

**Georgia Bureau of Investigation
December Monthly Report
FY2018**



**Presented to the Board of Public Safety
February 8, 2018**

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Director**

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**Vacant State Positions
FY2018**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	38	37	31	31	30	28						
Vacant Scientist Positions	16	15	15	15	16	16						
Total Vacant Positions in GCIC	1	1	1	1	1	1						
Total Vacant Positions in Admin	7	7	7	6	7	7						
Vacant Sworn Agent Positions	9	10	10	5	7	8						
Total Vacant Positions In the Investigative Division	17	17	12	13	17	18						

**DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2018**

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	12,601	12,743	13,861	13,802	14,111	14,246						
Data Conversion	1	1	1	1	1	1						
Firearms	2,956	2,984	3,080	3,081	3,166	3,190						
Forensic Biology	5,225	5,553	5,695	5,431	5,563	5,687						
Impressions	44	46	48	47	47	48						
Latent Prints	3,727	3,747	3,934	3,948	4,127	4,142						
Medical Examiners	188	177	193	218	232	261						
Miscellaneous Services	0	0	0	0	0	0						
Operations Support	2	2	0	0	0	0						
Toxicology	746	639	819	822	1,033	776						
Trace Evidence	487	441	438	440	468	494						
Total	25,977	26,333	28,069	27,790	28,748	28,845						

GBI Administration

Office of Privacy & Compliance/Open Records

	<u>December 2017</u>	<u>Total FY2018</u>
Open Records Request	265	2,115
Archives	49	216

Personnel

Employee Totals

December 2017

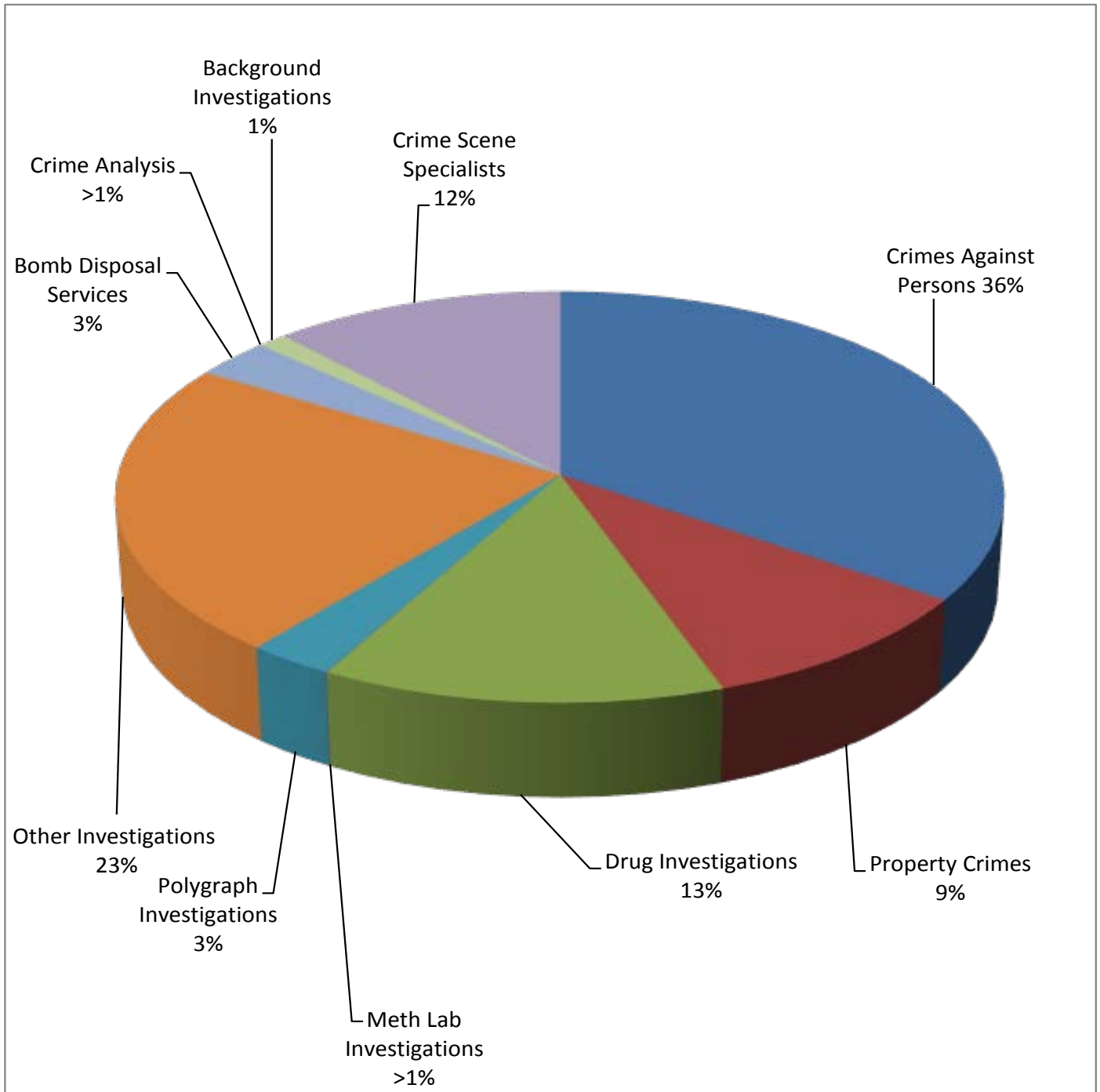
	State Funded Positions	Grant Funded Positions	<i>Total</i>
Investigative Division	350	19	<i>369</i>
Georgia Crime Information Center	43	77	<i>120</i>
Division of Forensic Sciences	313	31	<i>344</i>
Administration	43	2	<i>45</i>
<i>Total</i>	<i>749</i>	<i>129</i>	<i>878</i>

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	18	11
Georgia Crime Information Center	1	1
Division of Forensic Sciences	28	7
Administration	7	3
<i>Total</i>	<i>54</i>	<i>22</i>

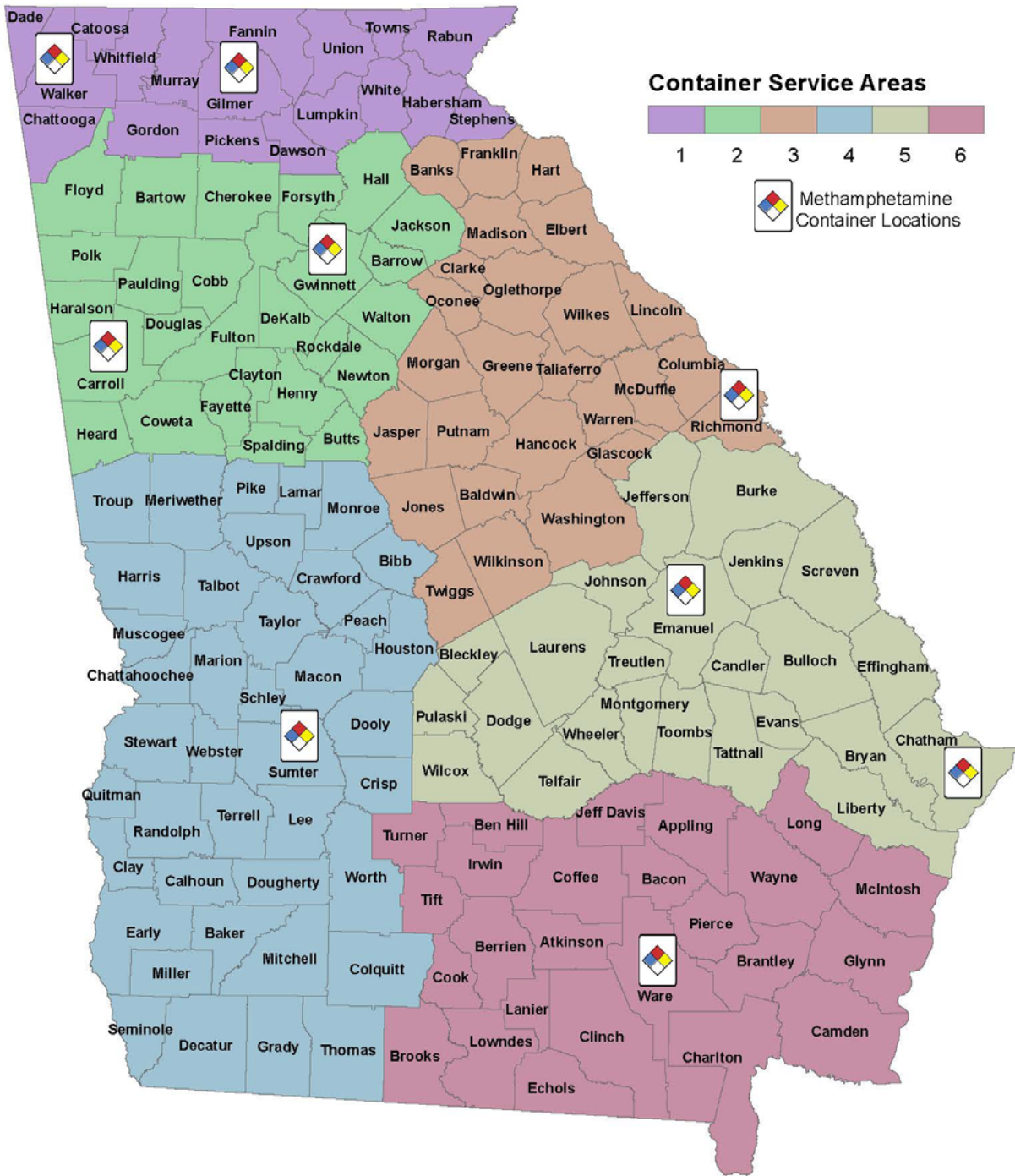
INVESTIGATIVE DIVISION

	December 2017	Fiscal YTD
Total Sworn Employees		274 (filled-includes grant)
Total Investigative Hours Expended	25,007.00	174,690.00
Crimes Against Persons, includes	9,329.25	62,411.75
Death Investigations	4,622.50	33,032.00
Child Abuse	2,707.75	17,863.75
Sex Crimes	546.00	2,830.00
Missing Persons	176.00	678.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	1,277.00	8,008.00
Property Crimes, including Theft, Burglary, Forgery	1,885.50	16,259.00
Drug Investigations	3,516.00	23,520.00
Meth Lab Investigations	6.50	49.00
Polygraph Examinations	794.00	5,020.00
Background Investigations	205.00	1,700.00
Other Investigations, including Preliminary Investigations	5,313.75	39,566.25
Bomb Disposal Services	826.00	5,473.00
Crime Analysis	11.00	25.00
Crime Scene Specialists	3,120.00	20,666.00
	All figures above represent Investigative Hours	
Total Seizures	\$1,843,105.01	\$11,763,732.13

Investigative Hours Expended YTD FY2018



State of Georgia Methamphetamine Container Program



January 2015

Georgia Authorized Central Storage (ACS) Program Update

<https://gbi.georgia.gov/meth-container-program>

2nd Quarter FY2018 (October 1 to December 31, 2017)

During the 2nd quarter, local and state law enforcement agencies used the Georgia ACS program to store and dispose of hazardous waste from 7 clandestine drug labs discovered in Georgia. The processing and packaging of materials discovered at these labs resulted 129 U.S. Department of Transportation compliant hazardous waste containers with a total volume of 2,135 gallons. The total weight of the hazardous waste was 423 pounds.

One of the 9 Georgia ACS facilities remained closed during the 2nd quarter. This site is located in Swainsboro, Georgia and was managed by the Emanuel County Sheriff's Office (EMSO) under a letter of agreement between the ECSO and the GBI. As the site was being prepared for cleanout, it was discovered that hazardous waste was stored in a manner that was inconsistent with DOT and EPA standards. Essentially, materials were found to be stored in containers that were unlabeled. The ECSO site manager is no longer employed by the agency and a determination was made to close the facility so that the issue could be addressed. Clandestine Lab Response Certified Special Agents and Task Force Agents assigned to the Southeastern Regional Drug Enforcement Office processed the Emanuel ACS facility, on October 12, 2017, using the same processes used at clandestine lab sites. All hazardous materials were identified, repackaged and labeled in accordance with DOT and EPA standards. Once empty, the physical facility will be moved to Metter, Georgia where it will be reopened under the management of a new host agency.

As stated in previous reports, Basic Clandestine Lab Safety (40-hour) training opportunities continue to be a problem for Georgia personnel. The number of seats provided in courses presented at the DEA Academy in Quantico, Virginia are insufficient to keep up with demand. The basic course is a prerequisite to attend the DEA ACS course. Completion of the Basic and ACS courses is required to use the Georgia ACS program.

A DEA 3-day Authorized Central Storage certification course is scheduled for March 6, 7 and 8, 2018. This session will be held in Georgia.

The DEA placed a temporary hold on funds paid to licensed contractors for ACS site cleanout beginning on December 18, 2017. This hold remains in effect as of January 22, 2018.

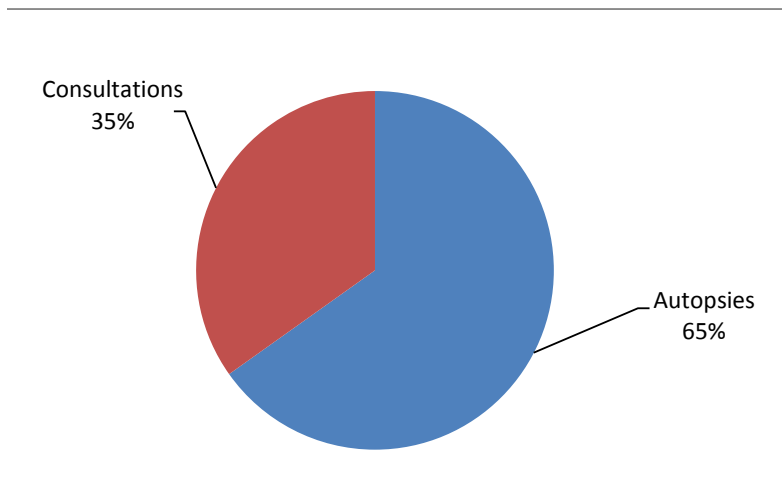
Crime Lab

Medical Examiners (includes all laboratories)

	December 2017	FY2018 YTD
Autopsies	197	1,372
Consultations	107	733
Total ME Cases Managed	304	2,105
Clayton County Death Certificates	33	256

Percentage of Cases Released in 90 days: 80.6%

Medical Examiner Activity, FY2018



Confirmed CODIS Hits for December 2017

State Offender Hits	57
State Forensic Hits	6
National Offender Hits	24
National Forensic Hits	0
Total	87

Samples entered into CODIS for December 2017 – 503

Profiles in CODIS

Forensic Casework Profiles	21,885
Convicted Offender Profiles	325,848
Missing Person/Unidentified Human Remain Profiles	6
Staff/QC File	503
Total	348,242

Laboratory Production

Report Turnaround for December 2017

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	2,195	3,578	61%
Central Regional - Macon	41	255	16%
Coastal Regional - Savannah	72	498	14%
Eastern Regional - Augusta	286	468	61%
Northeastern Regional	937	1,143	82%
Southwestern Regional - Moultrie	14	208	7%
Western Regional - Columbus	63	272	23%
System-wide Totals	3,608	6,422	56%

Note: 67.7% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	12,504	20,730	60%
Central Regional - Macon	164	1,533	11%
Coastal Regional - Savannah	402	3,013	13%
Eastern Regional - Augusta	1,755	2,673	66%
Northeastern Regional	5,546	6,545	85%
Southwestern Regional - Moultrie	438	1,526	29%
Western Regional - Columbus	278	1,593	17%
System-wide Totals	21,087	37,613	56%

Crime Lab Reports Processed for December 2017

Department	Requested	Total Released
Chemistry (includes Drug ID)	2,535	2,291
Firearms	139	104
Forensic Biology	1,218	1,411
Impressions	4	2
Latent Prints	184	128
Medical Examiners	475	411
Operations Support	4	4
Toxicology	2,214	2,422
Trace Evidence	64	60
Total	6,837	6,833

Crime Lab Reports Processed FY2018

Department	Requested	Total Released
Chemistry (includes Drug ID)	16,208	13,826
Firearms	1,033	687
Forensic Biology	8,684	8,368
Impressions	12	5
Latent Prints	1,193	735
Medical Examiners	2,845	2,661
Operations Support	53	58
Toxicology	13,464	13,449
Trace Evidence	494	485
Total	43,986	40,274

Georgia Crime Information Center

December 2017

NCIC SERVICES

CJIS Network Statistics

System Uptime: 100%
 Messages Processed: 63,597,994

CJIS Operations

1. Sex Offender Registry

	Month	FY2018	Database Totals
Records Added	148	961	30,500

2. Protection Order Registry

	Month	FY2018	Database Totals
Records Added	1,867	13,419	366,964

3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3

Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	1	3	20
Users	2	5	36

4. Off-Line Search Requests

Type of Request	Month	FY2018
Administrative (Criminal Justice Agency)	9	120
Open Records	1	6
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	2	24

CJIS Audits

GCIC conducted 7 CJIS Audits

INFORMATION SERVICES

Criminal History/Identification Services

1. Criminal Fingerprint Transactions Received

	Month	FY2018
Submissions	37,831	248,020
Submissions w/Palms	16,807	110,478
Submissions w/Photos	13,063	78,647

Transactions processed within 2 hours of receipt: 95%

2. Applicant Fingerprint Transactions Received

	Month	FY2018
Submissions	30,980	219,019

Transactions processed within 24 hours of receipt: 99%

3. Final Dispositions Received

	Month	FY2018
Local Agency	59,738	389,933
GCIC	3,685	30,413
TOTAL	63,423	420,346

4. RAPID Identification Transactions

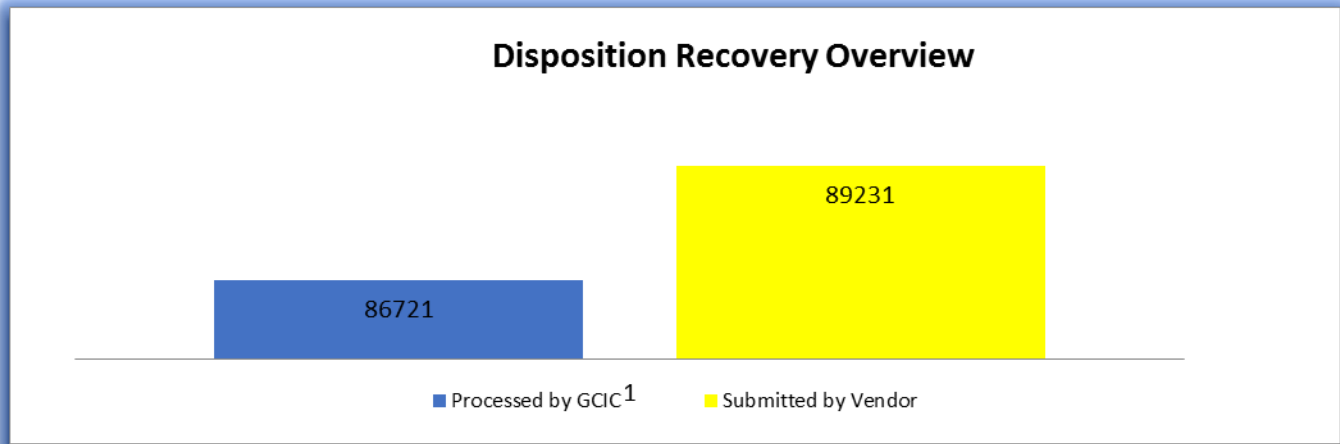
	Month	FY2018
Submissions	9,891	62,332
AFIS Hits	67%	63%
NCIC Hits	41%	40%
FBI RISC Hits	6%	5%

5. Non-criminal Justice Audits, Visits and Trainings

	Month	FY2018
In Compliance	6	59
Out of Compliance	12	69
Total Audits	18	128
Advisement Memos	-	-
Agency Visits	4	36
Attendees	53	961
Trainings	7	37

6. Disposition Recovery Project

	Month	Project to Date
Submitted by Vendor	0	89231
Dispositions Processed	1401	86721



The chart below shows the number of serious/violent felony offenses that were previously restricted but are not returned for licensing and employment purposes because a disposition of guilt was obtained and entered in the criminal history database.



AFIS ENHANCEMENTS

Project Description - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

Monthly Update - Application development and testing efforts continue for the Sex Offender Registry Tool (SORT) Integra ID Image Archive integration. The vendor tested an additional release and tickets were submitted to open ports in both development and production to begin user testing.

APPLICATION DEVELOPMENT – Protective Order Registry

Project Description - To provide better information sharing, the Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

Monthly Update - The application developers are working with the vendor to resolve issues found during UAT. The project team continues with UAT and a ticket was submitted for re-directing a SSLX URL link to the new system.

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

Monthly Update - The application developer is creating code for importing historical data and creating of a batch file to import DOFS data.

COMPUTERIZED CRIMINAL HISTORY (CCH) ENHANCEMENTS

Project Description - The Computerized Criminal History (CCH) system will undergo system enhancements to meet the new State of Georgia legislative changes concerning the First Offender Act (FOA). Additional updates such as system modifications and reports will be implemented for internal users.

Monthly Update - All testing for the enhancements was completed. The communication of the changes is complete and the content will be moved to production in January.

CRIMINAL JUSTICE EXCHANGE PROJECT

Project Description - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and supervision. The goals of the project are to create seamless connections between systems, establish a single, consistent architecture adopted to guide all aspects of program implementation and to establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

Monthly Update - Vendor work is on-going particularly on e-filing. GTA deployed updated web services and begun unit-testing with several endpoint systems. The project team continues to work with vendors to deliver an end-to-end product with pilot counties by February 2018. The team meets weekly with pilot counties and their vendors, GTA and state agencies to discuss the progress of the project and address project concerns.

CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT

Project Description - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC's business units.

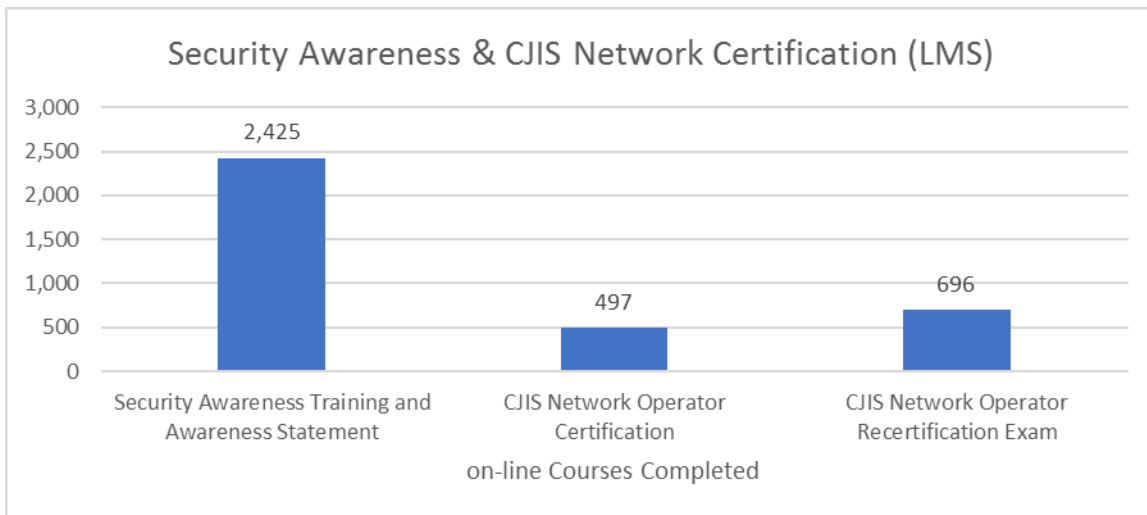
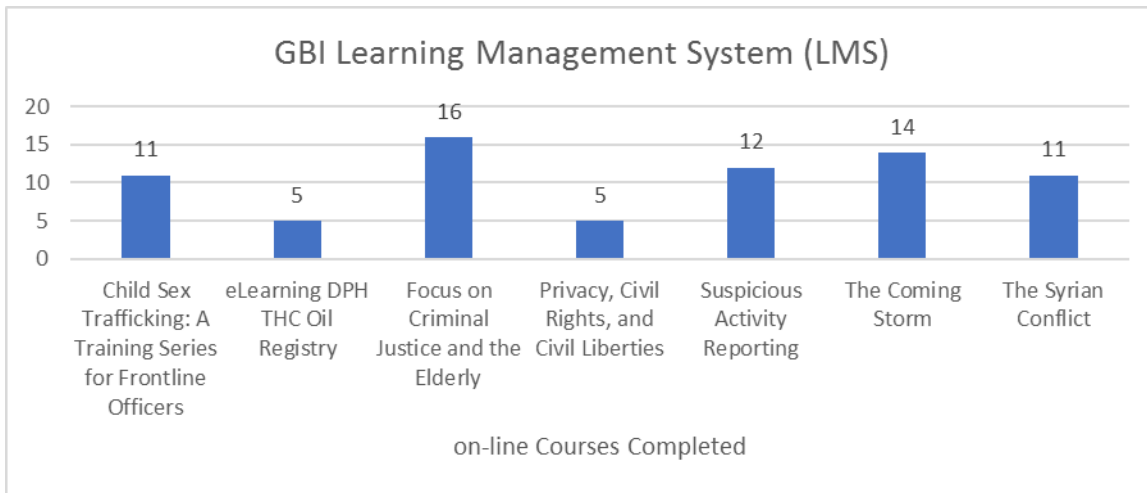
Monthly Update – Due to personnel changes (resignation) a new project manager will be assigned. UAT will shift to February/March 2018.

CUSTOMER SUPPORT –TRAINING

Project Description - The Customer Support Training group provides training in GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

Monthly Update - The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The trainings completed for the month are included in the charts. The LMS Staff handled 168 phone calls, 601 emails and managed LMS user account additions.





FINANCE ACCOUNTS RECEIVABLE (AR) SYSTEM PROJECT

Project Description – GBI Finance/Accounting requested a new accounts receivable system to process fee invoices and payments.

Monthly Update – The RFP documents are ready and scheduled to post to the Georgia Procurement Registry (GPR) in January 2018.

GCIC TRAINING SYMPOSIUM

Project Description – The GCIC Training Symposium is designed to offer continuing education with the goal of providing vital knowledge regarding GCIC and federal law enforcement programs to both the criminal justice and non-criminal communities.

Monthly Update – A pre-planning committee meeting was held to consider course suggestions and to discuss next steps in the planning process.

GEORGIA APPLICANT PROCESSING SYSTEM REPLACEMENT (GAPS) PROJECT

Project Description - The Georgia Crime Information Center Information Services is seeking to obtain the services of a qualified and experienced vendor to provide an applicant fingerprinting solution that will electronically capture and submit applicant fingerprints to the Automated

Fingerprint Identification System (AFIS). In addition, the selected vendor shall handle receiving fingerprint search results and disseminate the results to the requestor.

Monthly Update - The project team met to discuss RFP business requirements with GCIC Information Services staff and external state partners.

HUMAN RESOURCES (HR) TIMESHEET PROJECT

Project Description - Enhancement of the application used by non-sworn units of the GBI for tracking time.

Monthly Update - The application developer continued development for Phase 2.

INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT

Project Description - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

Monthly Update - The application developer continues with coding.

LAW ENFORCEMENT MESSAGE SWITCH (LEMS)

Project Description - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries and to take advantage of new features and advances in technology, GCIC is looking to upgrade or replace this system.

Monthly Update - The project team reviewed final business requirements with a goal to post the Request for Proposal (RFP) first quarter 2018.

LEARNING MANAGEMENT SYSTEM (LMS) PROJECT

Project Description - GCIC plans to replace the existing learning management system (LMS) by obtaining a new web-based LMS software application. The online learning management system will allow interactive exercises to aid in knowledge retention and administration of training information. The LMS training system will manage all learning components, security, enrollment, and course structure for course certification.

Monthly Update - Request for Proposal (RFP) responses for this project were received by procurement. The evaluation committee will meet to begin scoring in January 2018.

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) PROJECT

Project Description - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

Monthly Update - Vendor completed onsite training y. UAT started and identified issues are being addressed.

SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT

Project Description - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

Monthly Update - The vendor tested the fourth release of the IntegraID integration with SORT. The project team continues to work with Offender Watch on integration of Offender Watch application with SORT.

SHAREPOINT CONFIGURATION PROJECT

Project Description - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

Monthly Update - Training was created and delivered to GCIC staff with SharePoint Contributors privileges. A user guide was also developed. A meeting was held with the DOFS staff with Contributor roles to see how they envision using SharePoint.