	3
<i>Total</i>	<i>51</i>	<i>25</i>

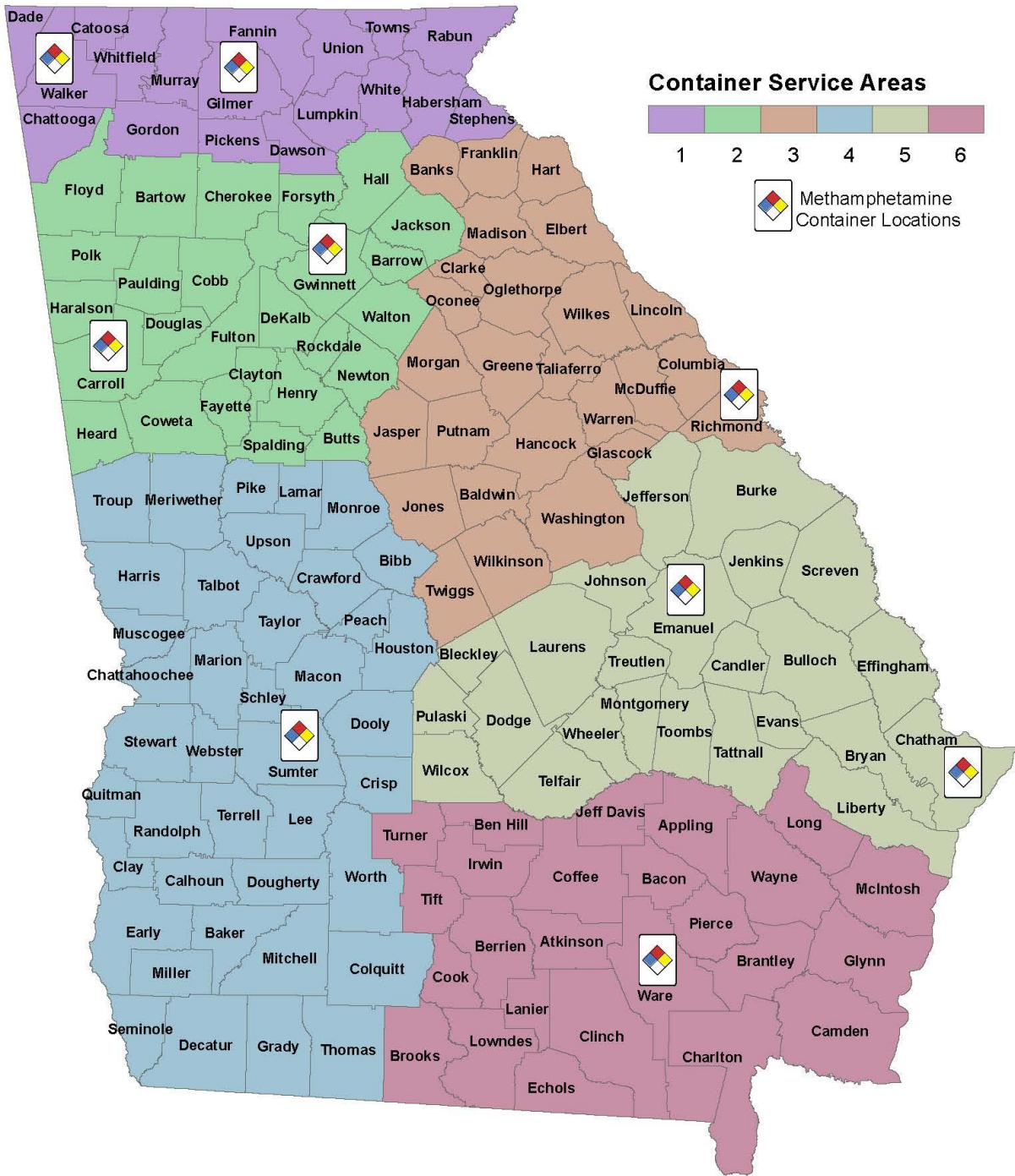
INVESTIGATIVE DIVISION

	January 2018	Fiscal YTD
Total Sworn Employees		273 (filled-includes grant)
Total Investigative Hours Expended	31,948.25	206,638.25
Crimes Against Persons, includes	11,699.00	74,110.75
Death Investigations	5,905.00	38,937.00
Child Abuse	3,283.50	21,147.25
Sex Crimes	755.00	3,585.00
Missing Persons	405.00	1,083.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	1,350.50	9,358.50
Property Crimes, including Theft, Burglary, Forgery	2,773.50	19,032.50
Drug Investigations	4,016.00	27,536.00
Meth Lab Investigations	19.00	68.00
Polygraph Examinations	805.00	5,825.00
Background Investigations	155.00	1,855.00
Other Investigations, including Preliminary Investigations	7,409.75	46,976.00
Bomb Disposal Services	1,427.00	6,900.00
Crime Analysis	-	25.00
Crime Scene Specialists	3,644.00	24,310.00
	All figures above represent Investigative Hours	
Total Seizures	\$679,955.00	\$12,443,687.13

Investigative Hours Expended YTD FY2018



State of Georgia Methamphetamine Container Program



January 2015

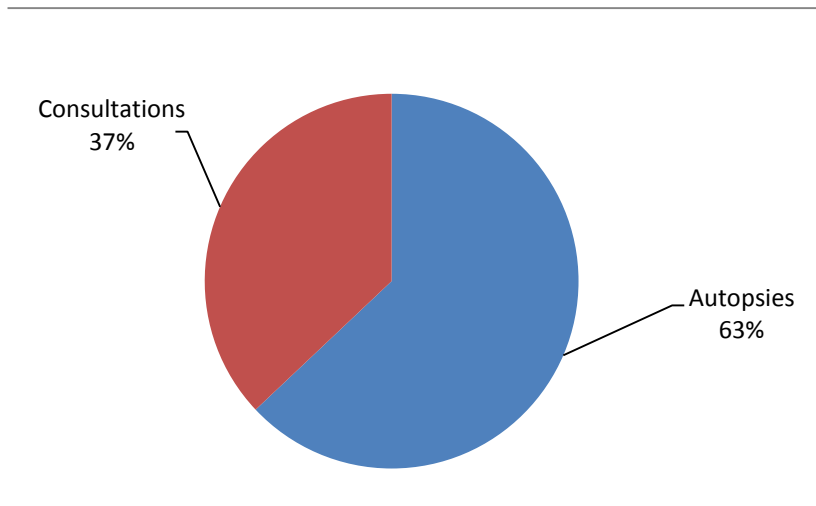
Crime Lab

Medical Examiners (includes all laboratories)

	January 2018	FY2018 YTD
Autopsies	213	1,585
Consultations	199	932
Total ME Cases Managed	412	2,517
Clayton County Death Certificates	51	307

Percentage of Cases Released in 90 days: 76.9%

Medical Examiner Activity, FY2018



Confirmed CODIS Hits for January 2018

State Offender Hits	35
State Forensic Hits	2
National Offender Hits	16
National Forensic Hits	0
Total	53

Samples entered into CODIS for January 2018 – 703

Profiles in CODIS

Forensic Casework Profiles	22,036
Convicted Offender Profiles	326,392
Missing Person/Unidentified Human Remain Profiles	7
Staff/QC File	503
Total	348,938

Laboratory Production

Report Turnaround for January 2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	1,259	2,403	52%
Central Regional - Macon	26	127	20%
Coastal Regional - Savannah	37	353	10%
Eastern Regional - Augusta	183	365	50%
Northeastern Regional	890	988	90%
Southwestern Regional - Moultrie	19	131	15%
Western Regional - Columbus	31	174	18%
System-wide Totals	2,445	4,541	54%

Note: 67.7% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	13,763	23,133	59%
Central Regional - Macon	190	1,660	11%
Coastal Regional - Savannah	439	3,366	13%
Eastern Regional - Augusta	1,938	3,038	64%
Northeastern Regional	6,436	7,533	85%
Southwestern Regional - Moultrie	457	1,657	28%
Western Regional - Columbus	309	1,767	17%
System-wide Totals	23,532	42,154	56%

Crime Lab Reports Processed for January 2018

Department	Requested	Total Released
Chemistry (includes Drug ID)	2,576	1,274
Firearms	183	70
Forensic Biology	1,358	1,299
Impressions	1	2
Latent Prints	112	110
Medical Examiners	563	513
Operations Support	10	7
Toxicology	2,254	1,722
Trace Evidence	85	57
Total	7,142	5,054

Crime Lab Reports Processed FY2018

Department	Requested	Total Released
Chemistry (includes Drug ID)	18,678	15,100
Firearms	1,214	757
Forensic Biology	10,010	9,667
Impressions	13	7
Latent Prints	1,305	845
Medical Examiners	3,404	3,174
Operations Support	60	65
Toxicology	15,706	15,171
Trace Evidence	574	542
Total	50,964	45,328

January 2018

NCIC SERVICES

CJIS Network Statistics

System Uptime: 100%
 Messages Processed: 71,852,379

CJIS Operations

1. Sex Offender Registry

	Month	FY2018	Database Totals
Records Added	122	983*	30,597

*Number for December 2017 report should have been 861

2. Protection Order Registry

	Month	FY2018	Database Totals
Records Added	1,842	15,261	368,805

3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3
 Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	1	0	21
Users	1	0	37

4. Off-Line Search Requests

Type of Request	Month	FY2018
Administrative (Criminal Justice Agency)	25	145
Open Records	0	6
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	1	25

CJIS Audits

GCIC conducted 29 CJIS Audits

INFORMATION SERVICES

Criminal History/Identification Services

1. Criminal Fingerprint Transactions Received

	Month	FY2018
Submissions	39,823	287,842
Submissions w/Palms	17,548	128,025
Submissions w/Photos	13,657	92,303

Transactions processed within 2 hours of receipt: 94%

2. Applicant Fingerprint Transactions Received

	Month	FY2018
Submissions	36,975	255,993

Transactions processed within 24 hours of receipt: 98%

3. Final Dispositions Received

	Month	FY2018
Local Agency	63,087	453,020
GCIC	2,895	33,308
TOTAL	65,982	486,328

4. RAPID Identification Transactions

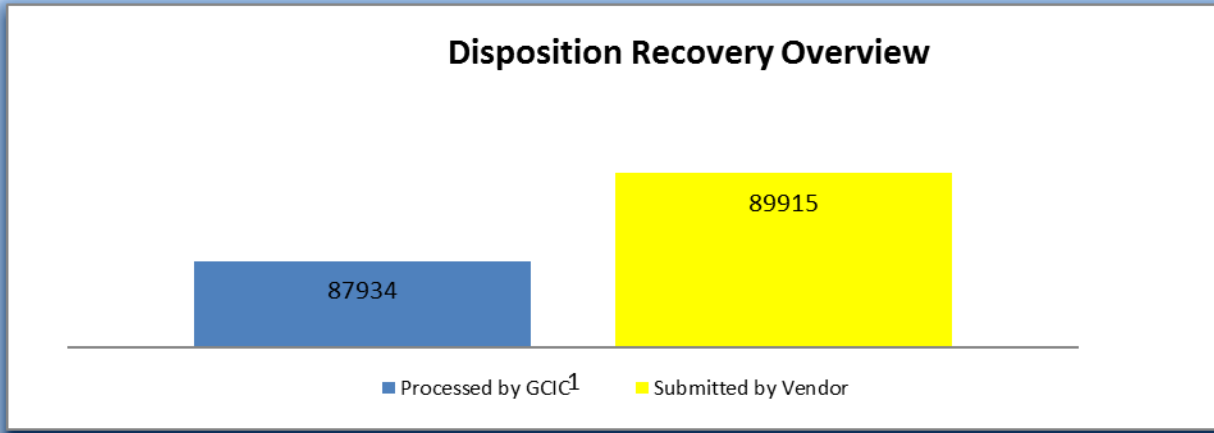
	Month	FY2018
Submissions	9,487	71,819
AFIS Hits	68%	64%
NCIC Hits	45%	41%
FBI RISC Hits	7%	5%

5. Non-criminal Justice Audits, Visits and Trainings

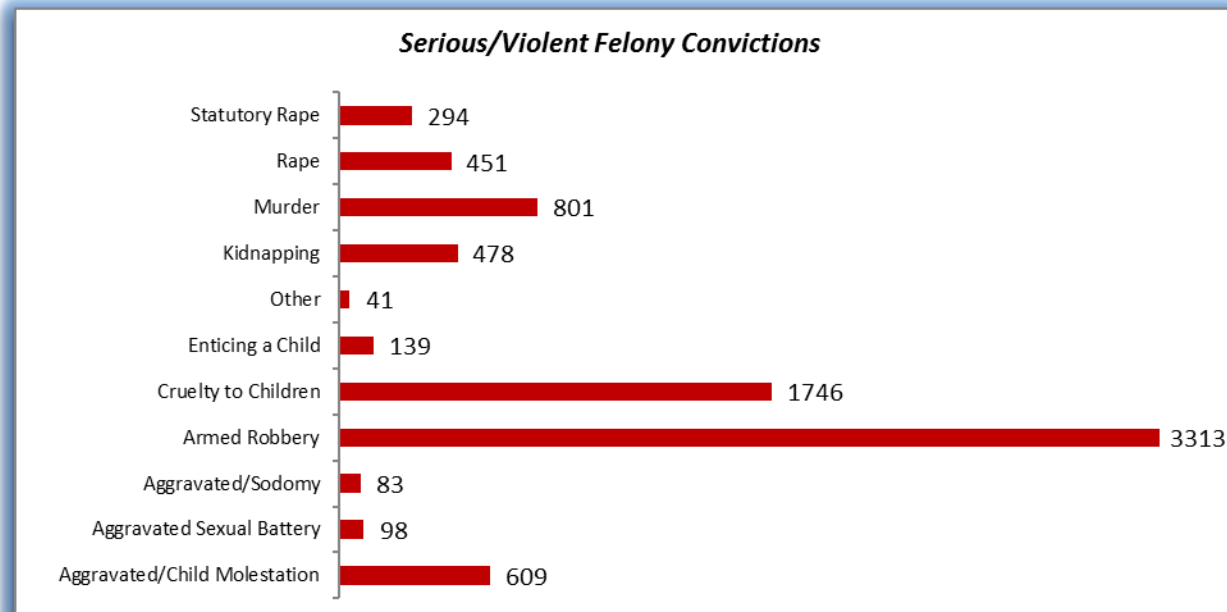
	Month	FY2018
In Compliance	7	66
Out of Compliance	11	80
Total Audits	18	146
Advisement Memos	-	-
Agency Visits	12	48
Attendees	24	985
Trainings	5	42

6. Disposition Recovery Project

	Month	Project to Date
Submitted by Vendor	230	89,461
Dispositions Processed	1213	87,934



The chart below shows the number of serious/violent felony offenses that were previously restricted but are not returned for licensing and employment purposes because a disposition of guilt was obtained and entered in the criminal history database.



PLANS & PROGRAM DEVELOPMENT

AFIS ENHANCEMENTS

Project Description - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

Monthly Update - Vendor development of the SORT interface with IntegraID Image Archive has been completed. The application is ready for user testing; waiting on AT&T to open ports.

APPLICATION DEVELOPMENT – Protective Order Registry

Project Description - To provide better information sharing, the Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

Monthly Update - The project team continues with UAT. The developer is completing final critical tasks for clerk file reconciliation, QPOR processing and Name Search reconfiguration. Application development is scheduled for completion in February/March and implementation is scheduled for Spring 2018.

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

Monthly Update - The application developer continues to work on importing historical data (1998-2014) and the CFR team is reviewing and correcting data.

COMPUTERIZED CRIMINAL HISTORY (CCH) ENHANCEMENTS

Project Description - The Computerized Criminal History (CCH) system will undergo system enhancements to meet the new State of Georgia legislative changes concerning the First Offender Act (FOA). Additional updates such as system modifications and reports will be implemented for internal users.

Monthly Update - All enhancements were completed and moved into the production environment. Changes were posted on the GCIC website.

CRIMINAL JUSTICE EXCHANGE PROJECT

Project Description - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and supervision. The goals of the project are to create seamless connections between systems, establish a single, consistent architecture adopted to guide all aspects of program implementation and to establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

Monthly Update - Vendor work is ongoing, particularly on e-filing. A meeting was held between GBI and the consultants to determine the strategy for the scope of Organizational Change Management (OCM). A one or two-page document will be created for each pilot county that identifies each exchange in three stages: As-Is, To-Be, and the Business Process Change. Changes made to the exchange schema created a schedule slippage and shifted the pilot deployment date to the end of February or mid-March. GTA WebMethods team continues to work on firewall requests with State Agencies and vendors in their efforts to connect to the Enterprise Service Bus (ESB). A project Go/No-Go criteria checklist was suggested and would be presented at the CJEP Governance meeting in February.

CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT

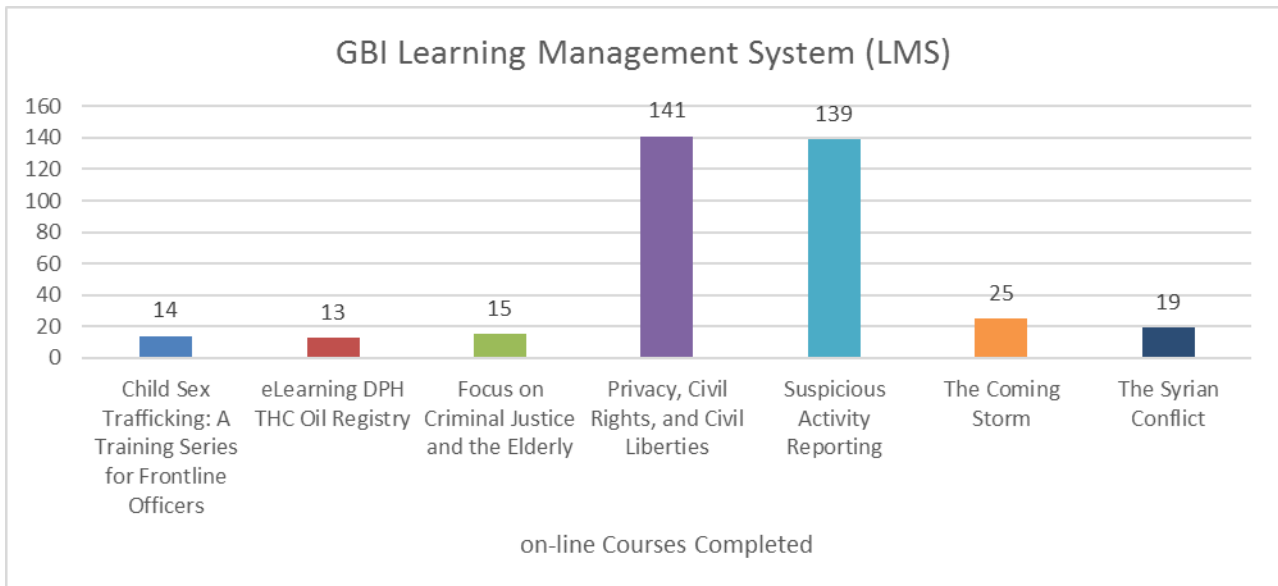
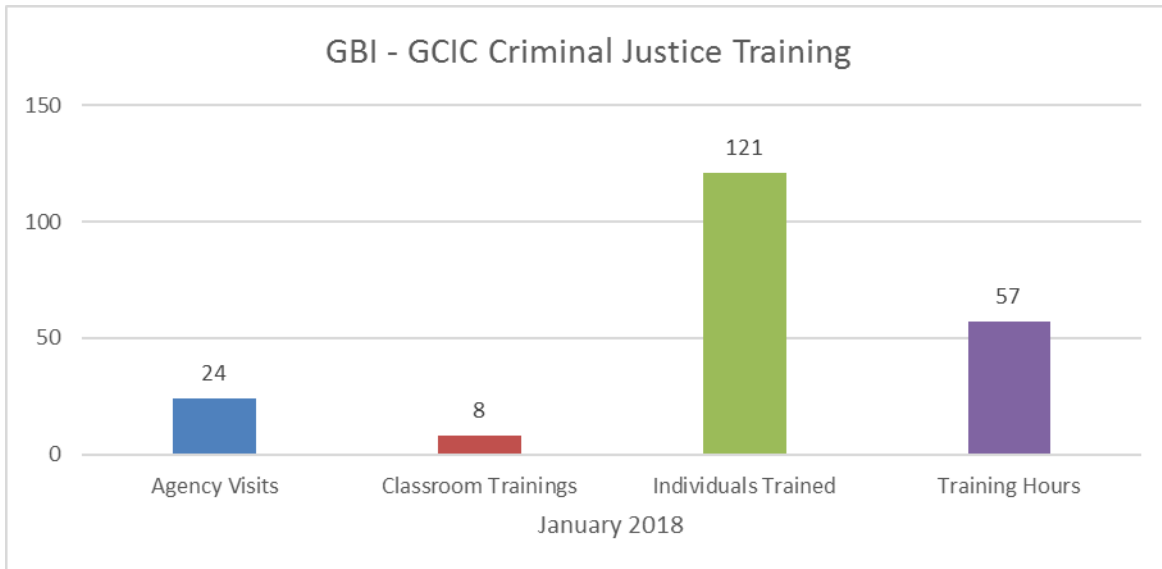
Project Description - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC's business units.

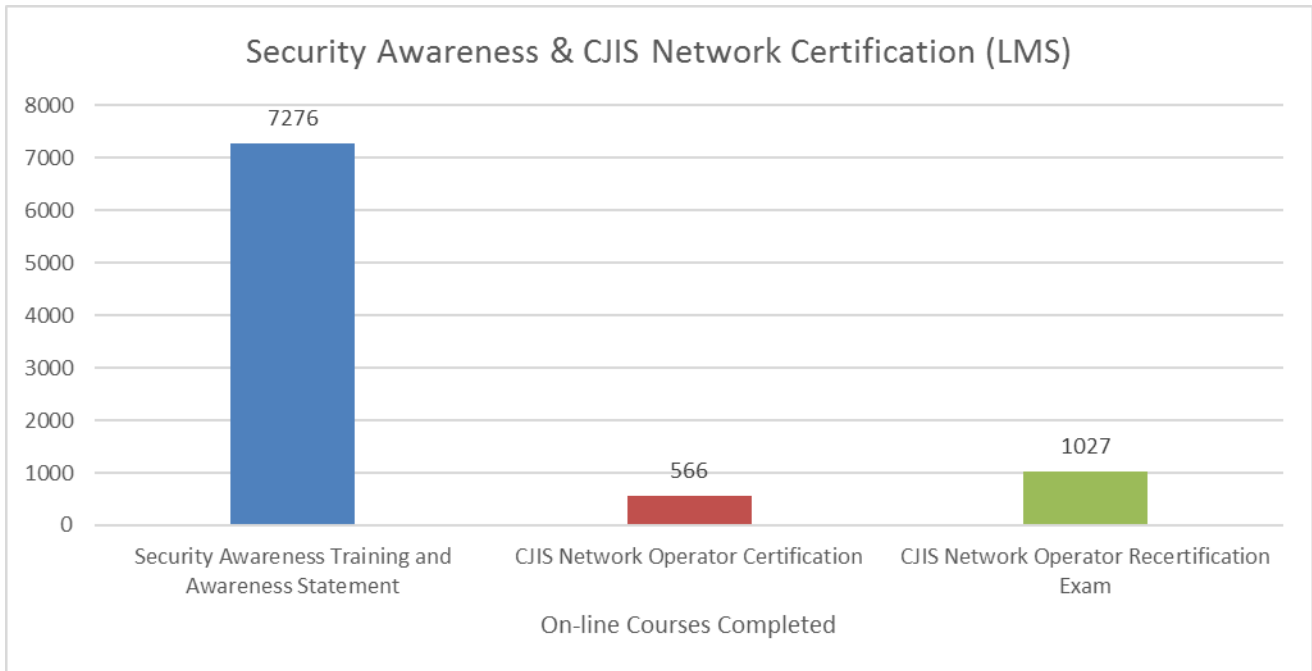
Monthly Update - Due to personnel changes (resignation) the project will be assigned to a new project manager. UAT will shift to March/April 2018.

CUSTOMER SUPPORT –TRAINING

Project Description - The Customer Support Training group provides training in GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

Monthly Update - The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The trainings completed for the month are included in the charts. The LMS Staff handled 231 phone calls, 1,211 emails and managed LMS user account additions.





FINANCE ACCOUNTS RECEIVABLE (AR) SYSTEM PROJECT

Project Description - GBI Finance/Accounting requested a new accounts receivable system to process fee invoices and payments.

Monthly Update - GBI Finance anticipates that the RFP posting to the Georgia Procurement Registry (GRP) will occur in February 2018.

GCIC TRAINING SYMPOSIUM

Project Description - The GCIC Training Symposium is designed to offer continuing education with the goal of providing vital knowledge regarding GCIC and federal law enforcement programs to both the criminal justice and non-criminal communities.

Monthly Update - Pre-planning committee meetings are held bi-weekly. Potential classes, speakers and keynote speaker suggestions were discussed and individuals will be contacted to determine their availability to speak at the Symposium.

GEORGIA APPLICANT PROCESSING SYSTEM REPLACEMENT (GAPS) PROJECT

Project Description - The Georgia Crime Information Center Information Services is seeking to obtain the services of a qualified and experienced vendor to provide an applicant fingerprinting solution that will electronically capture and submit applicant fingerprints to the Automated Fingerprint Identification System (AFIS). In addition, the selected vendor shall handle receiving fingerprint search results and disseminate the results to the requestor.

Monthly Update - The project team held their final meeting to gather the RFP business requirements. The project manager will begin entering the requirements into the DOAS RFP templates to create an RFP.

HUMAN RESOURCES (HR) TIMESHEET PROJECT

Project Description - Enhancement of the application used by non-sworn units of the GBI for tracking time.

Monthly Update - The application developer will be re-assigned to another project until the first week of February. Application development is expected to resume mid to late February.

INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT

Project Description - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

Monthly Update - The application developer continues with coding. Three of eleven tasks were completed. The CCH/AFIS update logs are scheduled for completion by June 2019.

LAW ENFORCEMENT MESSAGE SWITCH (LEMS)

Project Description - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries and to take advantage of new features and advances in technology, GCIC is looking to upgrade or replace this system.

Monthly Update - The project manager provided business requirements to the team for another review. The goal is to post the Request for Proposal (RFP) first quarter 2018.

LEARNING MANAGEMENT SYSTEM (LMS) PROJECT

Project Description - GCIC plans to replace the existing learning management system (LMS) by obtaining a new web-based LMS software application. The online learning management system will allow interactive exercises to aid in knowledge retention and administration of training information. The LMS training system will manage all learning components, security, enrollment, and course structure for course certification.

Monthly Update - The evaluation team met to begin the scoring and assessment of the proposals. The committee results were provided to the GBI Procurement Officer to continue the next step in the RFP process.

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) PROJECT

Project Description - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

Monthly Update - UAT was completed and the vendor developed three NIBRS training videos that were posted on the GCIC website. NIBRS training was held January 30 and it included a review of entering Family Violence data. The project sponsor created an agency welcome letter for email distribution.

SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT

Project Description - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

Monthly Update - The application development team is working on creating a test environment for image archive. The IT team entered several tickets for firewall rules that would allow port access to SORT test servers from Watch Systems (Offender Watch) test servers. The project team continues to work with Offender Watch to establish connectivity.

SHAREPOINT CONFIGURATION PROJECT

Project Description - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

Monthly Update - Additional training was created and delivered to GCIC staff with SharePoint Contributor privileges on January 4.