

**Georgia Bureau of Investigation
December Monthly Report
FY2017**



**Presented to the Board of Public Safety
February 9, 2017**

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Director**

Table of Contents

I.	Staffing and Backlog.....	3 – 4
II.	Administration	
	Office of Privacy & Compliance/Open Records	
	Personnel	
	Staff Services.....	5
III.	Investigative Division.....	6 – 9
IV.	Crime Lab.....	10 – 12
V.	Georgia Crime Information Center.....	13 – 20

**Vacant State Positions
FY2017**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	24	23	23	24	26	26						
Vacant Scientist Positions	8	8	7	10	11	11						
Total Vacant Positions in GCIC	1	1	1	2	2	2						
Total Vacant Positions in Admin	4	4	5	5	5	5						
Vacant Sworn Agent Positions	24	24	28	21	9	6						
Total Vacant Positions In the Investigative Division	31	30	33	28	16	14						

DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2017

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	6,546	7,175	7,822	8,482	9,237	9,453						
Firearms	2,520	2,878	3,031	3,051	3,094	2,997						
Forensic Biology	3,110	3,191	3,466	3,724	3,863	3,863						
Impressions	38	40	43	42	39	37						
Latent Prints	3,137	3,234	3,309	3,446	3,550	3,551						
Medical Examiners	120	97	170	165	198	194						
Miscellaneous Services	0	0	0	0	0	0						
Operations Support	0	0	0	0	0	0						
Toxicology	827	506	829	858	1,523	1,386						
Trace Evidence	466	503	511	520	531	513						
Total	16,764	17,624	19,181	20,288	22,035	21,994						

GBI Administration

Office of Privacy & Compliance/Open Records

	<u>December 2016</u>	<u>Total FY2017</u>
Open Records Request	228	1,633
Archives	20	131

Personnel

Employee Totals

December 2016

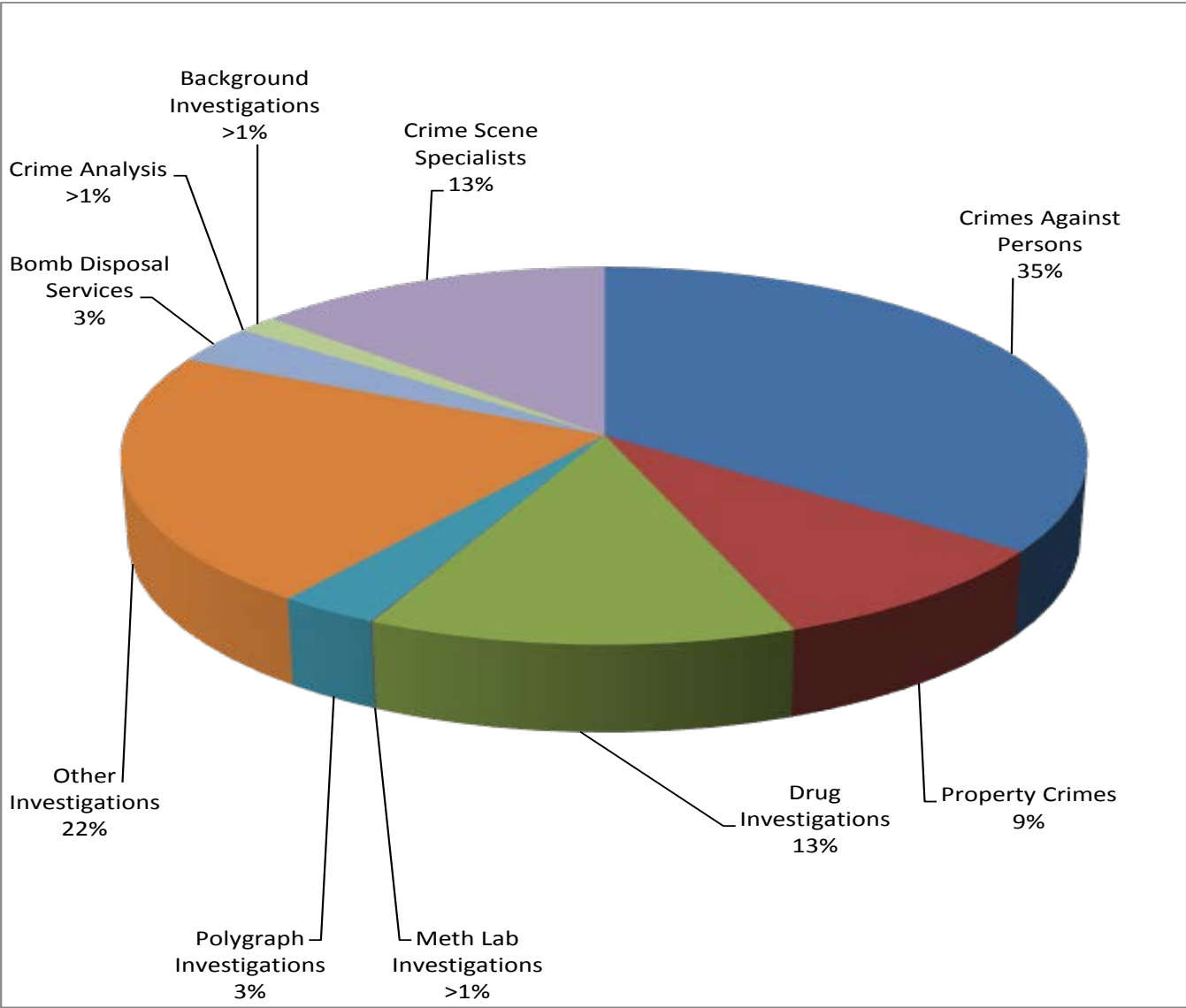
	State Funded Positions	Grant Funded Positions	<i>Total</i>
Investigative Division	350	19	<i>369</i>
Georgia Crime Information Center	42	75	<i>117</i>
Division of Forensic Sciences	293	29	<i>322</i>
Administration	43	1	<i>44</i>
<i>Total</i>	<i>728</i>	<i>124</i>	<i>852</i>

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	14	4
Georgia Crime Information Center	2	1
Division of Forensic Sciences	26	9
Administration	5	5
<i>Total</i>	<i>47</i>	<i>18</i>

INVESTIGATIVE DIVISION

	December 2016	Fiscal YTD
Total Sworn Employees		276 (filled-includes grant)
Total Investigative Hours Expended	27,625.75	172,088.56
Crimes Against Persons, includes	9,701.75	60,072.25
Death Investigations	6,127.00	31,923.50
Child Abuse	2,000.75	17,150.25
Sex Crimes	236.00	2,416.50
Missing Persons	351.00	1,254.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	987.00	7,328.00
Property Crimes, including Theft, Burglary, Forgery	2,160.50	16,066.80
Drug Investigations	3,413.00	22,274.00
Meth Lab Investigations	-	78.00
Polygraph Examinations	788.00	5,217.00
Background Investigations	1,606.00	2,524.00
Other Investigations, including Preliminary Investigations	5,440.50	37,331.51
Bomb Disposal Services	954.00	5,610.00
Crime Analysis	2.00	20.00
Crime Scene Specialists	3,560.00	22,895.00
	All figures above represent Investigative Hours	
Total Seizures	\$1,128,504.92	\$102,521,728.92

Investigative Hours Expended YTD FY2017



Georgia Authorized Central Storage (ACS) Program Update

<https://gbi.georgia.gov/meth-container-program>

FY2017 – 1st Quarter (July 1-September 30, 2016)

The Georgia ACS program began its second full year of operation on July 1, 2016.

During the first quarter, local and state law enforcement agencies used the program to store and dispose of hazardous waste on eight occasions. These activities resulted in hazardous materials contained within nineteen (19) USDOT compliant containers with a total volume of ninety three point seven (93.7) gallons. The total weight of the hazardous waste was one hundred seventeen point three (117.3) pounds.

The 3-day ACS training course was presented at the Georgia Public Safety Training Center on July 26 – 28, 2016. Twenty (20) students successfully completed the course.

FY2017 – 2nd Quarter (October 1-December 31, 2016)

During the second quarter, local and state agencies used the program on fourteen (14) occasions. These activities resulted in hazardous materials contained within fifty one (51) USDOT compliant containers with a total volume of six hundred thirty three (633) gallons. The total weight of the hazardous waste was three hundred forty three (265) pounds.

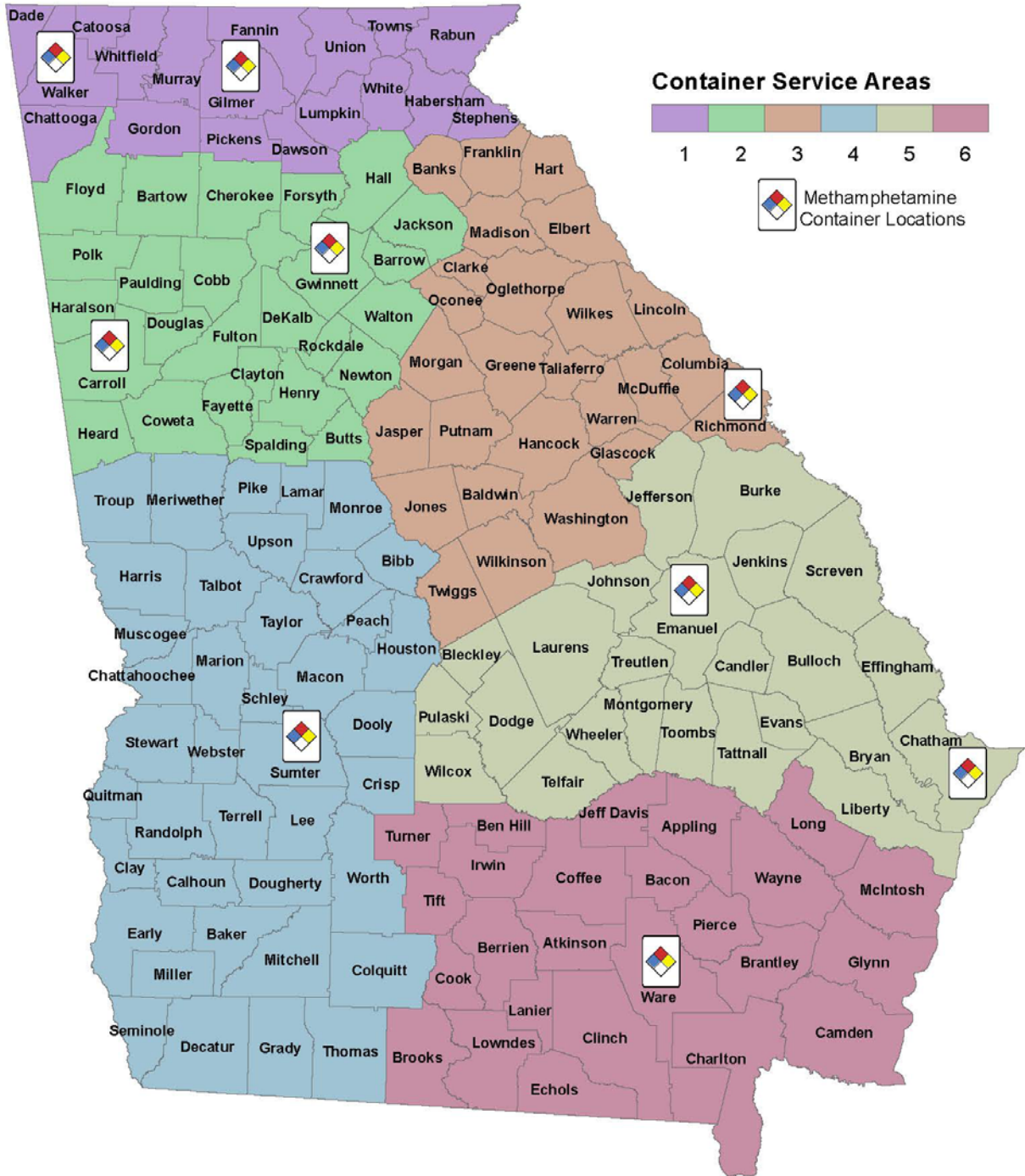
Other Relevant Information

In the past 18 months, virtually all of the Georgia ACS containers have been reached the threshold to be emptied by a DEA Hazardous Waste Disposal Contractor at least once. The system of facilitating this process through the Georgia Clandestine Lab Coordinator at DEA in Atlanta worked well. The process involves DEA authorizing contractor payment and the local ACS Site coordinators working with individual contractors to transfer custody of the hazardous waste with related documentation. Under the contract agreement with DEA, the Site Coordinators are provided with new, replacement USDOT approved containers to replenish local supplies.

A 3-day ACS course is scheduled for February 14 through 16, 2016. This session will be held at the Henry County Sheriff's Office in McDonough, Georgia.

Basic Clandestine Lab Safety (40-hour) training opportunities continue to be a problem for Georgia personnel. The number of seats provided in courses presented at the DEA Academy in Quantico, Virginia are insufficient to keep up with demand. In addition, personnel are no longer allowed to attend the Georgia ACS course prior to completion of the basic lab safety course.

State of Georgia Methamphetamine Container Program



January 2015

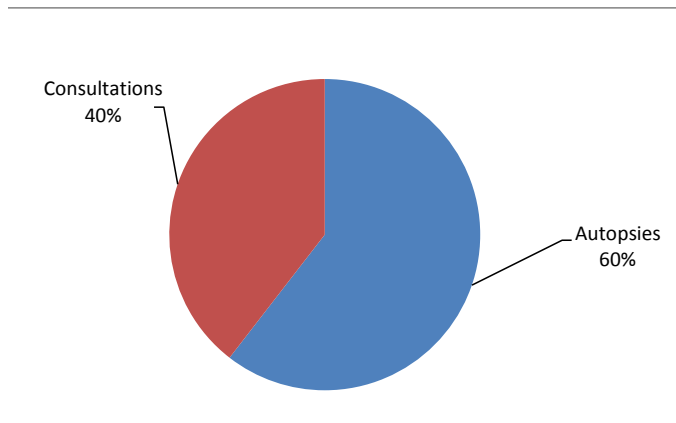
Crime Lab

Medical Examiners (includes all laboratories)

	December 2016	FY2017 YTD
Autopsies	252	1,328
Consultations	139	829
Total ME Cases Managed	391	2,157
 Clayton County Death Certificates	 55	 244

Percentage of Cases Released in 90 days: 76.2%

Medical Examiner Activity, FY2017



Confirmed CODIS Hits for December 2016

State Offender Hits	82
State Forensic Hits	18
National Offender Hits	18
National Forensic Hits	4
Total	122

Samples entered into CODIS for December 2016 – 938

Profiles in CODIS

Forensic Casework Profiles	20,169
Convicted Offender Profiles	315,440
Missing Person/Unidentified Human Remain Profiles	6
Staff/QC File	496
Total	336,111

Laboratory Production

Report Turnaround for December 2016

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	1,599	3,902	41%
Central Regional - Macon	90	160	56%
Coastal Regional - Savannah	65	427	15%
Eastern Regional - Augusta	263	390	67%
Northeastern Regional	768	910	84%
Southwestern Regional - Moultrie	64	124	52%
Western Regional - Columbus	52	142	37%
System-wide Totals	2,901	6,055	48%

Note: 79.6% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2017

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	12,440	21,450	58%
Central Regional - Macon	697	1,423	49%
Coastal Regional - Savannah	228	2,242	10%
Eastern Regional - Augusta	1,682	2,449	69%
Northeastern Regional	6,221	6,792	92%
Southwestern Regional - Moultrie	447	1,107	40%
Western Regional - Columbus	449	999	45%
System-wide Totals	22,164	36,462	61%

Crime Lab Reports Processed for December 2016

Department	Requested	Total Released
Chemistry (includes Drug ID)	2,387	1,897
Firearms	205	241
Forensic Biology	1,311	1,369
Impressions	1	1
Latent Prints	164	158
Medical Examiners	442	463
Operations Support	28	13
Toxicology	1,818	2,262
Trace Evidence	139	114
Total	6,495	6,518

Crime Lab Reports Processed FY2017

Department	Requested	Total Released
Chemistry (includes Drug ID)	15,100	10,753
Firearms	1,711	1,173
Forensic Biology	11,077	10,483
Impressions	17	9
Latent Prints	1,239	765
Medical Examiners	2,707	2,648
Operations Support	62	46
Toxicology	12,779	12,499
Trace Evidence	790	734
Total	45,482	39,110

Georgia Crime Information Center

December 2016

NCIC SERVICES

CJIS Network Statistics

System Uptime: 100%
 Messages Processed: 63,581,888

CJIS Operations

1. Sex Offender Registry

	Month	FY2017	Database Totals
Records Added	136	959	29,101

2. Protection Order Registry

	Month	FY2017	Database Totals
Records Added	1,911	13,117	339,066

3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3

Agencies/Users with N-DEx Inquiry Access Only (No data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	0	0	36
Users	0	0	74

4. Off-Line Search Requests

Type of Request	Month	FY2017
Administrative (Criminal Justice Agency)	26	163
Open Records	1	7
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	1	17

CJIS Audits

GCIC conducted 3 CJIS Audits

INFORMATION SERVICES

Criminal History Identification Services

1. Criminal Fingerprint Transactions Received

	Monthly	FY2017
Submissions	37,375	234,106
Submissions w/Palms	16,692	104,255
Submissions w/Photos	11,757	72,010

Transactions processed within 2 hours of receipt: 94%

2. Applicant Fingerprint Transaction Received

	Monthly	FY2017
Submissions	37,488	248,376

Transactions processed within 24 hours of receipt: 99%

3. Final Disposition Transactions Received

	Monthly	FY2017
Local Agency	73,585	386,559
GCIC	4,708	31,558
TOTAL	78,293	418,117

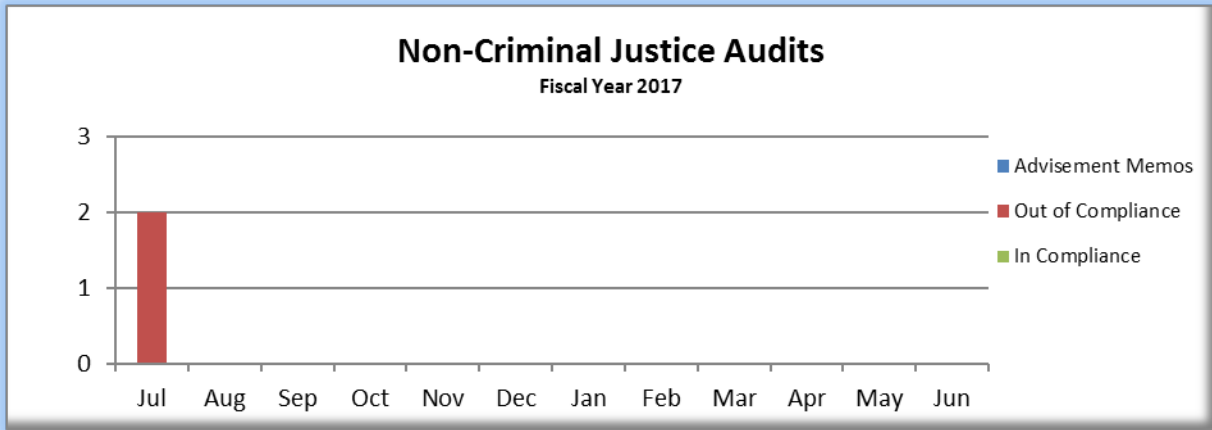
4. RAPID Identification Transactions

	Monthly	FY2017
Submissions	14,836	84,345
AFIS Hits	52%	47%
NCIC Hits	39%	41%
FBI RISC Hits	2%	2%

5. Non-Criminal Justice (NCJ) Audits, Visits and Trainings

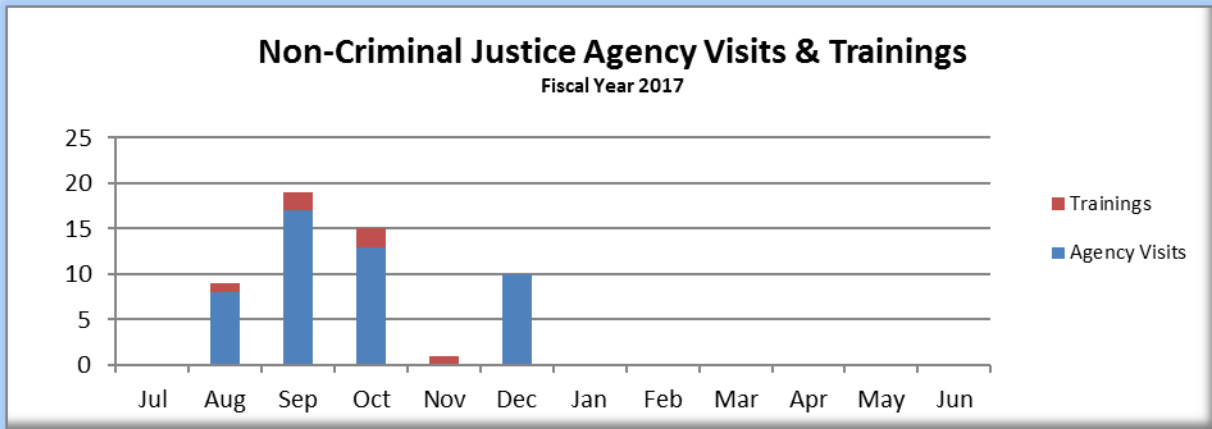
AUDITS

	Monthly	FY2017
In Compliance	0	0
Out of Compliance	0	2
Advisement Memos	0	0
TOTAL	0	2



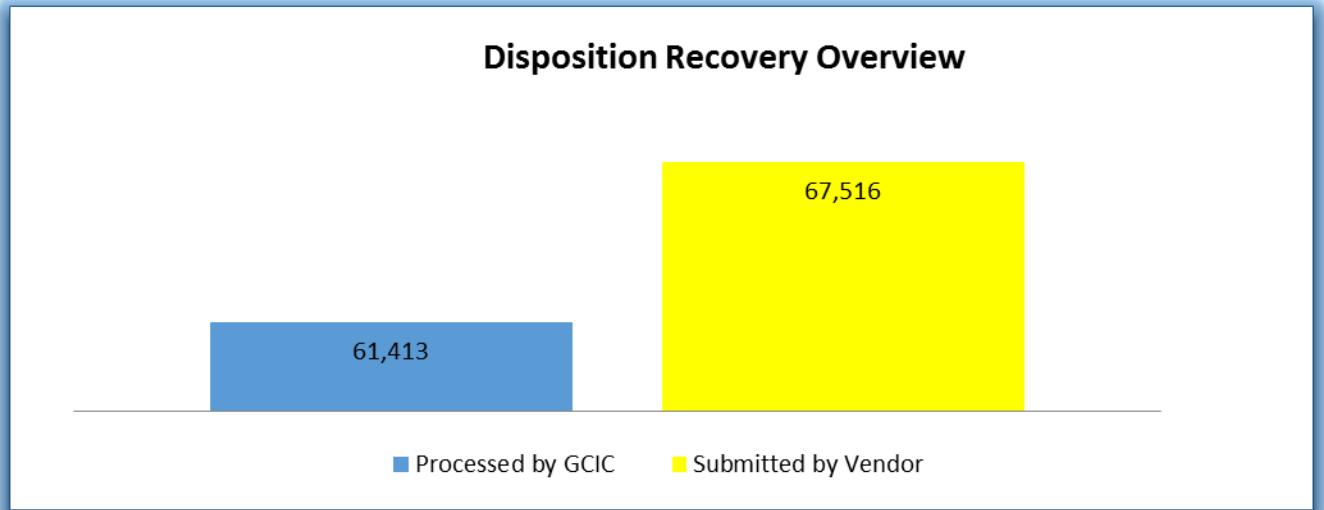
Visits & Trainings

	Monthly	FY2017
Agency Visits	10	48
Trainings	0	6
Attendees	0	166
TOTAL	10	220

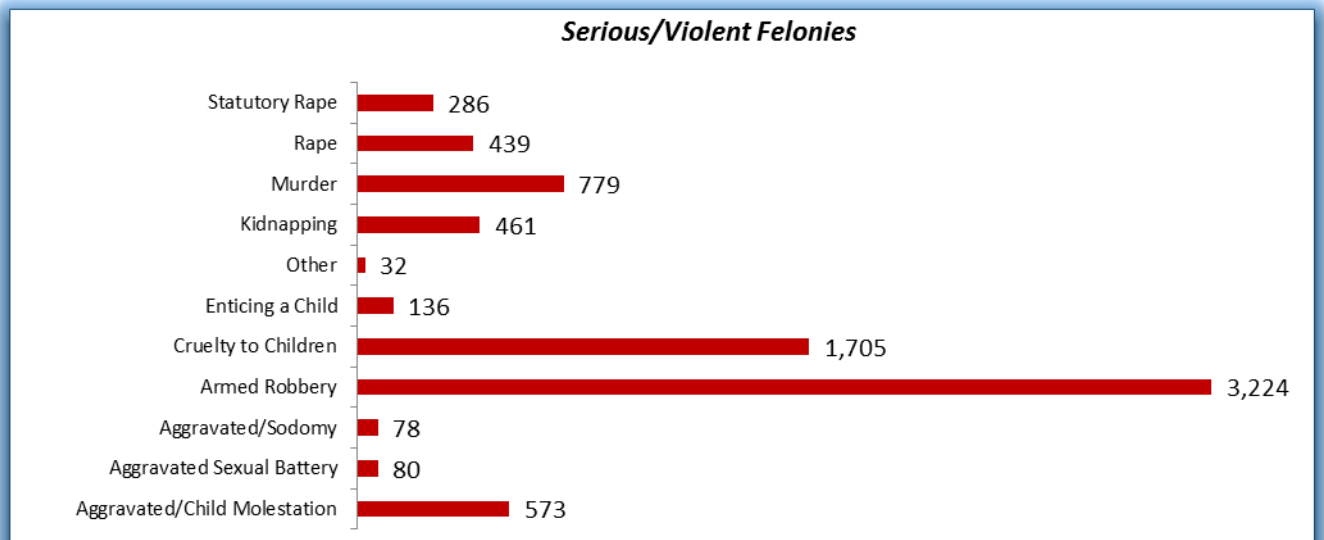


6. Disposition Recovery Project

	Monthly	Project to Date
Completed	1,369	61,413
Research Counties	1	1



These are the number of dispositions added for serious and violent felony arrests for the project to date.



PLANS AND PROGRAM DEVELOPMENT

AFIS ENHANCEMENTS

Project Description - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

Monthly Update - The accounts receivable (A/R) modification and fee changes to T-Net were completed and installed; however, the A/R portion will not be operational until the current system is upgraded or replaced.

APPLICATION DEVELOPMENT - Protective Order Registry

Project Description - In an effort to provide better information sharing, the Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

Monthly Update - The project team is continuing to test the POR system and conduct user acceptance testing.

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

Monthly Update - Changes to the Coroner's form were confirmed and approved. Due to limited resources, the project release has been extended and the programmer and project manager will meet to determine the new date.

COMPUTERIZED CRIMINAL HISTORY (CCH) ENHANCEMENTS

Project Description - The Computerized Criminal History (CCH) system will undergo system enhancements to meet the new State of Georgia legislative changes concerning the First Offender Act (FOA). Additional updates such as system modifications and reports will be implemented for internal users.

Monthly Update - The CCH vendor continues programming for the system enhancements.

CRIMINAL JUSTICE EXCHANGE PROJECT

Project Description - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and supervision. The goals of the project are to create seamless connections between systems, establish a single, consistent architecture adopted to guide all aspects of program implementation and to

establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

Monthly Update - A Statement of Need (SON) was issued for the procurement of a vendor that will manage the Project Management Office (PMO).

CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT

Project Description - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC's business units.

Monthly Update - The SOW was finalized and the final draft was sent to the GBI attorney for review.

CUSTOMER SUPPORT-TRAINING

Project Description - The Customer Support Training group provides training in the area of GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

Monthly Update - The training team completed 52 customer visits and delivered 12 classroom training sessions in the areas of: CCH, Record Restriction, TAC Certification, Probate Court Judges Training, Validations and Record Entry. A total of 155 individuals received training. The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The following training videos were completed for the month: Child Sex Trafficking: A Training Series for Frontline Officers (29 completions), eLearning DPH THC Oil Registry (31 completions), Focus on Criminal Justice and the Elderly (40 completions), Privacy, Civil Rights, and Civil Liberties (28 completions), Suspicious Activity Reporting (37 completions), The Coming Storm (39 completions), The Syrian Conflict (32 completions), Security Awareness Training (3825 completions), CJIS Network Operator Certification (1031 completions), and CJIS Network Operator Re-Certification Exam (757 completions).

CUSTOMER SUPPORT - TRAINING PLAN

Project Description - The Customer Support Training group is in the process of developing a comprehensive training plan to include enhancements within both the classroom and online training environment.

Monthly Update - Meet the Trainer flyers were created for agency distribution. The CJIS Network Operator Certification and re-certification exams were completed. The trainers are developing class content to cover information that was removed from the original Security and Integrity course.

GCIC TRAINING SYMPOSIUM

Project Description - The GCIC Training Symposium is designed to offer continuing education with the goal of providing vital knowledge regarding GCIC and federal law enforcement programs to both the criminal justice and non-criminal communities.

Monthly Update - The team continues to gather information to develop a 501c3 organization for handling registration fees.

HUMAN RESOURCES (HR) TIMESHEET PROJECT

Project Description – Enhancement of the application used by non-sworn units of the GBI for tracking time.

Monthly Update - The project requirements gathering for Phase 2 are complete. Changes to update the weekly timesheet printout and configurations (holiday - worked/earned/taken) were expedited for completion by the end of December. The changes were completed and released for testing.

INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT

Project Description - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

Monthly Update - The programmer continues to work on the coding to meet the scheduled completion date of September 2017. CCH application log search and edit screens were reviewed.

LAW ENFORCEMENT MESSAGE SWITCH (LEMS)

Project Description - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries and in order to take advantage of new features and advances in technology, GCIC is looking to upgrade or replace this system.

Monthly Update - The project team reviewed previous system requirements and are currently developing new requirements.

LEARNING MANAGEMENT SYSTEM (LMS) PROJECT

Project Description - GCIC plans to replace the existing learning management system (LMS) by obtaining a new web-based LMS software application. The online learning management system will allow interactive exercises to aid in knowledge retention and administration of training information. The LMS training system will manage all learning components, security, enrollment and course structure for course certification.

Monthly Update - No new activity to report.

NATIONAL INCIDENT - BASED REPORTING SYSTEM (NIBRS) PROJECT

Project Description - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

Monthly Update - The RFP selection process was completed. A vendor was selected and a contract signed.

SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT

Project Description - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

Monthly Update - Testing of Phase 1 requirements continues. Application Programming Interface (API) changes were approved by GTA and tested by the GCIC IT Network Supervisor. A request was submitted to open ports for retrieval of the Correct Address update data files from the Secured File Transfer Protocol (SFTP) server. Additional programming changes were also requested to address the removal of leading and trailing spaces from an offender's name in SORT before sending to NCIC.

SHAREPOINT CONFIGURATION PROJECT

Project Description - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

Monthly Update - A SharePoint (SP) demo was presented to GCIC managers. The managers will review the content and collaborate on the overall layout for each respective section.

WEB SITES REDESIGN PROJECT

Project Description - Redesign of the internal and external Georgia Crime Information Center (GCIC) web sites.

Monthly Update - The tasks for the Statement of Work (SOW) landing page from GTA GeorgiaGov Interactive group are under development. Tasks listed on the SOW are awaiting review and approval from the CFO and CIO. Development continues on the GCIC website content.