Georgia Bureau of Investigation
November Monthly Report
FY2018

Presented to the Board of Public Safety
No Meeting Scheduled for January

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Director

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Vacant State Positions
FY2018

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	38	37	31	31	30							
Vacant Scientist Positions	16	15	15	15	16							
Total Vacant Positions in GCIC	1	1	1	1	1							
Total Vacant Positions in Admin	7	7	7	6	7							
Vacant Sworn Agent Positions	9	10	10	5	7							
Total Vacant Positions In the Investigative Division	17	17	12	13	17							

DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2018

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	12,601	12,743	13,861	13,802	14,111							
Data Conversion	1	1	1	1	1							
Firearms	2,956	2,984	3,080	3,081	3,166							
Forensic Biology	5,225	5,553	5,695	5,431	5,563							
Impressions	44	46	48	47	47							
Latent Prints	3,727	3,747	3,934	3,948	4,127							
Medical Examiners	188	177	193	218	232							
Miscellaneous Services	0	0	0	0	0							
Operations Support	2	2	0	0	0							
Toxicology	746	639	819	822	1,033							
Trace Evidence	487	441	438	440	468							
Total	**25,977**	**26,333**	**28,069**	**27,790**	**28,748**							

GBI Administration

Office of Privacy & Compliance/Open Records

	November 2017	Total FY2018
Open Records Request	322	1,850
Archives	38	167

Personnel

Employee Totals   November 2017

	State Funded Positions	Grant Funded Positions	*Total*
Investigative Division	350	19	*369*
Georgia Crime Information Center	43	77	*120*
Division of Forensic Sciences	313	31	*344*
Administration	43	2	*45*
Total	*749*	*129*	*878*

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	13	10
Georgia Crime Information Center	1	1
Division of Forensic Sciences	30	10
Administration	7	4
Total	*55*	*25*

INVESTIGATIVE DIVISION

	November 2017	Fiscal YTD
Total Sworn Employees		275 (filled-includes grant)
Total Investigative Hours Expended	26,665.00	149,683.00
Crimes Against Persons, includes	10,262.50	53,082.50
Death Investigations	4,786.00	28,409.50
Child Abuse	3,515.50	15,156.00
Sex Crimes	408.00	2,284.00
Missing Persons	320.00	502.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	1,233.00	6,731.00
Property Crimes, including Theft, Burglary, Forgery	2,275.75	14,373.50
Drug Investigations	3,660.00	20,004.00
Meth Lab Investigations	9.50	42.50
Polygraph Examinations	704.00	4,226.00
Background Investigations	55.00	1,495.00
Other Investigations, including Preliminary Investigations	5,835.25	34,252.50
Bomb Disposal Services	841.00	4,647.00
Crime Analysis	4.00	14.00
Crime Scene Specialists	3,018.00	17,546.00

All figures above represent Investigative Hours

| Total Seizures | $4,840,965.00 | $9,920,627.12 |

Investigative Hours Expended
YTD FY2018

Background
Investigations
1%

Crime Analysis
>1%

Bomb Disposal
Services
3%

Crime Scene
Specialists
12%

Crimes Against
Persons 35%

Other Investigations
23%

Polygraph
Investigations
3%

Meth Lab
Investigations
>1%

Drug Investigations
13%

Property Crimes
10%
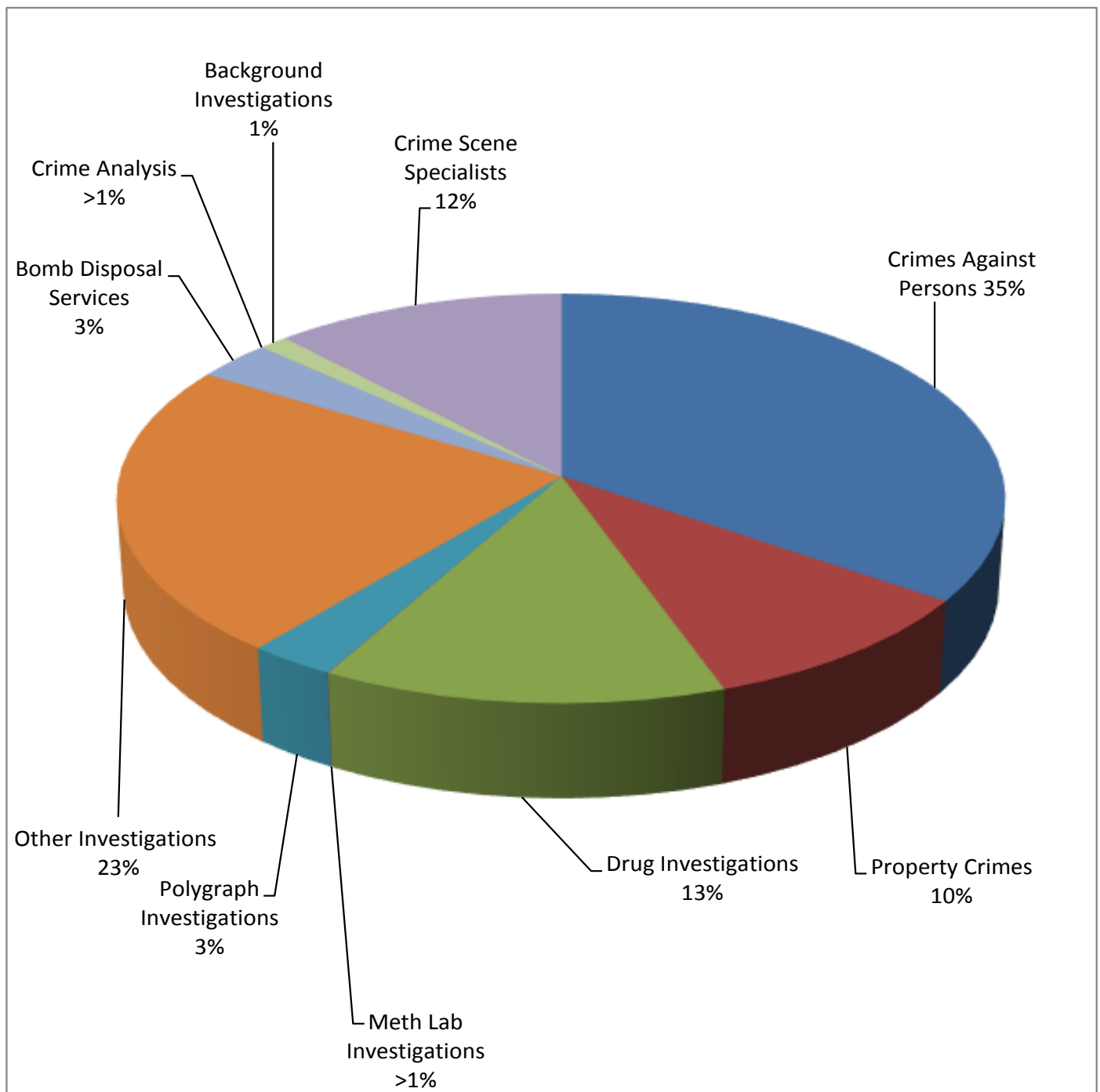
State of Georgia Methamphetamine Container Program

Container Service Areas

1	2	3	4	5	6

Methamphetamine Container Locations
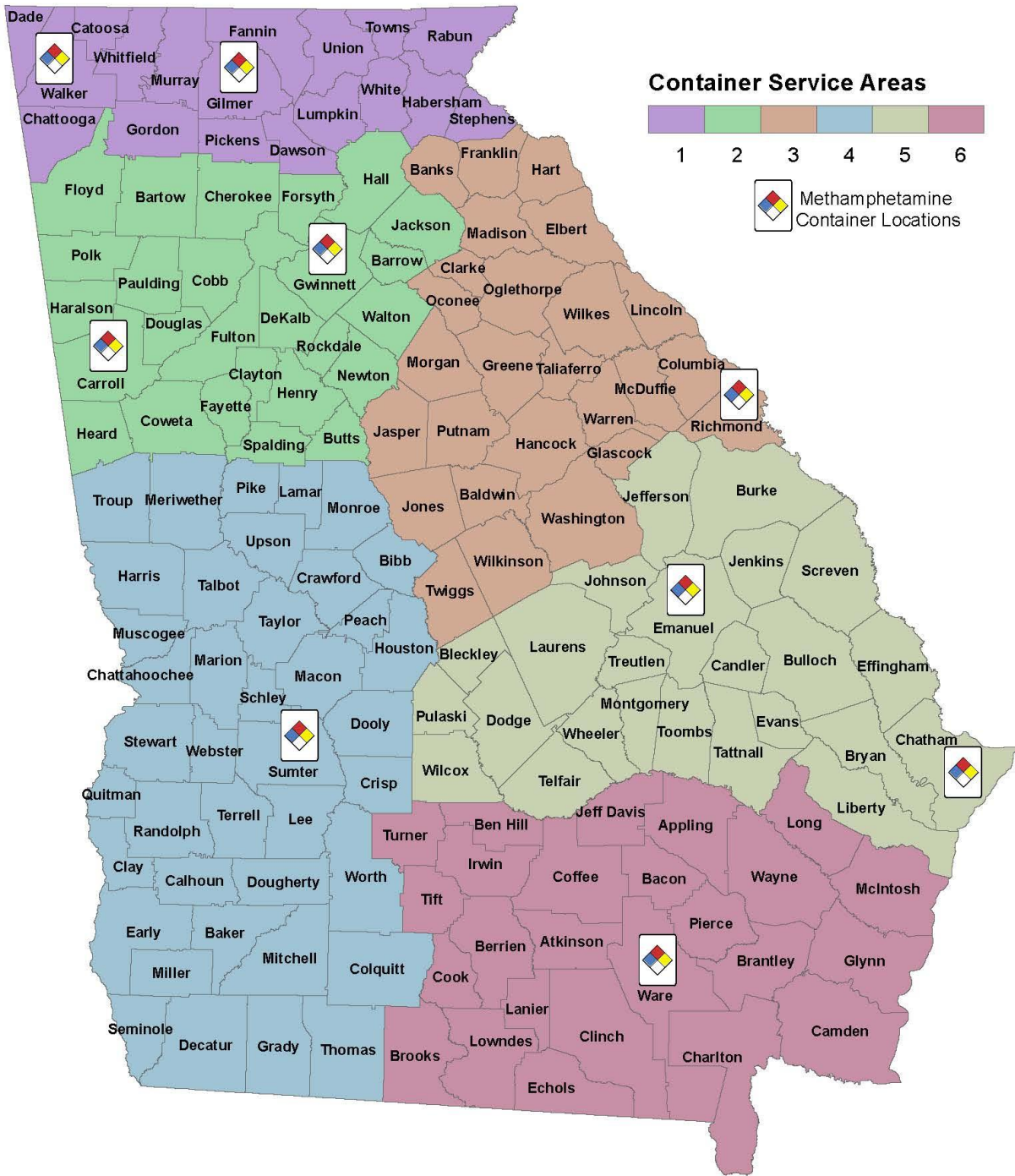
Crime Lab

Medical Examiners (includes all laboratories)

	November 2017	FY2018 YTD
Autopsies	212	1,175
Consultations	116	626
Total ME Cases Managed	**328**	**1,801**
Clayton County Death Certificates	38	223

Percentage of Cases Released in 90 days: 78%

Medical Examiner Activity, FY2018
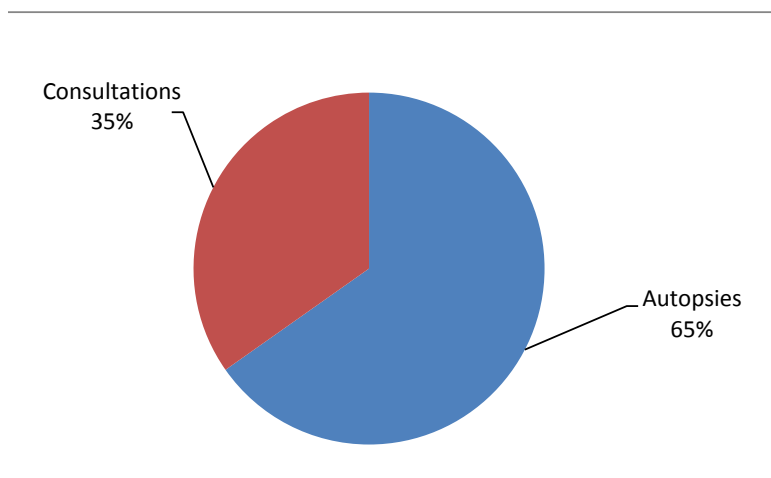
Confirmed CODIS Hits for November 2017

State Offender Hits	23
State Forensic Hits	1
National Offender Hits	13
National Forensic Hits	1
Total	38

Samples entered into CODIS for November 2017 – 927

Profiles in CODIS

Forensic Casework Profiles	21,772
Convicted Offender Profiles	324,864
Missing Person/Unidentified Human Remain Profiles	6
Staff/QC File	503
Total	347,145

Laboratory Production

Report Turnaround for November 2017

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	1,678	3,020	56%
Central Regional - Macon	38	327	12%
Coastal Regional - Savannah	61	467	13%
Eastern Regional - Augusta	235	358	66%
Northeastern Regional	956	1,102	87%
Southwestern Regional - Moultrie	20	197	10%
Western Regional - Columbus	34	217	16%
System-wide Totals	**3,022**	**5,688**	**53%**

Note: 67.5% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	10,309	17,152	60%
Central Regional - Macon	123	1,278	10%
Coastal Regional - Savannah	330	2,515	13%
Eastern Regional - Augusta	1,469	2,205	67%
Northeastern Regional	4,609	5,402	85%
Southwestern Regional - Moultrie	424	1,318	32%
Western Regional - Columbus	215	1,321	16%
System-wide Totals	**17,479**	**31,191**	**56%**

Crime Lab Reports Processed for November 2017

Department	Requested	Total Released
Chemistry (includes Drug ID)	2,510	2,010
Firearms	138	99
Forensic Biology	1,487	1,527
Impressions	2	1
Latent Prints	171	78
Medical Examiners	470	430
Operations Support	12	16
Toxicology	2,012	1,891
Trace Evidence	94	66
Total	**6,896**	**6,118**

Crime Lab Reports Processed FY2018

Department	Requested	Total Released
Chemistry (includes Drug ID)	13,767	11,535
Firearms	902	583
Forensic Biology	7,511	6,957
Impressions	8	3
Latent Prints	1,021	607
Medical Examiners	2,370	2,249
Operations Support	49	54
Toxicology	11,251	11,027
Trace Evidence	434	425
Total	**37,313**	**33,440**

Georgia Crime Information Center

November 2017

NCIC SERVICES

CJIS Network Statistics

System Uptime: 99.94%
Messages Processed: 67,425,214

CJIS Operations

1. **Sex Offender Registry**

	Month	FY2018	Database Totals
Records Added	135	713	30,380

2. **Protection Order Registry**

	Month	FY2018	Database Totals
Records Added	2,103	11,552	364,974

3. **National Data Exchange (N-DEx)**

   Number of Georgia agencies contributing to N-DEX: 3

   Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	1	0	22
Users	2	1	39

4. **Off-Line Search Requests**

Type of Request	Month	FY2018
Administrative (Criminal Justice Agency)	20	111
Open Records	1	5
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	5	22

GCIC conducted 41 CJIS Audits

INFORMATION SERVICES

Criminal History/Identification Services

1. Criminal Fingerprint Transactions Received

	Month	FY2018
Submissions	46,579	210,189
Submissions w/Palms	18,800	93,671
Submissions w/Photos	13,786	65,585

Transactions processed within 2 hours of receipt: 95%

2. Applicant Fingerprint Transactions Received

	Month	FY2018
Submissions	35,482	188,039

Transactions processed within 24 hours of receipt: 99%

3. Final Dispositions Received

	Month	FY2018
Local Agency	63,315	330,195
GCIC	3,860	26,728
TOTAL	67,175	356,923

4. RAPID Identification Transactions

	Month	FY2018
Submissions	10,014	52,441
AFIS Hits	62%	63%
NCIC Hits	40%	40%
FBI RISC Hits	5%	5%

5. Non-criminal Justice Audits, Visits and Trainings

	Month	FY2018
In Compliance	7	53
Out of Compliance	18	57
Total Audits	25	110
Advisement Memos	-	-

Agency Visits	8	32
Attendees	16	908
Trainings	4	30

6. Disposition Recovery Project

	Month	Project to Date
Submitted by Vendor	891	89231
Dispositions Processed	1774	85320

Disposition Recovery Overview

85320 — Processed by GCIC
89231 — Submitted by Vendor
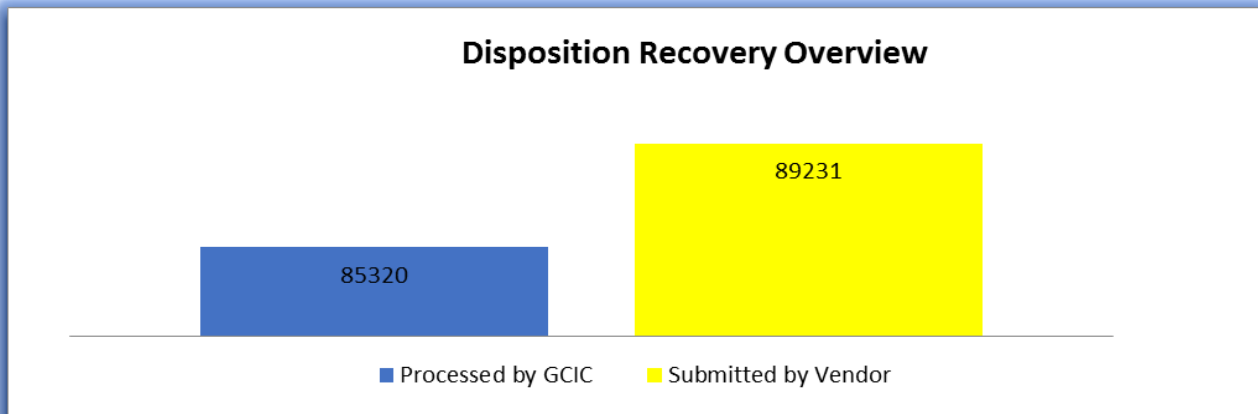
The chart below shows the number of serious/violent felony offenses that were previously restricted but are not returned for licensing and employment purposes because a disposition of guilt was obtained and entered in the criminal history database.

Serious/Violent Felony Convictions

Offense	Count
Statutory Rape	292
Rape	449
Murder	798
Kidnapping	476
Other	41
Enticing a Child	139
Cruelty to Children	1746
Armed Robbery	3308
Aggravated/Sodomy	83
Aggravated Sexual Battery	98
Aggravated/Child Molestation	607

PLANS & PROGRAM DEVELOPMENT

AFIS ENHANCEMENTS

Project Description - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

Monthly Update - The application development and testing effort continues for the Sex Offender Registry Tool (SORT) Integra ID Image Archive integration. The third test release was received and tested by the vendor and four issues remain. The vendor expects one last release before the changes are available for user testing. A mid-December ETA was proposed for the additional Document Management folders test release.

APPLICATION DEVELOPMENT - Protective Order Registry

Project Description - The Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

Monthly Update **-** Work continues to meet the project completion deadline scheduled for the first quarter of 2018.

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

Monthly Update - The project sponsor provided a new requirement to determine the functionality of buttons to minimize duplications.

COMPUTERIZED CRIMINAL HISTORY (CCH) ENHANCEMENTS

Project Description - The Computerized Criminal History (CCH) system will undergo system enhancements to meet the new State of Georgia legislative changes concerning the First Offender Act (FOA). Additional updates such as system modifications and reports will be implemented for internal users.

Monthly Update - The final three enhancements were tested and UAT was finalized. The next step is to migrate the enhancements to production and draft the communication of the changes to post on the GCIC website.

CRIMINAL JUSTICE EXCHANGE PROJECT

Project Description - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and

supervision. The goals of the project are to create seamless connections between systems, establish a single, consistent architecture adopted to guide all aspects of program implementation and to establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

Monthly Update - The project team continues to receive vendor milestone tasks to integrate with the overall project schedule. Project consultants continue to work on the Operational Change Management (OCM) documentation to include the as-is and to-be process flow of all exchanges. The project team meets weekly with pilot counties and their vendors, GTA, and state agencies to discuss the progress of the project and address concerns.

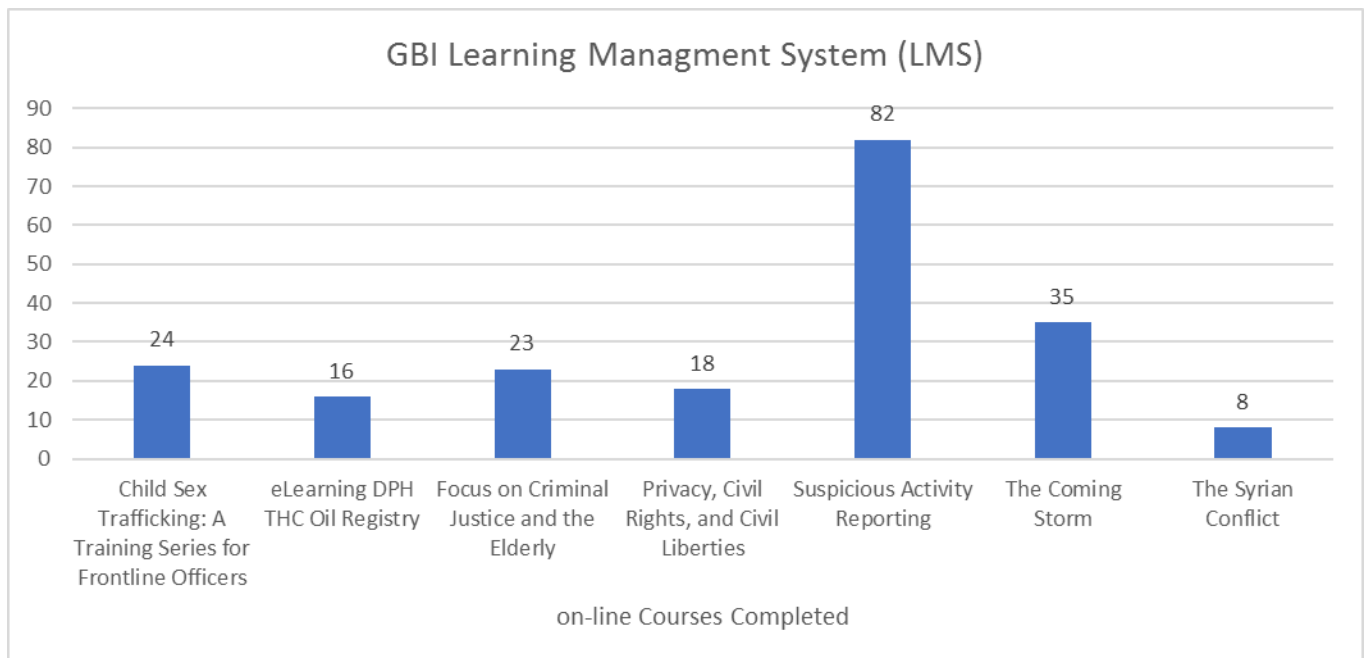## CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT

Project Description - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC's business units.

Monthly Update **-** The application data field edits were completed and UAT has been postponed until January 2018.
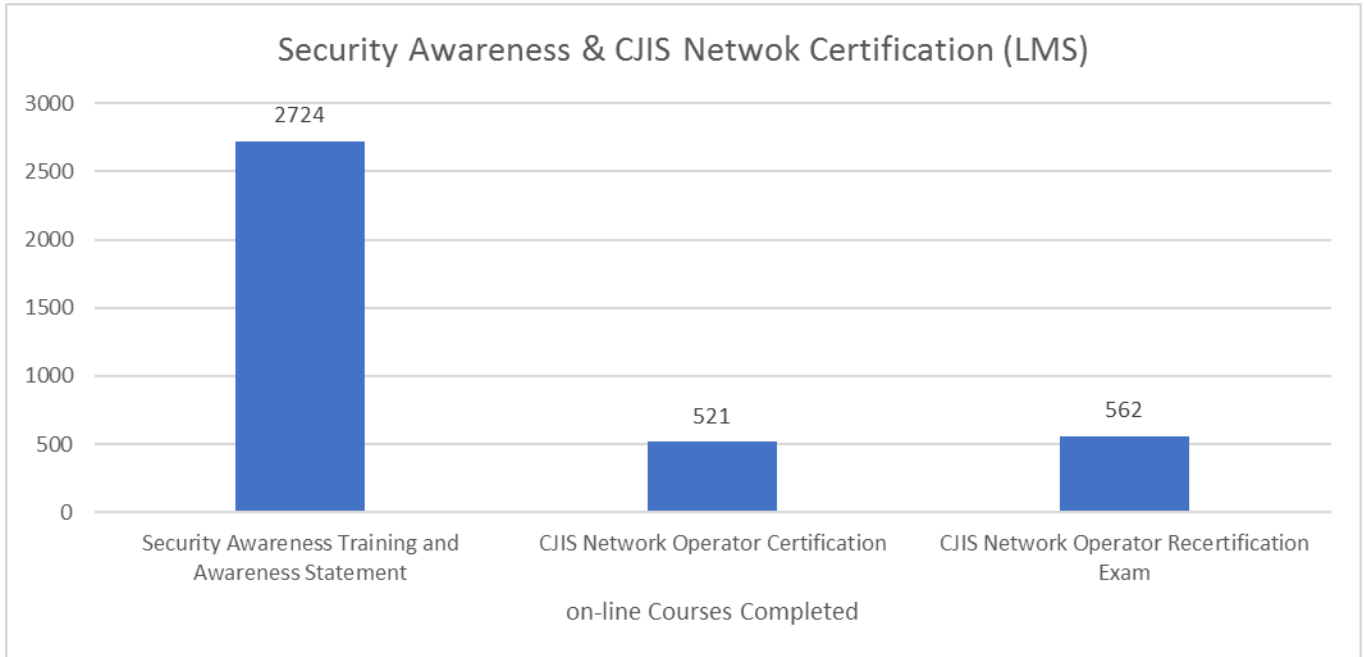
CUSTOMER SUPPORT –TRAINING

Project Description - The Customer Support Training group provides training around GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

Monthly Update **-** The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The trainings completed for the month are included in the charts. The LMS Staff handled 158 phone calls, 789 emails and managed LMS user account additions.

GBI Learning Managment System (LMS)

on-line Courses Completed

Course	Completed
Child Sex Trafficking: A Training Series for Frontline Officers	24
eLearning DPH THC Oil Registry	16
Focus on Criminal Justice and the Elderly	23
Privacy, Civil Rights, and Civil Liberties	18
Suspicious Activity Reporting	82
The Coming Storm	35
The Syrian Conflict	8

Security Awareness & CJIS Netwok Certification (LMS)

A bar chart titled "Security Awareness & CJIS Netwok Certification (LMS)" with the y-axis ranging from 0 to 3000. The bars show:
- Security Awareness Training and Awareness Statement: 2724
- CJIS Network Operator Certification: 521
- CJIS Network Operator Recertification Exam: 562

on-line Courses Completed

Criminal Justice Training

A bar chart titled "Criminal Justice Training" with the y-axis ranging from 0 to 400. The bars show:
- Agency Visits: 43
- Classroom Trainings: 10
- Individuals Trained: 337
- Training Hours: 30

Legend: ■ November-17

FINANCE ACCOUNTS RECEIVABLE (AR) SYSTEM PROJECT

Project Description - GBI Finance/Accounting requested a new accounts receivable system to process fee invoices and payments.

Monthly Update - The RFP documents were completed and sent to purchasing for posting to the Georgia Procurement Registry (GPR).

GCIC TRAINING SYMPOSIUM

Project Description - The GCIC Training Symposium is designed to offer continuing education with the goal of providing vital knowledge regarding GCIC and federal law enforcement programs to both the criminal justice and non-criminal communities.

Monthly Update - No activity this reporting period.

GEORGIA APPLICANT PROCESSING SYSTEM REPLACEMENT (GAPS) PROJECT

Project Description - The Georgia Crime Information Center Information Services is seeking to obtain the services of a qualified and experienced vendor to provide an applicant fingerprinting solution that will electronically capture and submit applicant fingerprints to the Automated Fingerprint Identification System (AFIS). In addition, the selected vendor shall handle receiving fingerprint search results and disseminate the results to the requestor.

Monthly Update - The project initiation began with establishing a signed Project Charter and the team met to review and revise project requirements from the 2012 procurement posting.

HUMAN RESOURCES (HR) TIMESHEET PROJECT

Project Description - Enhancement of the application used by non-sworn units of the GBI for tracking time.

Monthly Update - The application developer continued development for phase 2.

INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT

Project Description - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

Monthly Update - The application developer completed three out of six corrections and changes requested during the October project status meeting. The project sponsor added five additional requirements/tasks during the November meeting.

LAW ENFORCEMENT MESSAGE SWITCH (LEMS)

Project Description - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries. GCIC is looking to upgrade or replace this system to take advantage of new features and advances in technology.

Monthly Update - The project team postponed the procurement process to review final business requirements. The goal is to post the Request for Proposal (RFP) in December 2017.

LEARNING MANAGEMENT SYSTEM (LMS) PROJECT

Project Description - GCIC plans to replace the existing learning management system (LMS) by obtaining a new web-based LMS software application. The online learning management system

will allow interactive exercises to aid in knowledge retention and administration of training information. The LMS training system will manage all learning components, security, enrollment, and course structure for course certification.

Monthly Update - The project's Request for Proposal (RFP) was posted to the Georgia Procurement Registry (GPR) through December 8, 2017.

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) PROJECT

Project Description - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

Monthly Update - The project vendor continued with the data migration for all but 5 ORI transactions converted to the new NIBRS. The webinar training was completed and UAT began and will continue through December 18, 2017.

SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT

Project Description - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

Monthly Update - The vendor tested the third release of the IntegraID integration with SORT. The project team began discussions with Offender Watch to implement integration with the Offender Watch application through SORT web services.

SHAREPOINT CONFIGURATION PROJECT

Project Description - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

Monthly Update - The training content for the SharePoint site was completed.