Georgia Bureau of Investigation
January Monthly Report
FY2017

Presented to the Board of Public Safety
March 9, 2017

Vernon M. Keenan
Director

Table of Contents

Vacant State Positions
FY2017

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	24	23	23	24	26	26	23					
Vacant Scientist Positions	8	8	7	10	11	11	16					
Total Vacant Positions in GCIC	1	1	1	2	2	2	3					
Total Vacant Positions in Admin	4	4	5	5	5	5	5					
Vacant Sworn Agent Positions	24	24	28	21	9	6	8					
Total Vacant Positions In the Investigative Division	31	30	33	28	16	14	17					

DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2017

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	6,546	7,175	7,822	8,482	9,237	9,453	9,648					
Firearms	2,520	2,878	3,031	3,051	3,094	2,997	3,015					
Forensic Biology	3,110	3,191	3,466	3,724	3,863	3,863	3,859					
Impressions	38	40	43	42	39	37	37					
Latent Prints	3,137	3,234	3,309	3,446	3,550	3,551	3,503					
Medical Examiners	120	97	170	165	198	194	182					
Miscellaneous Services	0	0	0	0	0	0	0					
Operations Support	0	0	0	0	0	0	0					
Toxicology	827	506	829	858	1,523	1,386	971					
Trace Evidence	466	503	511	520	531	513	504					
Total	16,764	17,624	19,181	20,288	22,035	21,994	21,719					

GBI Administration

Office of Privacy & Compliance/Open Records

	January 2017	Total FY2017
Open Records Request	360	1,993
Archives	12	143

Personnel

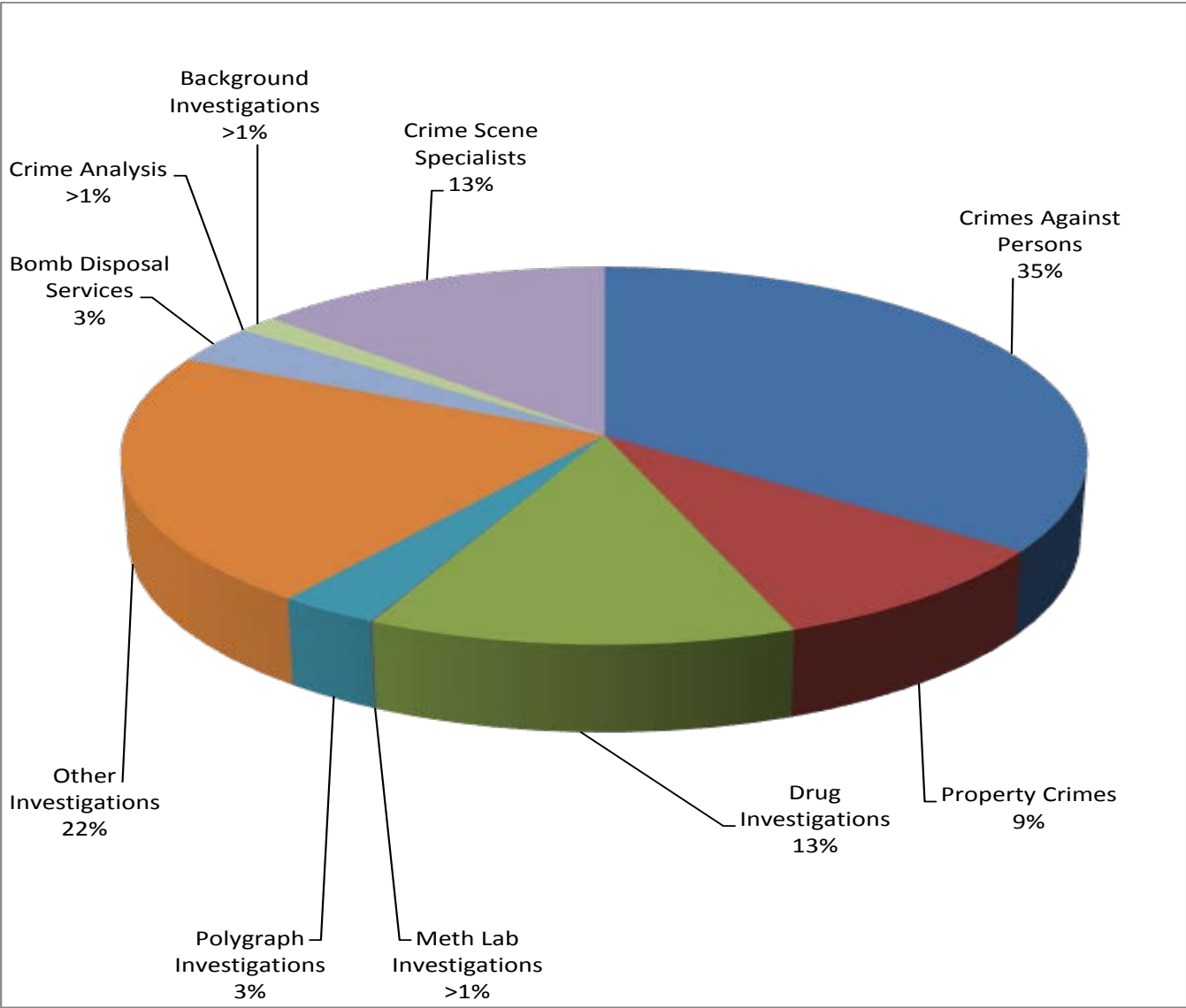Employee Totals   January 2017

	State Funded Positions	Grant Funded Positions	*Total*
Investigative Division	350	19	*369*
Georgia Crime Information Center	42	75	*117*
Division of Forensic Sciences	293	29	*322*
Administration	43	1	*44*
Total	*728*	*124*	*852*

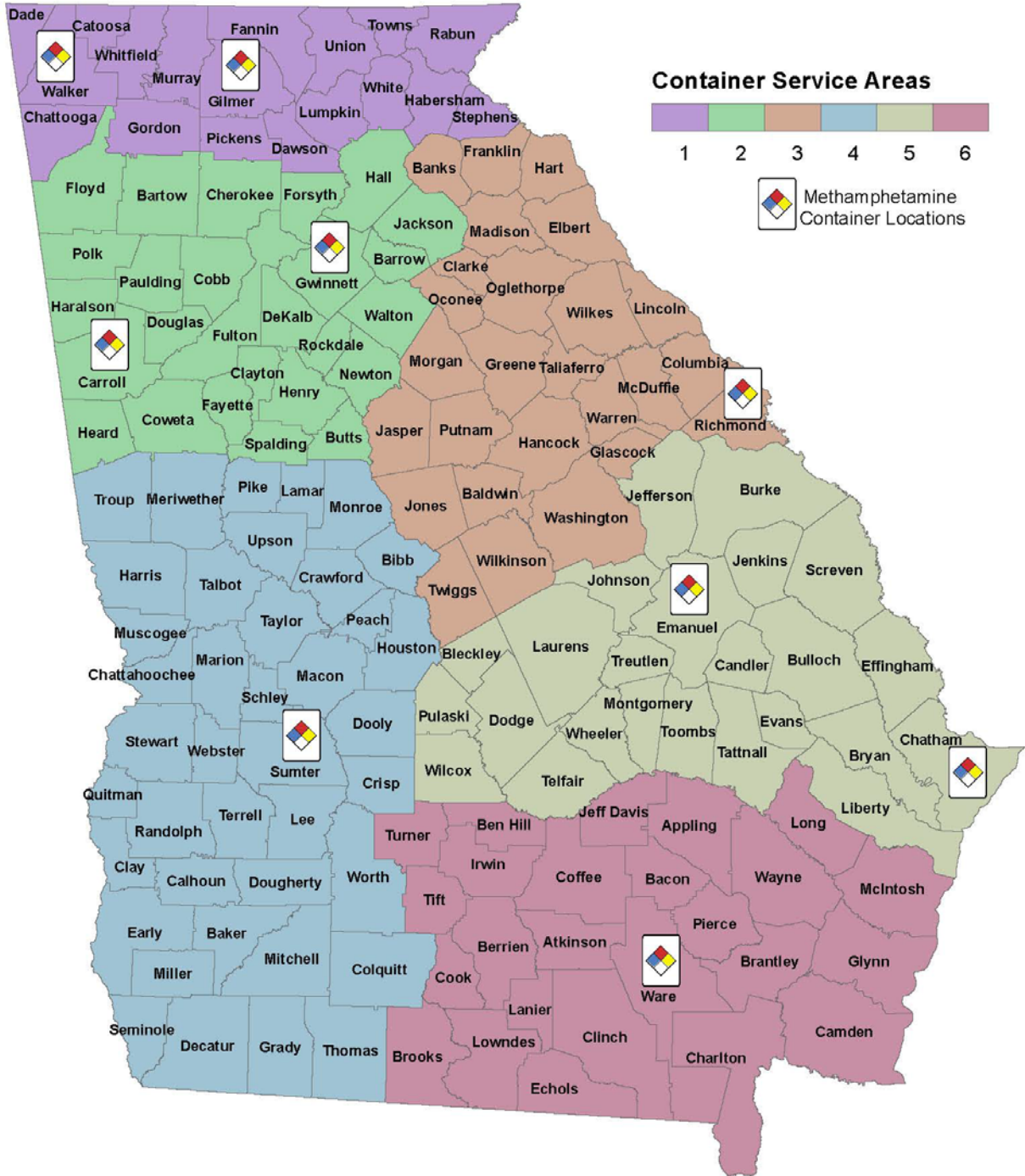|	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	17	3
Georgia Crime Information Center	3	2
Division of Forensic Sciences	23	6
Administration	5	3
Total	*48*	*14*

INVESTIGATIVE DIVISION

	January 2017	Fiscal YTD
Total Sworn Employees		274 (filled-includes grant)
Total Investigative Hours Expended	30,608.50	202,697.06
Crimes Against Persons, includes	10,163.50	70,235.75
Death Investigations	5,327.00	37,250.50
Child Abuse	2,685.00	19,835.25
Sex Crimes	457.50	2,874.00
Missing Persons	389.00	1,643.00
Assault, Kidnapping, Robbery,	1,305.00	8,633.00
Terrorist Acts, Fugitive, Human Trafficking, etc.		
Property Crimes, including Theft, Burglary, Forgery	2,921.50	18,988.30
Drug Investigations	4,585.00	26,859.00
Meth Lab Investigations	-	78.00
Polygraph Examinations	794.00	6,011.00
Background Investigations	1,285.00	3,809.00
Other Investigations, including Preliminary Investigations	6,545.00	43,876.51
Bomb Disposal Services	978.00	6,588.00
Crime Analysis	4.00	24.00
Crime Scene Specialists	3,332.00	26,227.00

All figures above represent Investigative Hours

Total Seizures	$1,128,504.92	$103,158,594.22

Investigative Hours Expended
YTD FY2017

Background Investigations >1%

Crime Scene Specialists 13%

Crime Analysis >1%

Crimes Against Persons 35%

Bomb Disposal Services 3%

Other Investigations 22%

Drug Investigations 13%

Property Crimes 9%

Polygraph Investigations 3%

Meth Lab Investigations >1%

State of Georgia Methamphetamine Container Program

Container Service Areas

1 2 3 4 5 6

Methamphetamine Container Locations

January 2015

Crime Lab

Medical Examiners (includes all laboratories)

	January 2017	FY2017 YTD
Autopsies	266	1,594
Consultations	156	985
Total ME Cases Managed	**422**	**2,579**
Clayton County Death Certificates	50	294

Percentage of Cases Released in 90 days: 75.1%

Medical Examiner Activity, FY2017

Consultations 38%

Autopsies 62%
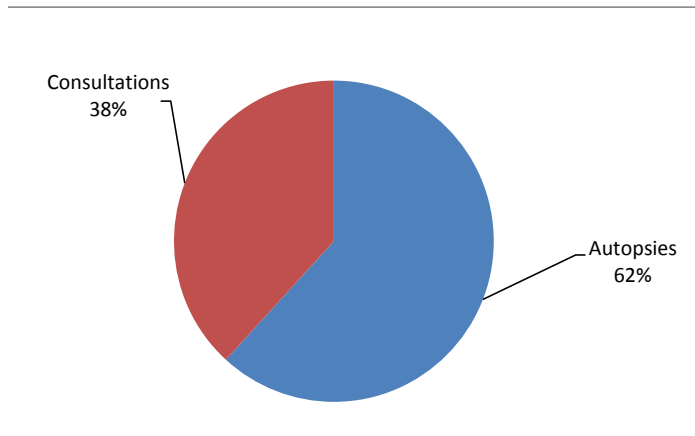
Confirmed CODIS Hits for January 2017

State Offender Hits	33
State Forensic Hits	6
National Offender Hits	16
National Forensic Hits	0
Total	55

Samples entered into CODIS for January 2017 – 644

Profiles in CODIS

Forensic Casework Profiles	20,356
Convicted Offender Profiles	315,892
Missing Person/Unidentified Human Remain Profiles	6
Staff/QC File	495
Total	336,749

Laboratory Production

Report Turnaround for January 2017

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	1,416	3,598	39%
Central Regional - Macon	82	184	45%
Coastal Regional - Savannah	27	410	7%
Eastern Regional - Augusta	389	578	67%
Northeastern Regional	866	1,117	78%
Southwestern Regional - Moultrie	48	161	30%
Western Regional - Columbus	27	162	17%
System-wide Totals	**2,855**	**6,210**	**46%**

Note: 78.5% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2017

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	13,856	25,048	55%
Central Regional - Macon	779	1,607	48%
Coastal Regional - Savannah	255	2,652	10%
Eastern Regional - Augusta	2,071	3,027	68%
Northeastern Regional	7,087	7,909	90%
Southwestern Regional - Moultrie	495	1,268	39%
Western Regional - Columbus	476	1,161	41%
System-wide Totals	**25,019**	**42,672**	**59%**

Crime Lab Reports Processed for January 2017

Department	Requested	Total Released
Chemistry (includes Drug ID)	3,078	1,975
Firearms	206	165
Forensic Biology	2,101	1,391
Impressions	7	1
Latent Prints	291	177
Medical Examiners	507	489
Operations Support	8	18
Toxicology	3,327	2,352
Trace Evidence	150	131
Total	**9,675**	**6,699**

Crime Lab Reports Processed FY2017

Department	Requested	Total Released
Chemistry (includes Drug ID)	17,902	12,728
Firearms	1,909	1,338
Forensic Biology	13,142	11,874
Impressions	24	10
Latent Prints	1,527	942
Medical Examiners	3,213	3,136
Operations Support	70	64
Toxicology	16,104	14,851
Trace Evidence	935	865
Total	**54,826**	**45,808**

Georgia Crime Information Center

January 2017

NCIC SERVICES

CJIS Network Statistics

System Uptime: 100%
Messages Processed: 68,102,463

CJIS Operations

1. Sex Offender Registry

	Month	FY2017	Database Totals
Records Added	133	1,092	29,219

2. Protection Order Registry

	Month	FY2017	Database Totals
Records Added	1,996	15,113	341,164

3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3

* *Effective January 2017, any LEEP account holder that has N-DEx access but hasn't used N-DEx for 90 days will be locked out of using the N-DEx system and will not be granted access. N-DEx agency and user numbers below reflect this change.*

Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	0	3	33
Users*	6	39	41

4. Off-Line Search Requests

Type of Request	Month	FY2017
Administrative (Criminal Justice Agency)	20	183
Open Records	1	8
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	3	20

GCIC conducted 27 CJIS Audits

INFORMATION SERVICES

Criminal History Identification Services

1. Criminal Fingerprint Transactions Received

	Monthly	FY2017
Submissions	40,623	274,723
Submissions w/Palms	17,734	121,987
Submissions w/Photos	12,560	84,567

Transactions processed within 2 hours of receipt: 94%

2. Applicant Fingerprint Transaction Received

	Monthly	FY2017
Submissions	39,007	287,224

Transactions processed within 24 hours of receipt: 99%

3. Final Disposition Transactions Received

	Monthly	FY2017
Local Agency	58,506	445,065
GCIC	5,507	37,065
TOTAL	64,013	482,130

4. RAPID Identification Transactions

	Monthly	FY2017
Submissions	13,538	97,883
AFIS Hits	52%	47%
NCIC Hits	38%	41%
FBI RISC Hits	2%	2%

5. Non-Criminal Justice (NCJ) Audits, Visits and Trainings

Audits

	Monthly	FY2017
In Compliance	16	16
Out of Compliance	12	14
Advisement Memos	0	0
TOTAL	28	30

Non-Criminal Justice Audits
Fiscal Year 2017
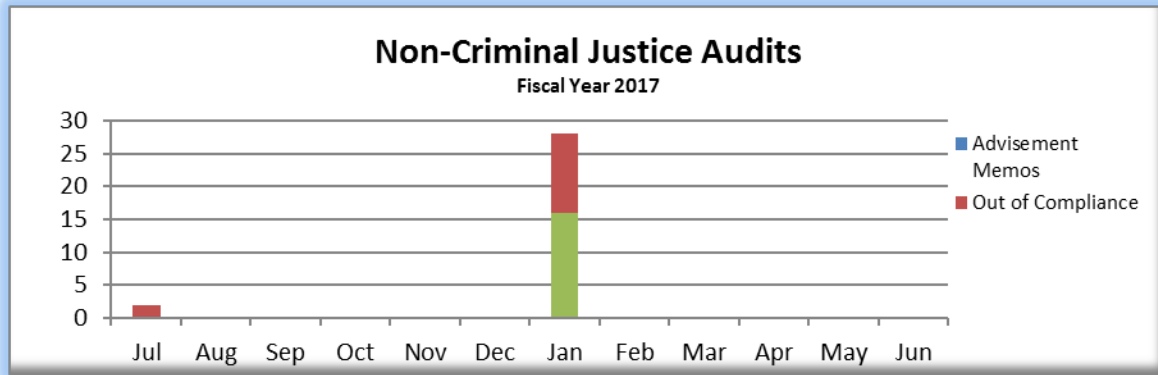
Visits & Trainings

	Monthly	FY2017
Agency Visits	16	64
Attendees	0	166
Trainings	0	6
TOTAL	16	236

Non-Criminal Justice Agency Visits & Trainings
Fiscal Year 2017
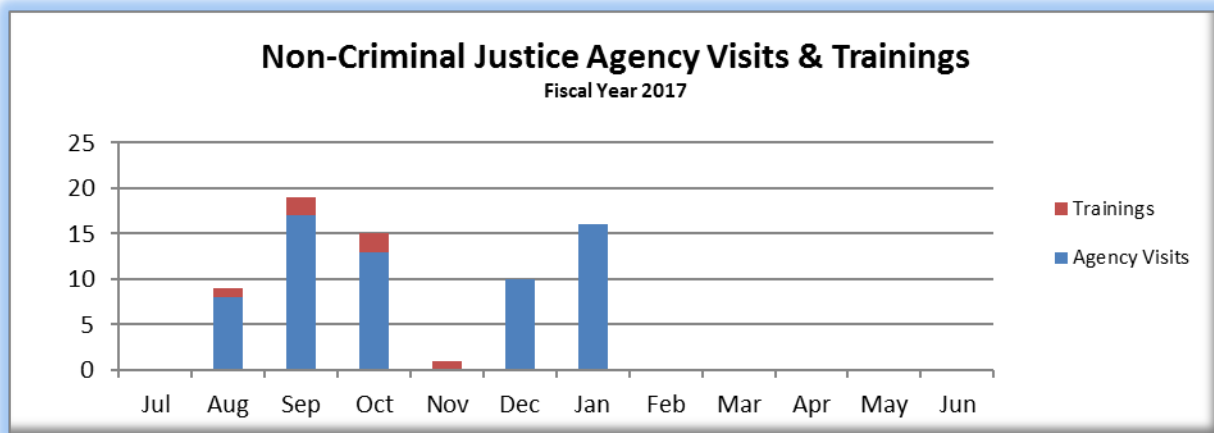
6. Disposition Recovery Project

	Monthly	Project to Date
Completed	3,303	69,301
Research Counties	1	1

Disposition Recovery Overview

Processed by GCIC	61,413
Submitted by Vendor	69,301
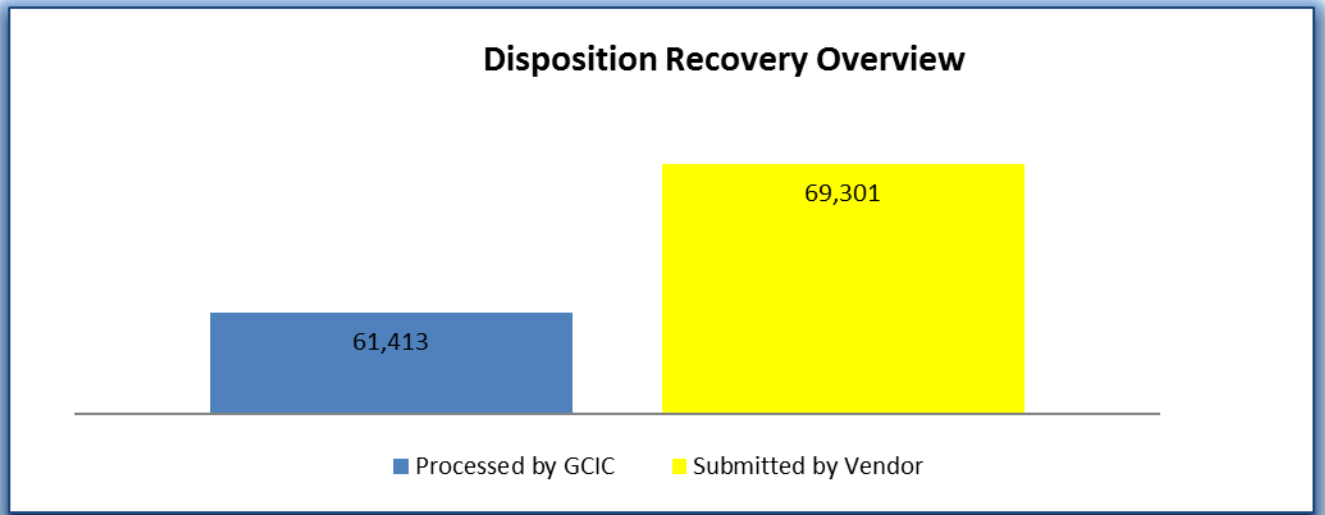
These are the number of dispositions added for serious and violent felony arrests for the project to date.

Serious/Violent Felonies

Category	Count
Statutory Rape	286
Rape	439
Murder	779
Kidnapping	461
Other	32
Enticing a Child	137
Cruelty to Children	1,709
Armed Robbery	3,227
Aggravated/Sodomy	78
Aggravated Sexual Battery	82
Aggravated/Child Molestation	576
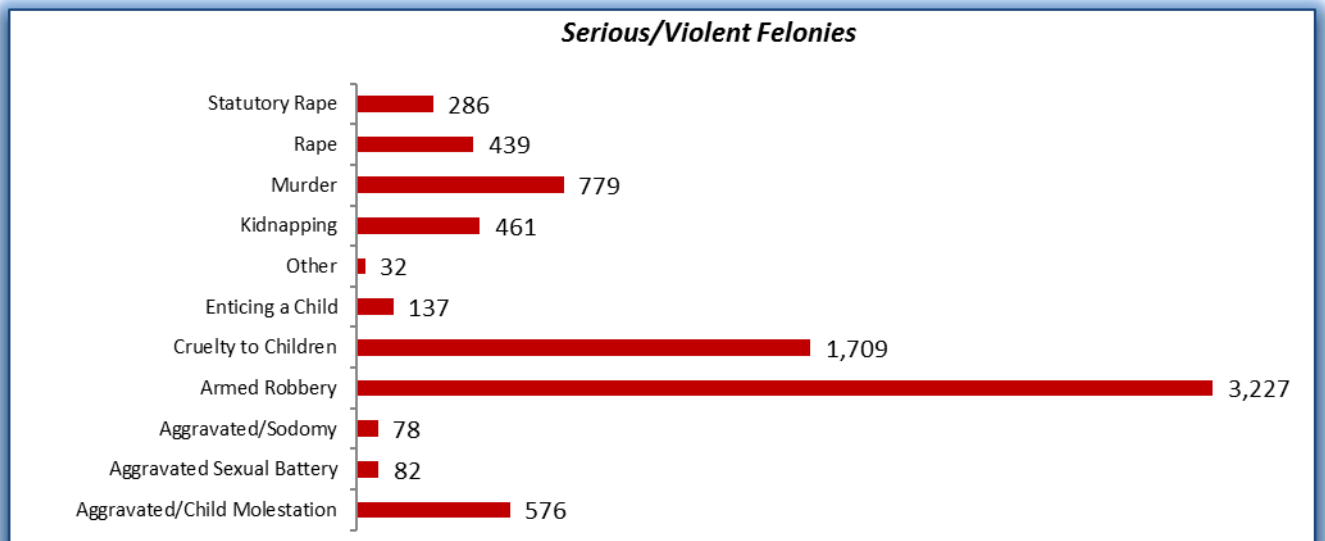
AFIS ENHANCEMENTS

Project Description - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

Monthly Update - The vendor installed the Document Management updates to Integra ID Image Archive. After installation, several issues were identified impacting the user's ability to use the new folders. The vendor is working on a resolution. Changes were requested for the SORT web service Statement of Work (SOW).

APPLICATION DEVELOPMENT – Protective Order Registry

Project Description - In an effort to provide better information sharing, the Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

Monthly Update **-** POR system and user acceptance testing is ongoing by the project team. The team completed three out of the eight system tests on the web service. The vendor completed the Acceptance Test Plan and successfully accessed the secure FTP website using the Microsoft Windows client Windows Secure Copy (WinSP) for secure file transfer.

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

Monthly Update - Work on the project was on hold. The programmer will begin work on the project in mid-February.

COMPUTERIZED CRIMINAL HISTORY (CCH) ENHANCEMENTS

Project Description - The Computerized Criminal History (CCH) system will undergo system enhancements to meet the new State of Georgia legislative changes concerning the First Offender Act (FOA). Additional updates such as system modifications and reports will be implemented for internal users.

Monthly Update - The CCH vendor continues programming for the system enhancements. The FOA legislative enhancements have been prioritized and testing scheduled for April 2017.

CRIMINAL JUSTICE EXCHANGE PROJECT

Project Description - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and supervision. The goals of the project are to create seamless connections between systems, establish

a single, consistent architecture adopted to guide all aspects of program implementation and to establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

Monthly Update - A vendor was awarded the contract to manage the Project Management Office (PMO) and for the project Independent Verification and Validation (IV&V). CJEP was kicked-off with a Governance Council meeting.

CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT

Project Description - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC's business units.
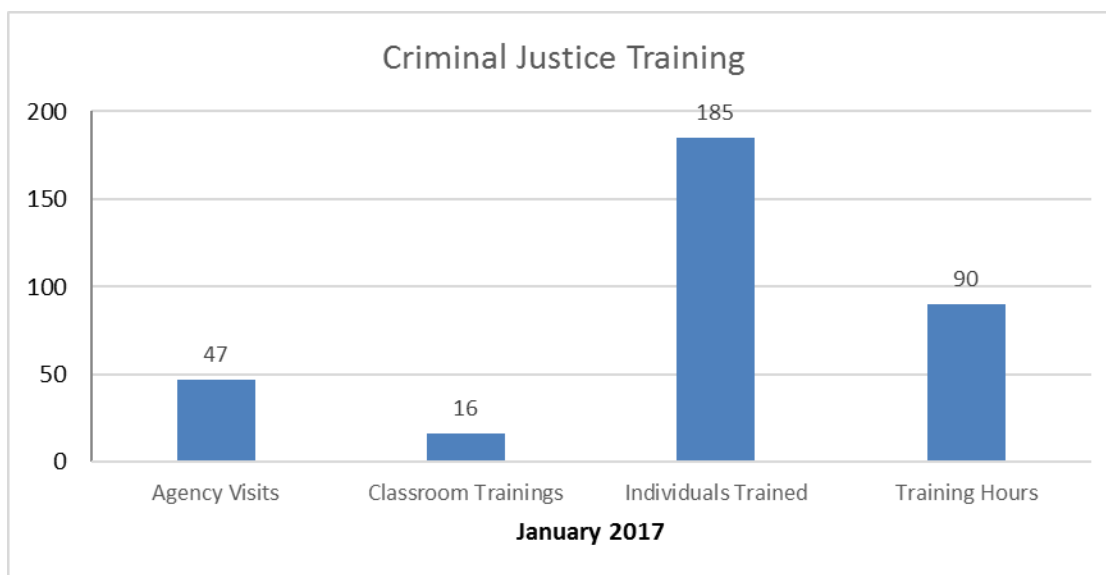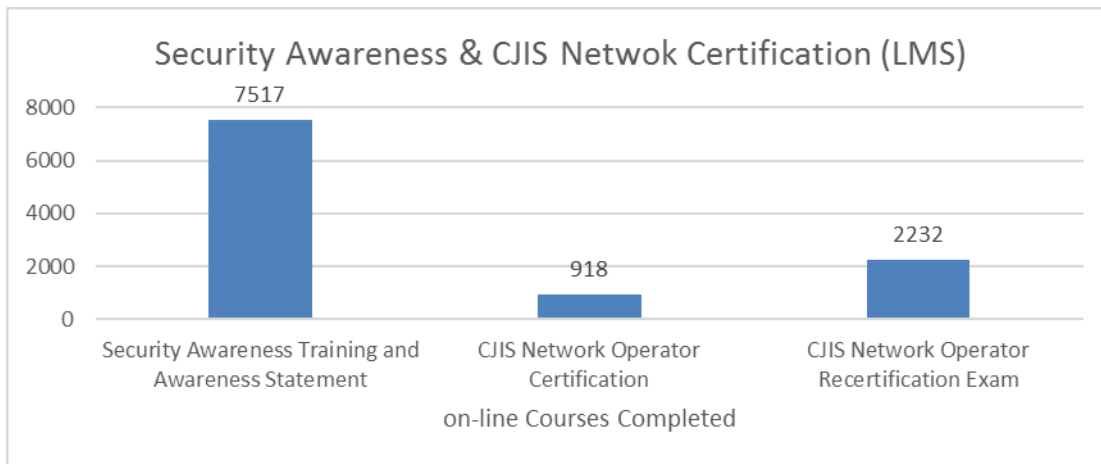
Monthly Update **-** Microsoft provided the Microsoft Dynamic CRM application licenses and system configurations (for user seats) are being completed by the tenant administrator.

CUSTOMER SUPPORT –TRAINING

Project Description - The Customer Support Training group provides training in the area of GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

Monthly Update **-** The 2017 training class schedule for the year was completed and posted on the website. The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The trainings completed for the month are included in the charts.

GBI Learning Managment System (LMS)

Course	on-line Courses Completed
Child Sex Trafficking: A Training Series for Frontline Officers	39
eLearning DPH THC Oil Registry	24
Focus on Criminal Justice and the Elderly	35
Privacy, Civil Rights, and Civil Liberties	148
Suspicious Activity Reporting	142
The Coming Storm	44
The Syrian Conflict	29

Security Awareness & CJIS Netwok Certification (LMS)

Security Awareness Training and Awareness Statement: 7517
CJIS Network Operator Certification: 918
CJIS Network Operator Recertification Exam: 2232

on-line Courses Completed

Criminal Justice Training

Agency Visits: 47
Classroom Trainings: 16
Individuals Trained: 185
Training Hours: 90

January 2017

CUSTOMER SUPPORT – TRAINING PLAN

Project Description - The Customer Support Training group is in the process of developing a comprehensive training plan to include enhancements within both the classroom and online training environment.

Monthly Update - Continue to review the training strategy and training plan templates. Classroom and online course content development continues for the training that was removed from the original Security and Integrity course.

GCIC TRAINING SYMPOSIUM

Project Description - The GCIC Training Symposium is designed to offer continuing education with the goal of providing vital knowledge regarding GCIC and federal law enforcement programs to both the criminal justice and non-criminal communities.

Monthly Update - The project charter was created and the team met to determine the project tasks that should be completed and included in the project scheduled. A demo was provided by a new website registration vendor and the team met with the previous vendor to help decide which registration options would best meet the needs of the symposium.

HUMAN RESOURCES (HR) TIMESHEET PROJECT

Project Description - Enhancement of the application used by non-sworn units of the GBI for tracking time.

Monthly Update - Application Development troubleshooting assistance continues. Based on the feedback from testing, efforts to finalize needed changes for holiday worked/earned and taken calculation continues.

INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT

Project Description - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

Monthly Update - The project team continues to review the CCH application log search and edit screens updates.

LAW ENFORCEMENT MESSAGE SWITCH (LEMS)

Project Description - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries and in order to take advantage of new features and advances in technology, GCIC is looking to upgrade or replace this system.

Monthly Update - The project team completed the project plan and strategy for project tasks. Project management documents were drafted such as the Project Charter and Stakeholder Registry.

LEARNING MANAGEMENT SYSTEM (LMS) PROJECT

Project Description - GCIC plans to replace the existing learning management system (LMS) by obtaining a new web-based LMS software application. The online learning management system will allow interactive exercises to aid in knowledge retention and administration of training information. The LMS training system will manage all learning components, security, enrollment, and course structure for course certification.

Monthly Update **-** The team reviewed potential LMS vendor websites and are scheduling meetings to review product demos.

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) PROJECT

Project Description - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for

which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

Monthly Update - The project kick-off meeting was held with the vendor. The business requirements were reviewed with the vendor and action items were identified for completion by mid-February.

SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT

Project Description - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

Monthly Update - Change request 003 was approved and implemented for the removal of leading and trailing spaces from an offender's name in SORT before sending to NCIC. Phase 1 implementation was completed and post deployment testing continues. The implementation of Correct Address was changed to February/March 2017 for contractual purposes. A request is in process to open the port to retrieve the Correct Address update data files from the SFTP server.

SHAREPOINT CONFIGURATION PROJECT

Project Description - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

Monthly Update - GCIC managers reviewed the SharePoint mock-up content and collaborated on the final layout. The developer will work to complete the final changes.

WEB SITES REDESIGN PROJECT

Project Description - Redesign of the internal and external Georgia Crime Information Center (GCIC) web sites.

Monthly Update - Final approval was received for the Statement of Work to begin development of a landing page by GTA GeorgiaGov Interactive group.