

**Georgia Bureau of Investigation
April Monthly Report
FY2018**



**Presented to the Board of Public Safety
No meeting scheduled for June 2018**

**Vernon M. Keenan
Director**

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Vacant State Positions FY2018

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	38	37	31	31	30	28	26	28	27	27		
Vacant Scientist Positions	16	15	15	15	16	16	18	18	16	16		
Total Vacant Positions in GCIC	1	1	1	1	1	1	1	1	0	0		
Total Vacant Positions in Admin	7	7	7	6	7	7	7	7	6	6		
Vacant Sworn Agent Positions	9	10	10	5	7	8	8	8	8	8		
Total Vacant Positions In the Investigative Division	17	17	12	13	17	18	17	15	17	18		

**DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2018**

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	12,601	12,743	13,861	13,802	14,111	14,246	15,223	15,598	16,145	16,109		
Data Conversion	1	1	1	1	1	1	1	1	1	1		
Firearms	2,956	2,984	3,080	3,081	3,166	3,190	3,232	3,285	3,250	3,408		
Forensic Biology	5,225	5,553	5,695	5,431	5,563	5,687	5,677	5,560	5,686	5,858		
Impressions	44	46	48	47	47	48	52	51	54	55		
Latent Prints	3,727	3,747	3,934	3,948	4,127	4,142	4,190	4,174	4,276	4,286		
Medical Examiners	188	177	193	218	232	261	320	274	245	234		
Miscellaneous Services	0	0	0	0	0	0	0	0	0	0		
Operations Support	2	2	0	0	0	0	0	7	2	7		
Toxicology	746	639	819	822	1,033	776	1,080	791	724	855		
Trace Evidence	487	441	438	440	468	494	489	512	539	571		
Total	25,977	26,333	28,069	27,790	28,748	28,845	30,264	30,253	30,922	31,384		

GBI Administration

Office of Privacy & Compliance/Open Records

	<u>April 2018</u>	<u>Total FY2018</u>
Open Records Request	393	3,526
Archives	31	337

Personnel

Employee Totals

April 2018

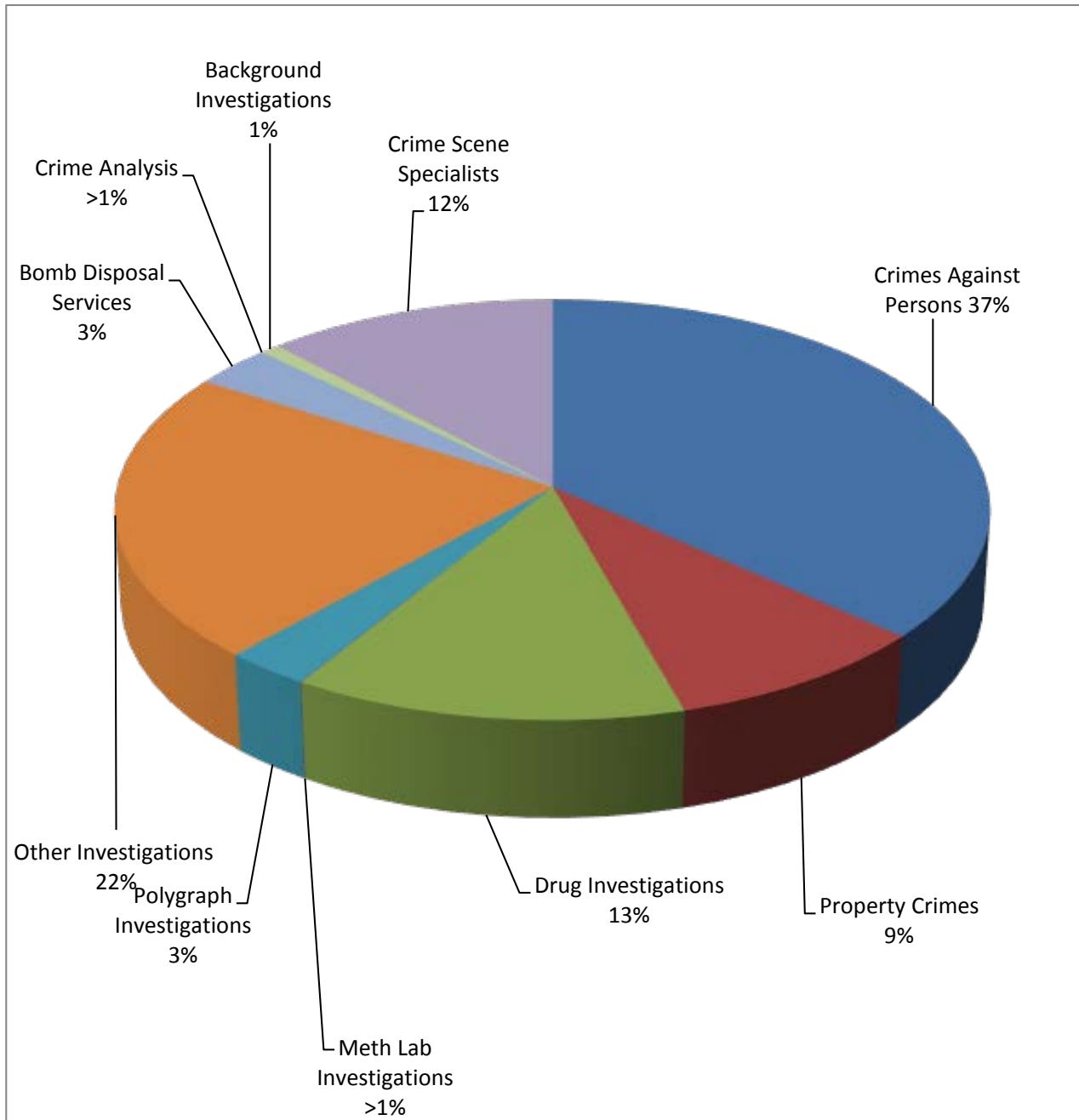
	State Funded Positions	Grant Funded Positions	<i>Total</i>
Investigative Division	350	24	<i>374</i>
Georgia Crime Information Center	44	76	<i>120</i>
Division of Forensic Sciences	313	37	<i>350</i>
Administration	43	4	<i>47</i>
<i>Total</i>	<i>750</i>	<i>141</i>	<i>891</i>

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	18	6
Georgia Crime Information Center	0	0
Division of Forensic Sciences	27	13
Administration	6	3
<i>Total</i>	<i>51</i>	<i>22</i>

INVESTIGATIVE DIVISION

	April 2018	Fiscal YTD
Total Sworn Employees	272 (filled-includes grant)	
Total Investigative Hours Expended	26,802.75	299,156.75
Crimes Against Persons, includes	10,052.25	109,788.25
Death Investigations	5,562.00	59,953.00
Child Abuse	2,638.25	30,356.75
Sex Crimes	672.00	4,871.00
Missing Persons	336.00	2,043.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	844.00	12,564.50
Property Crimes, including Theft, Burglary, Forgery	2,439.50	27,013.25
Drug Investigations	3,645.50	39,425.50
Meth Lab Investigations	-	93.00
Polygraph Examinations	917.00	8,731.00
Background Investigations	486.00	2,694.00
Other Investigations, including Preliminary Investigations	5,260.50	66,082.75
Bomb Disposal Services	802.00	9,600.00
Crime Analysis	-	26.00
Crime Scene Specialists	3,200.00	35,703.00
	All figures above represent Investigative Hours	
Total Seizures	5,817,784.00	\$31,146,749.85

Investigative Hours Expended YTD FY2018



Georgia Authorized Central Storage (ACS) Program Update

<https://gbi.georgia.gov/meth-container-program>

3rd Quarter FY2018 (January 1 to March 31, 2018)

During the 3rd quarter, local and state law enforcement agencies used the Georgia ACS program to store and dispose of hazardous waste from 8 clandestine drug labs discovered in Georgia. The processing and packaging of materials discovered at these labs resulted in 44 hazardous waste containers with a total volume of 495 gallons. The total weight of the hazardous waste was 316 pounds.

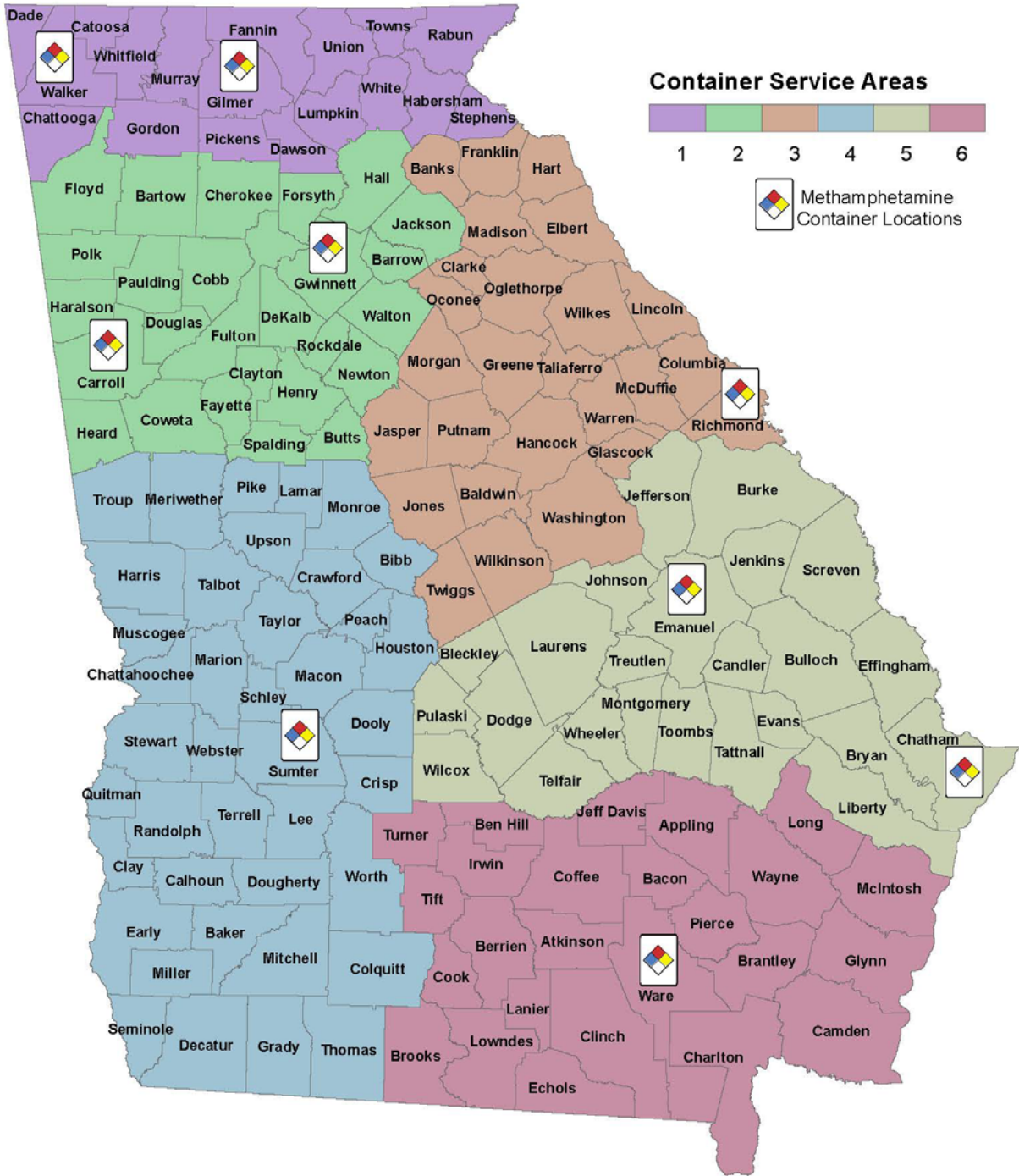
One of the 9 Georgia ACS facilities remained closed during the 3rd quarter. This site is located in Swainsboro, Georgia and was managed by the Emanuel County Sheriff's Office (EMSO) under a letter of agreement between the ECSO and the GBI. The site was emptied by a DEA Hazardous Waste Contractor during late April and will be moved to Candler County during May. The facility will reopen under an agreement between the GBI and Metter Police Department.

As stated in previous reports, Basic Clandestine Lab Safety (40-hour) training opportunities continue to be a problem for Georgia personnel. The number of seats provided in courses presented at the DEA Academy in Quantico, Virginia are insufficient to keep up with demand. The basic course is a prerequisite to attend the DEA ACS course. Completion of the Basic and ACS courses is required to use the Georgia ACS program.

A DEA 3-day Authorized Central Storage certification course was held at the Georgia Public Safety Training Center on March 6 through 7, 2018. The course was coordinated by the GBI and taught by DEA Instructors from Quantico, Virginia.

The DEA placed a temporary hold on funds paid to licensed contractors for ACS site cleanout beginning on December 18, 2017. This hold remained in effect until mid-April of 2018. Two Georgia sites (Gwinnett and Emanuel) were emptied after the hold was lifted.

State of Georgia Methamphetamine Container Program



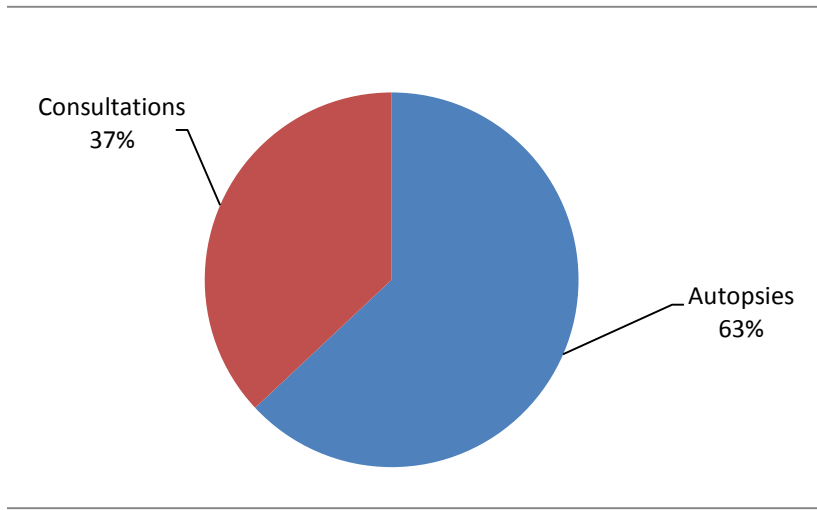
January 2015

Medical Examiners (includes all laboratories)

	April 2018	FY2018 YTD
Autopsies	184	2,293
Consultations	148	1,372
Total ME Cases Managed	332	3,665
Clayton County Death Certificates	50	458

Percentage of Cases Released in 90 days: 78%

Medical Examiner Activity, FY2018



Confirmed CODIS Hits for April 2018

State Offender Hits	16
State Forensic Hits	2
National Offender Hits	10
National Forensic Hits	<u>0</u>
Total	28

Samples entered into CODIS for April 2018 – 1,240

Profiles in CODIS

Forensic Casework Profiles	22,351
Convicted Offender Profiles	329,534
Missing Person/Unidentified Human Remain Profiles	7
Staff/QC File	<u>506</u>
Total	352,398

Laboratory Production

Report Turnaround for April 2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	1,677	3,146	53%
Central Regional - Macon	38	278	14%
Coastal Regional - Savannah	54	592	9%
Eastern Regional - Augusta	233	324	72%
Northeastern Regional	1,253	1,570	80%
Southwestern Regional - Moultrie	21	217	10%
Western Regional - Columbus	43	259	17%
System-wide Totals	3,319	6,386	52%

Note: 66.4% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	19,087	32,669	58%
Central Regional - Macon	362	2,637	14%
Coastal Regional - Savannah	609	5,065	12%
Eastern Regional - Augusta	2,719	4,267	64%
Northeastern Regional	9,494	11,106	85%
Southwestern Regional - Moultrie	528	2,358	22%
Western Regional - Columbus	459	2,467	19%
System-wide Totals	33,258	60,569	55%

Crime Lab Reports Processed for April 2018

Department	Requested	Total Released
Chemistry (includes Drug ID)	2,784	2,464
Firearms	181	105
Forensic Biology	1,587	1,707
Impressions	5	0
Latent Prints	142	121
Medical Examiners	488	474
Operations Support	11	11
Toxicology	2,344	1,934
Trace Evidence	92	44
Total	7,634	6,860

Crime Lab Reports Processed FY2018

Department	Requested	Total Released
Chemistry (includes Drug ID)	26,739	21,685
Firearms	1,796	1,051
Forensic Biology	14,844	14,011
Impressions	22	7
Latent Prints	1,817	1,211
Medical Examiners	4,814	4,704
Operations Support	86	94
Toxicology	22,280	21,828
Trace Evidence	813	682
Total	73,211	65,273

April 2018

NCIC SERVICES

CJIS Network Statistics

System Uptime: 100%
 Messages Processed: 72,609,565

CJIS Operations

1. Sex Offender Registry

	Month	FY2018	Database Totals
Records Added	136	1,410	30,934

2. Protection Order Registry

	Month	FY2018	Database Totals
Records Added	2,200	21,696	375,448

3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3

Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	0	1	18
Users	1	1	25

4. Off-Line Search Requests

Type of Request	Month	FY2018
Administrative (Criminal Justice Agency)	23	218
Open Records	5	16
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	1	27

CJIS Audits

GCIC conducted 45 CJIS Audits

INFORMATION SERVICES

Criminal History/Identification Services

1. Criminal Fingerprint Transactions Received

	Month	FY2018
Submissions	41,689	412,649
Submissions w/Palms	18,240	182,629
Submissions w/Photos	14,458	135,636

Transactions processed within 2 hours of receipt: 96%

2. Applicant Fingerprint Transactions Received

	Month	FY2018
Submissions	38,005	382,055

Transactions processed within 24 hours of receipt: 99%

3. Final Dispositions Received

	Month	FY2018
Local Agency	70,508	667,042
GCIC	5,475	47,111
TOTAL	75,983	714,153

4. RAPID Identification Transactions

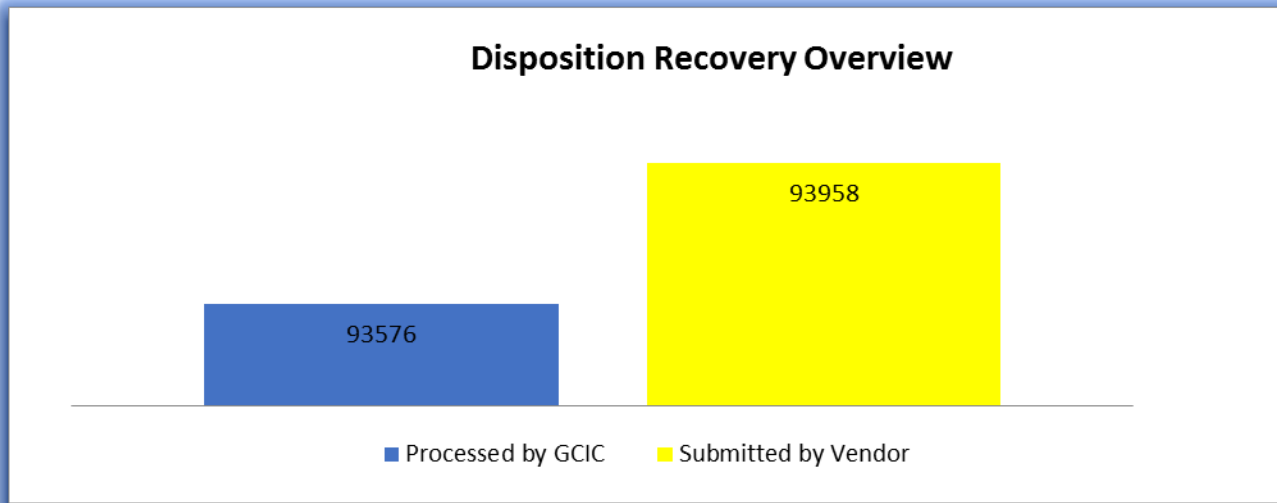
	Month	FY2018
Submissions	9,813	101,696
AFIS Hits	64%	64%
NCIC Hits	45%	42%
FBI RISC Hits	7%	6%

5. Non-criminal Justice Audits, Visits and Trainings

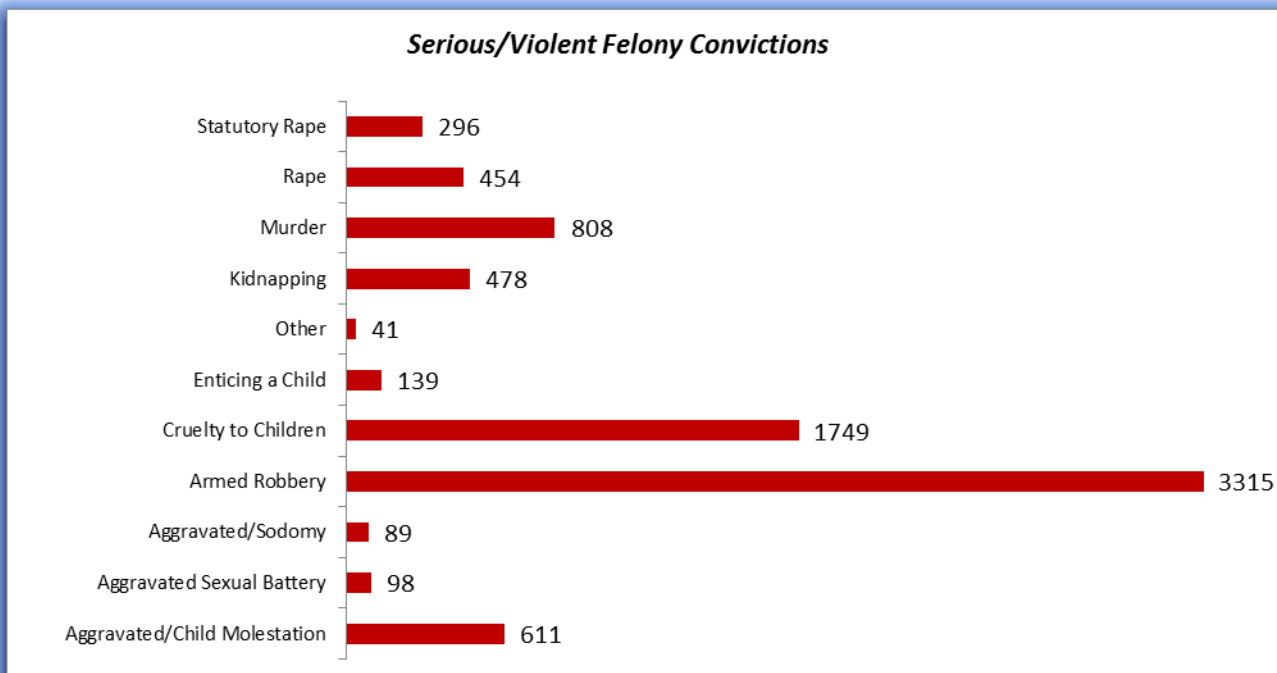
	Month	FY2018
In Compliance	4	93
Out of Compliance	25	148
Total Audits	29	241
Advisement Memos	-	-
Agency Visits	9	84
Attendees	256	1,381
Trainings	5	57

6. Disposition Recovery Project

	Month	Project to Date
Submitted by Vendor	1697	93,958
Dispositions Processed	2164	93,576



The chart below shows the number of serious/violent felony offenses that were previously restricted but are now returned for licensing and employment purposes because a disposition of guilt was obtained and entered in the criminal history database.



AFIS ENHANCEMENTS

Project Description - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

Monthly Update - The functionality of all new changes for Weapons Carry, CJIS Vendors and Mental Health fields were implemented into the Integra ID Document Management system. All FY2018 enhancements to the AFIS and IntegraID Document system have been completed.

APPLICATION DEVELOPMENT – Protective Order Registry

Project Description - To provide better information sharing, the Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

Monthly Update - Vendors are working to resolve QPOR processing issues with the image formats. All previously scheduled training sessions were completed, and additional training is scheduled thru December 2018. The team will resume UAT once image formatting is resolved. The deployment date has been extended to May 2018 due to unforeseen issues found during UAT that need to be resolved prior to implementation. In addition to issues found during UAT, the QPOR issue of the image being too large and the format not being centered remains unresolved.

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

Monthly Update - The developer began working on the project and is focused on application development.

CRIMINAL JUSTICE EXCHANGE PROJECT

Project Description - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and supervision. The goals of the project are to create seamless connections between systems, establish a single, consistent architecture adopted to guide all aspects of program implementation and to establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

Monthly Update - A collaboration of efforts continues between GBI, GTA, Consultants, Statewide Stakeholders and vendors for completion of the project data exchanges. GCIC IT coordinated with GTA, ATT, IBM and the CCH vendor on getting server certificates installed on CCH production and test servers. The connectivity to GTA ESB was successfully tested and IBM created certificate keys to be installed on servers at GTA. The progression of tasks and work towards addressing project risks with error handling, CJIS Data policy and GTA ESB storage has shifted the pilot deployment date potentially until third quarter 2018. The SME and PMO Consultants revised the project schedule dates to include integration testing and the Go-Live checklist was presented to the Executive Steering Committee.

CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT

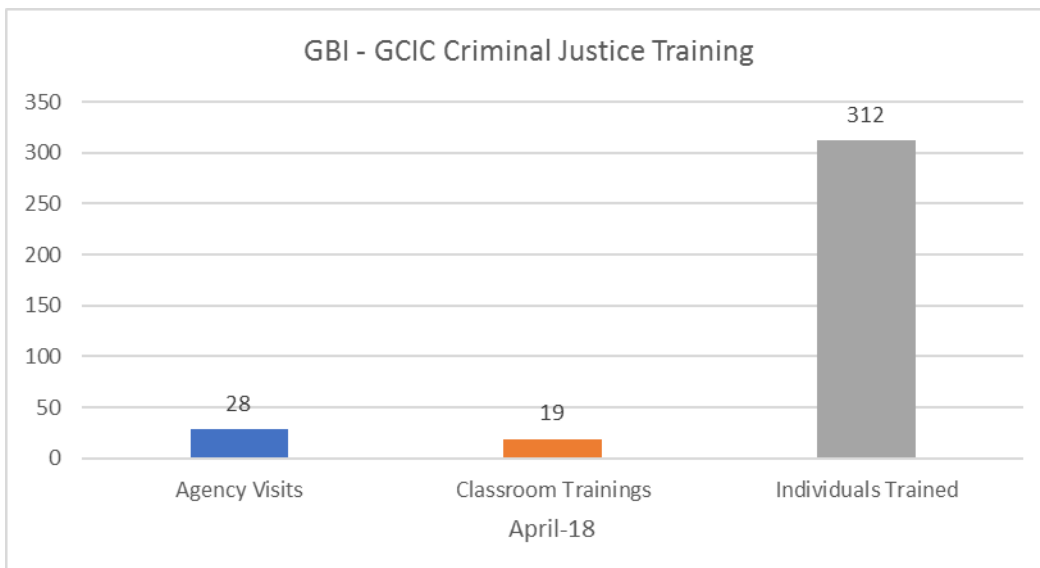
Project Description - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC's business units.

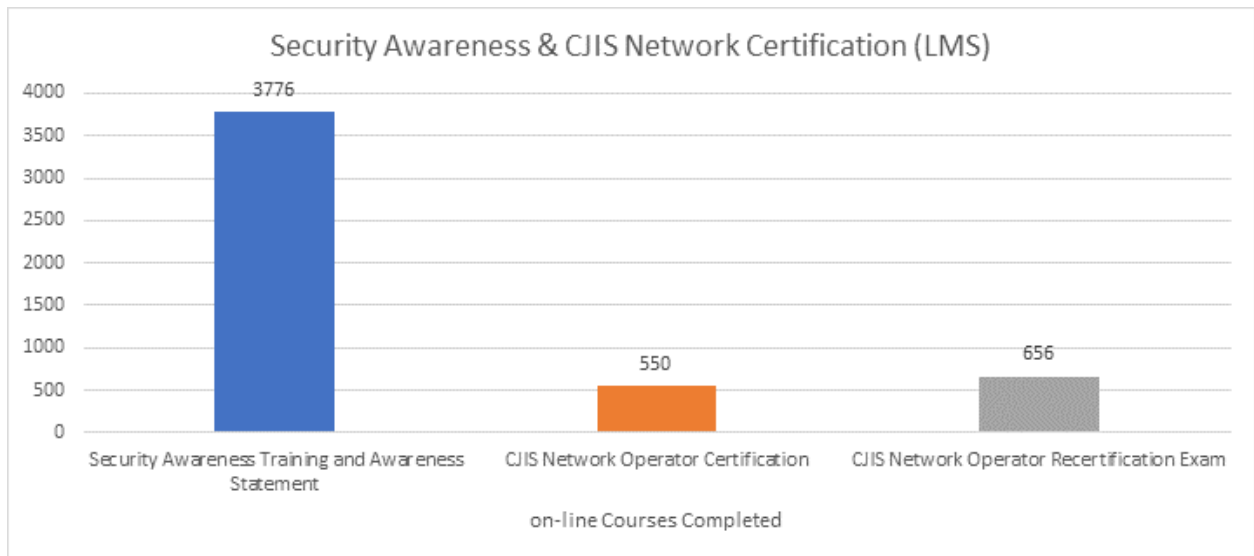
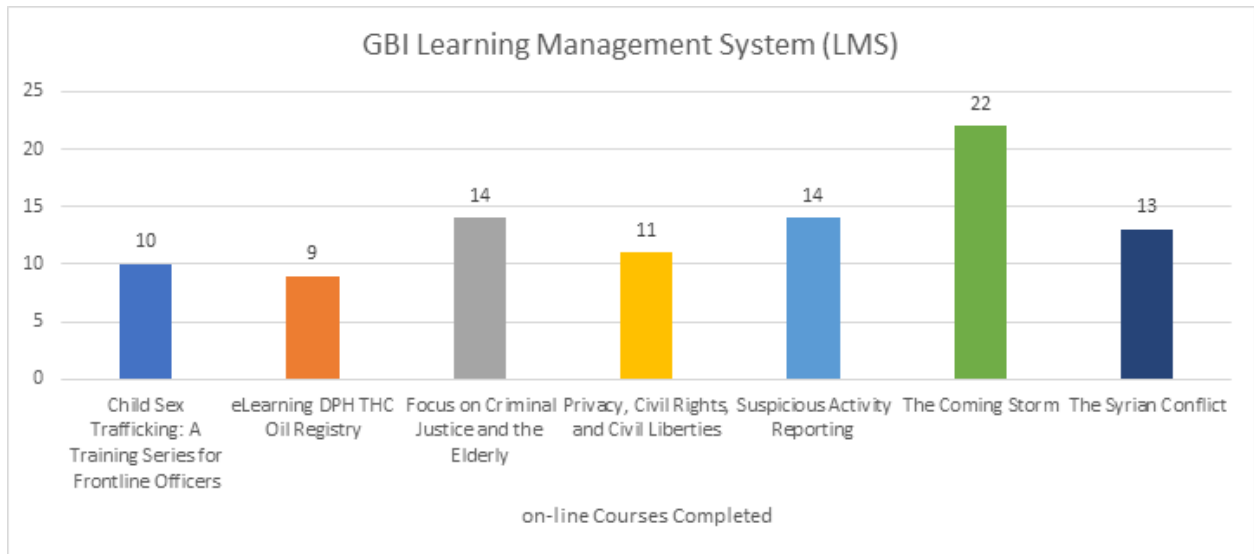
Monthly Update - No accomplishments for this reporting period.

CUSTOMER SUPPORT –TRAINING

Project Description - The Customer Support Training group provides training in GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

Monthly Update - The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The trainings completed online and within the classrooms for the month are included in the charts. The LMS Staff handled 250 phone calls, 943 emails and managed LMS user account additions. The Customer Support Training team also developed and delivered employee training for the GCIC SharePoint application, agency training on GCIC programs/applications and agency Court Clerks training. Also, training staff completed teach backs to gain insight and feedback for improving overall quality of training content and delivery.





FINANCE ACCOUNTS RECEIVABLE (AR) SYSTEM PROJECT

Project Description - GBI Finance/Accounting requested a new accounts receivable system to process fee invoices and payments.

Monthly Update - The RFP closed this month and only one vendor submitted a bid proposal. The Purchasing Officer (PO) will reach out to the list of potential vendors that were notified of the posting to gain feedback on reasons why more bids were not received. The PO suggests that the requirements be reviewed before considering a repost for this bid.

GCIC TRAINING SYMPOSIUM

Project Description - The GCIC Training Symposium is designed to offer continuing education with the goal of providing vital knowledge regarding GCIC and federal law enforcement programs to both the criminal justice and non-criminal communities.

Monthly Update - The project team continues to complete tasks for the symposium. The registration website opened in late April and 104 registrations were received and paid.

GEORGIA APPLICANT PROCESSING SYSTEM REPLACEMENT (GAPS) PROJECT

Project Description - The Georgia Crime Information Center Information Services is seeking to obtain the services of a qualified and experienced vendor to provide an applicant fingerprinting solution that will electronically capture and submit applicant fingerprints to the Automated Fingerprint Identification System (AFIS). In addition, the selected vendor shall handle receiving fingerprint search results and disseminate the results to the requestor.

Monthly Update - Three bid proposals were received for the RFP posting to the GPR. The project manager met with the evaluation team to distribute the proposals and provide instructions on how to rate and evaluate the proposals.

HUMAN RESOURCES (HR) TIMESHEET PROJECT

Project Description - Enhancement of the application used by non-sworn units of the GBI for tracking time.

Monthly Update - The developer continues coding the system to meet business requirements.

INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT

Project Description - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

Monthly Update - The application developer continues to work on completing outstanding tasks for this project.

LAW ENFORCEMENT MESSAGE SWITCH (LEMS)

Project Description - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries and to take advantage of new features and advances in technology, GCIC is looking to upgrade or replace this system.

Monthly Update - No accomplishments for this reporting period.

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) PROJECT

Project Description - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

Monthly Update - The functionality of processing Family Violence input through the NIBRS system was made available to local agencies. Family Violence FTP uploads will continue through

June 30 and afterwards the option will be shut down. Beginning August 1, uploads will be made via the NIBRS system. The vendor continues to assist GBI staff with the NIBRS FBI certification process.

SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT

Project Description - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

Monthly Update - The modification of SORT and IntegraID archive system development which provides the ability to retrieve SOR documents using specific criterions is completed, and a demonstration of the new functionality is scheduled for May. GBI received the cost estimate and SOW from the vendor for adding log-in authentication and field enhancements to the SORT web service. This enhancement will help track user activity and allow comparisons of the SORT data fields prior to updating records.

SHAREPOINT CONFIGURATION PROJECT

Project Description - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

Monthly Update - The GCIC Customer Support Training group provided training sessions to IT Managers in the Division of Forensic Sciences.