

**Georgia Bureau of Investigation
October Monthly Report
FY2018**



**Presented to the Board of Public Safety
December 14, 2017**

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Director**

Table of Contents

I.	Staffing and Backlog.....	3 – 4
II.	Administration	
	Office of Privacy & Compliance/Open Records	
	Personnel	
	Staff Services.....	5
III.	Investigative Division.....	6 – 8
IV.	Crime Lab.....	9 – 11
V.	Georgia Crime Information Center.....	12 – 19

Vacant State Positions FY2018

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Vacant Positions in DOFS	38	37	31	31								
Vacant Scientist Positions	16	15	15	15								
Total Vacant Positions in GCIC	1	1	1	1								
Total Vacant Positions in Admin	7	7	7	6								
Vacant Sworn Agent Positions	9	10	10	5								
Total Vacant Positions In the Investigative Division	17	17	12	13								

**DOFS Backlog Chart
Unworked Reports over 30 Days Old
FY2018**

Discipline	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chemistry	12,601	12,743	13,861	13,802								
Data Conversion	1	1	1	1								
Firearms	2,956	2,984	3,080	3,081								
Forensic Biology	5,225	5,553	5,695	5,431								
Impressions	44	46	48	47								
Latent Prints	3,727	3,747	3,934	3,948								
Medical Examiners	188	177	193	218								
Miscellaneous Services	0	0	0	0								
Operations Support	2	2	0	0								
Toxicology	746	639	819	822								
Trace Evidence	487	441	438	440								
Total	25,977	26,333	28,069	27,790								

GBI Administration

Office of Privacy & Compliance/Open Records

	<u>October 2017</u>	<u>Total FY2018</u>
Open Records Request	384	1,528
Archives	36	129

Personnel

Employee Totals

October 2017

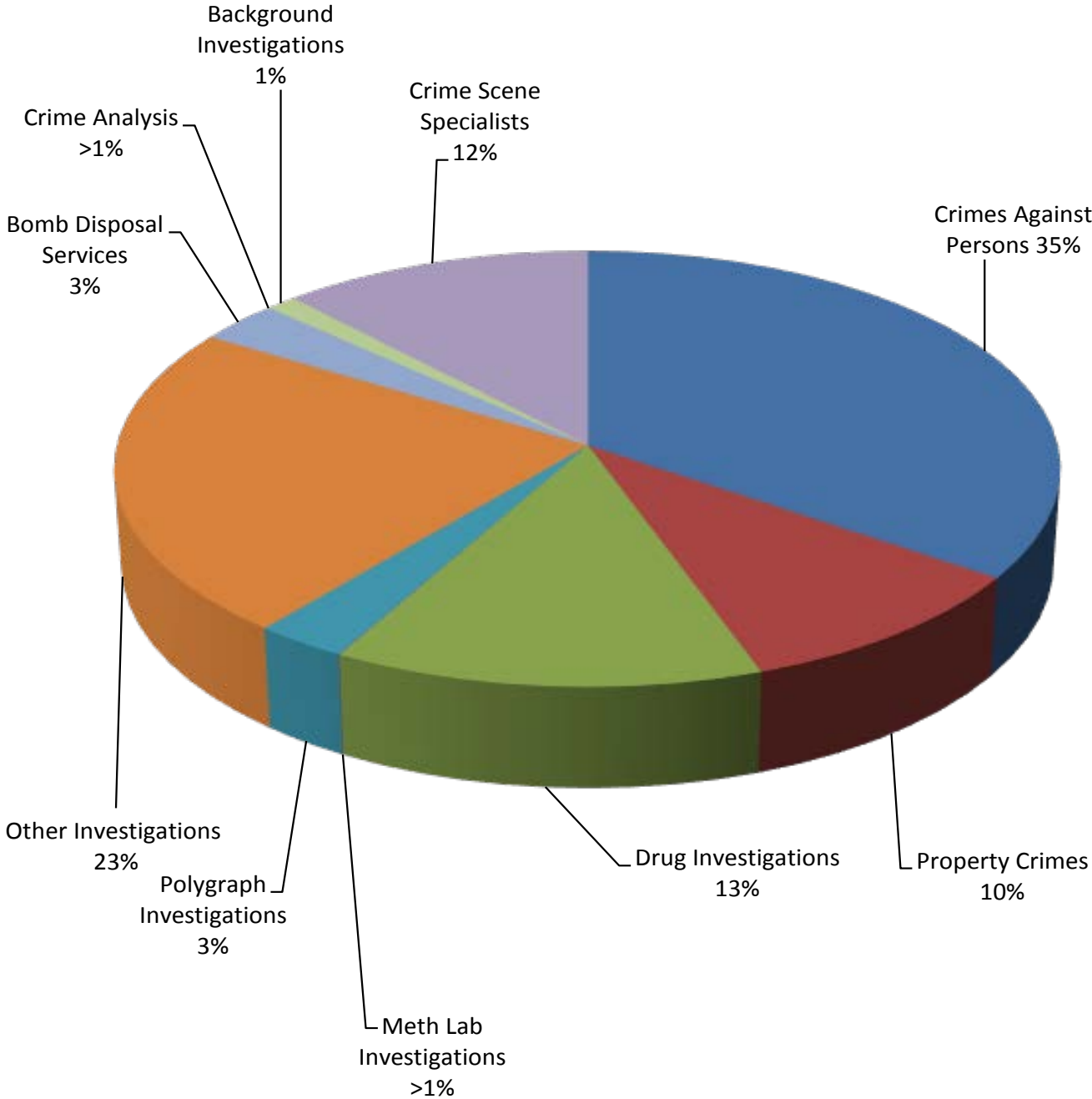
	State Funded Positions	Grant Funded Positions	<i>Total</i>
Investigative Division	350	19	<i>369</i>
Georgia Crime Information Center	43	77	<i>120</i>
Division of Forensic Sciences	313	31	<i>344</i>
Administration	43	2	<i>45</i>
<i>Total</i>	<i>749</i>	<i>129</i>	<i>878</i>

	Total State Funded Positions Vacant	State Funded Vacancies Under Active Recruitment
Investigative Division	13	10
Georgia Crime Information Center	1	1
Division of Forensic Sciences	31	14
Administration	6	5
<i>Total</i>	<i>51</i>	<i>30</i>

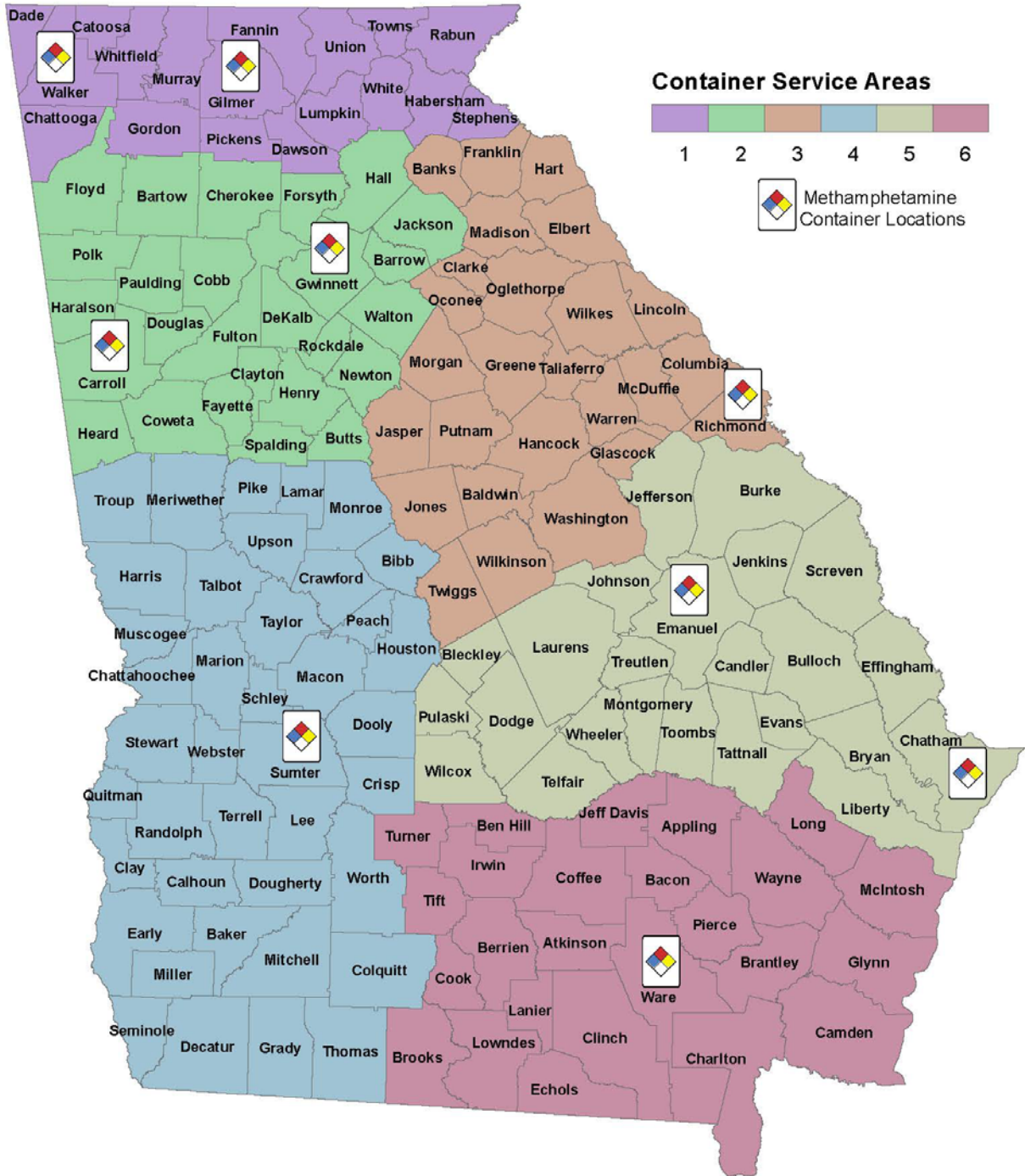
INVESTIGATIVE DIVISION

	October 2017	Fiscal YTD
Total Sworn Employees	277 (filled-includes grant)	
Total Investigative Hours Expended	29,510.75	123,018.00
Crimes Against Persons, includes	11,093.75	42,820.00
Death Investigations	5,996.00	23,623.50
Child Abuse	3,279.75	11,640.50
Sex Crimes	649.00	1,876.00
Missing Persons	16.00	182.00
Assault, Kidnapping, Robbery, Terrorist Acts, Fugitive, Human Trafficking, etc.	1,153.00	5,498.00
Property Crimes, including Theft, Burglary, Forgery	2,898.00	12,097.75
Drug Investigations	3,637.00	16,344.00
Meth Lab Investigations	11.00	33.00
Polygraph Examinations	839.00	3,522.00
Background Investigations	268.00	1,440.00
Other Investigations, including Preliminary Investigations	6,987.00	28,417.25
Bomb Disposal Services	917.00	3,806.00
Crime Analysis	-	10.00
Crime Scene Specialists	2,860.00	14,528.00
All figures above represent Investigative Hours		
Total Seizures	\$2,191,008.76	\$5,079,662.12

Investigative Hours Expended YTD FY2018



State of Georgia Methamphetamine Container Program



January 2015

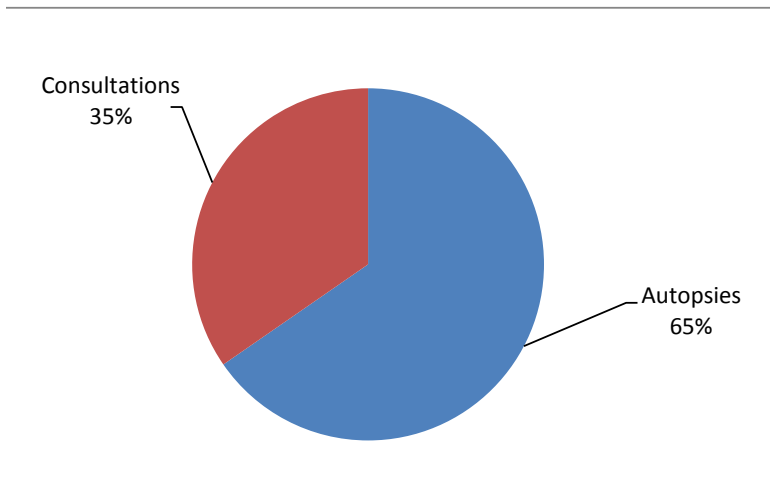
Crime Lab

Medical Examiners (includes all laboratories)

	October 2017	FY2018 YTD
Autopsies	243	963
Consultations	125	510
Total ME Cases Managed	368	1,473
Clayton County Death Certificates	52	185

Percentage of Cases Released in 90 days: 71.5%

Medical Examiner Activity, FY2017



Confirmed CODIS Hits for October 2017

State Offender Hits	41
State Forensic Hits	2
National Offender Hits	20
National Forensic Hits	0
Total	63

Samples entered into CODIS for October 2017 – 741

Profiles in CODIS

Forensic Casework Profiles	21,654
Convicted Offender Profiles	324,055
Missing Person/Unidentified Human Remain Profiles	6
Staff/QC File	503
Total	346,218

Laboratory Production

Report Turnaround for October 2017

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	2,069	3,630	57%
Central Regional - Macon	30	286	10%
Coastal Regional - Savannah	75	557	13%
Eastern Regional - Augusta	247	402	61%
Northeastern Regional	906	1,103	82%
Southwestern Regional - Moultrie	97	319	30%
Western Regional - Columbus	32	243	13%
System-wide Totals	3,456	6,540	53%

Note: 68.2% Casework Reports were released within 90 days.

Report Turnaround for Year-to-Date, FY2018

	# Released in 45 Days	Total Released	% Released in 45 Days
Laboratory			
Headquarters - Atlanta	8,631	14,132	61%
Central Regional - Macon	85	951	9%
Coastal Regional - Savannah	269	2,048	13%
Eastern Regional - Augusta	1,234	1,847	67%
Northeastern Regional	3,653	4,300	85%
Southwestern Regional - Moultrie	404	1,121	36%
Western Regional - Columbus	181	1,104	16%
System-wide Totals	14,457	25,503	57%

Crime Lab Reports Processed for October 2017

Department	Requested	Total Released
Chemistry (includes Drug ID)	2,608	2,530
Firearms	205	145
Forensic Biology	1,770	1,452
Impressions	4	1
Latent Prints	225	117
Medical Examiners	497	459
Operations Support	10	2
Toxicology	2,266	2,206
Trace Evidence	108	87
Total	7,693	6,999

Crime Lab Reports Processed FY2018

Department	Requested	Total Released
Chemistry (includes Drug ID)	11,341	9,525
Firearms	770	484
Forensic Biology	6,059	5,430
Impressions	7	2
Latent Prints	855	529
Medical Examiners	1,901	1,819
Operations Support	39	38
Toxicology	9,247	9,136
Trace Evidence	343	359
Total	30,562	27,322

Georgia Crime Information Center

October 2017

NCIC SERVICES

CJIS Network Statistics

System Uptime: 100%
Messages Processed: 72,341,520

CJIS Operations

1. Sex Offender Registry

	Month	FY2018	Database Totals
Records Added	162	578	30,262

2. Protection Order Registry

	Month	FY2018	Database Totals
Records Added	2,294	9,449	362,774

3. National Data Exchange (N-DEx)

Number of Georgia agencies contributing to N-DEX: 3

Agencies/Users with N-DEx Inquiry Access Only (no data contributed)

	Added	Removed	Total with Inquiry Access
Agencies	4	0	21
Users	6	2	38

4. Off-Line Search Requests

Type of Request	Month	FY2018
Administrative (Criminal Justice Agency)	25	91
Open Records	2	4
Subpoena	0	0
Media	0	0
Possible CJIS Security Violations	3	17

CJIS Audits

GCIC conducted 43 CJIS Audits

INFORMATION SERVICES

Criminal History/Identification Services

1. Criminal Fingerprint Transactions Received

	Month	FY2018
Submissions	40,797	163,612
Submissions w/Palms	18,401	74,875
Submissions w/Photos	13,015	51,802

Transactions processed within 2 hours of receipt: 95%

2. Applicant Fingerprint Transactions Received

	Month	FY2018
Submissions	37,030	152,559

Transactions processed within 24 hours of receipt: 98%

3. Final Dispositions Received

	Month	FY2018
Local Agency	74,043	266,880
GCIC	4,876	22,868
TOTAL	78,919	289,748

4. RAPID Identification Transactions

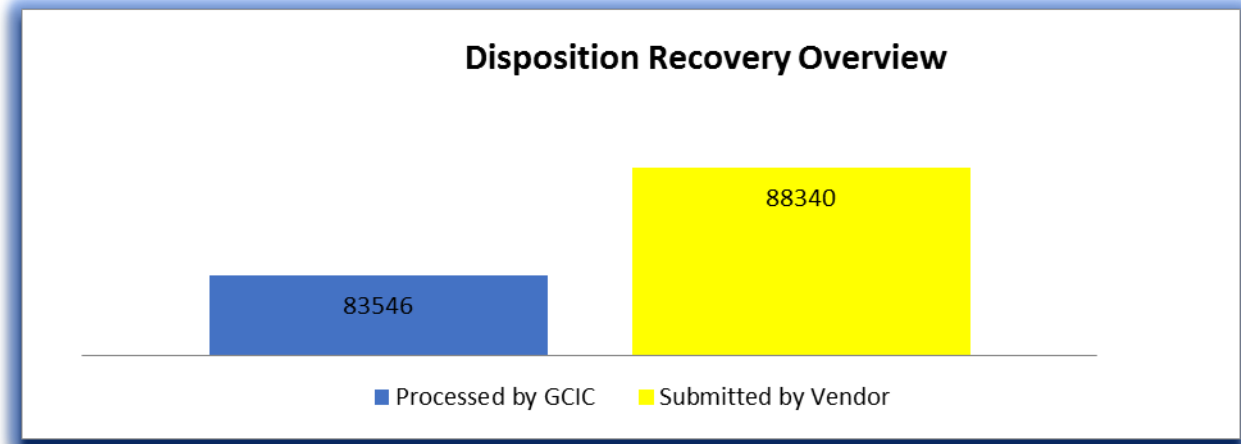
	Month	FY2018
Submissions	10,471	42,427
AFIS Hits	64%	63%
NCIC Hits	39%	40%
FBI RISC Hits	4%	5%

5. Non-criminal Justice Audits, Visits and Trainings

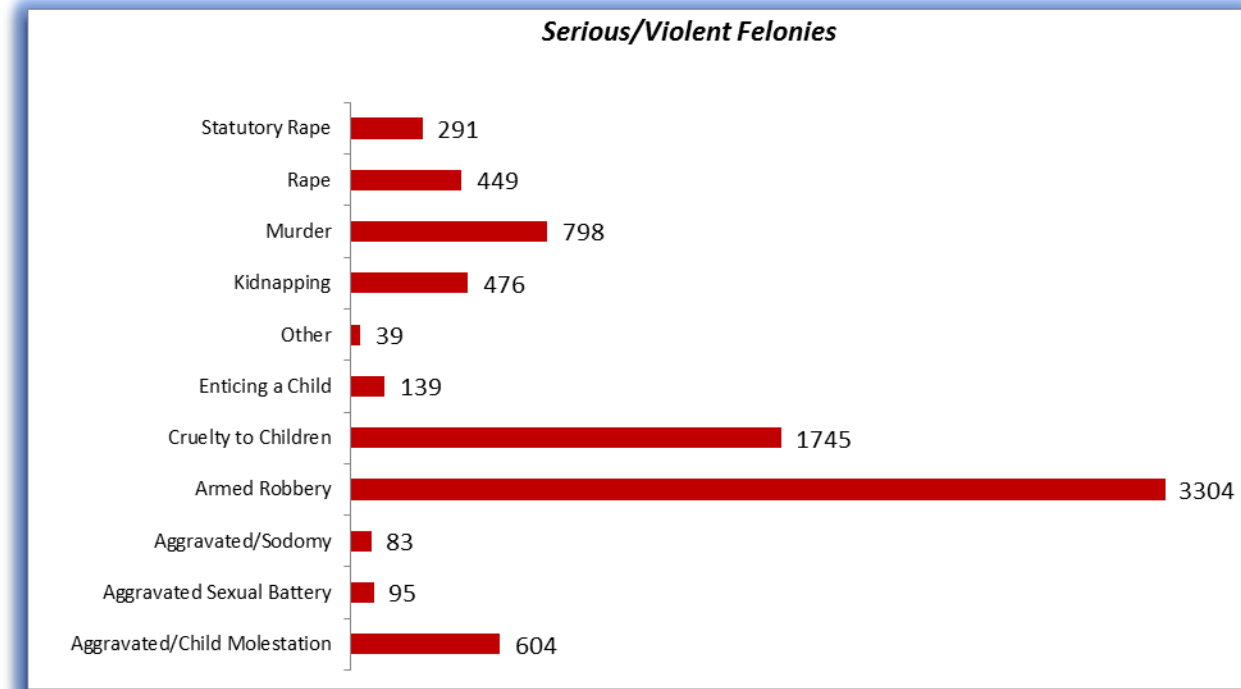
	Month	FY2018
In Compliance	10	46
Out of Compliance	13	39
Total Audits	23	85
Advisement Memos	-	-
Agency Visits	8	24
Attendees	155	892

6. Disposition Recovery Project

	Month	Project to Date
Submitted by Vendor	652	88340
Dispositions Processed	2052	83546



The chart below shows the number of serious/violent felony offenses that were previously restricted but are now returned for licensing and employment purposes because a disposition of guilt was obtained and entered in the criminal history database.



AFIS ENHANCEMENTS

Project Description - System enhancements for the Automated Fingerprint Identification System (AFIS) which include Accounts Receivable, T-Net fee changes, AFIS -SORT interface, system reports, creation of new IntegraID Document Management folders.

Monthly Update - The application development and testing efforts continue for the Sex Offender Registry Tool (SORT) Integra ID Image Archive integration.

APPLICATION DEVELOPMENT – Protective Order Registry

Project Description - To provide better information sharing, the Georgia Protective Order Registry (POR) is being updated to improve record data quality and expanding database capabilities by replacing the existing application and infrastructure.

Monthly Update - User Acceptance Tests (UAT) and application development are in progress. The project is scheduled to be completed the first quarter of 2018.

CHILD FATALITY SYSTEM REVIEW PROJECT

Project Description - The Child Fatality Review (CFR) unit requested an enhancement to their current process to capture Medical Examiners (ME) data for child related deaths in the State of Georgia and have asked for additional reporting capabilities.

Monthly Update - The project team continues to work on completing the business requirements. The application developer presented user interfaces for the sponsor to approve.

COMPUTERIZED CRIMINAL HISTORY (CCH) ENHANCEMENTS

Project Description - The Computerized Criminal History (CCH) system will undergo system enhancements to meet the new State of Georgia legislative changes concerning the First Offender Act (FOA). Additional updates such as system modifications and reports will be implemented for internal users.

Monthly Update - The enhancement to allow email address entries for subscriptions was completed. The vendor continues to test and migrate the remaining enhancements which are scheduled to be completed by the end of the year.

CRIMINAL JUSTICE EXCHANGE PROJECT

Project Description - The Georgia Bureau of Investigation will programmatically own an initiative of the Governor's Office entitled Criminal Justice Exchange Project (CJEP). CJEP will incorporate the electronic exchanges of information between state and local criminal justice agencies in Georgia. Each exchange automates a manual, paper-based criminal justice business process and will follow a criminal case lifecycle from booking through disposition and supervision. The goals of the project are to create seamless connections between systems, establish a single, consistent architecture adopted to guide all aspects of program implementation and to establish a governance structure that views criminal justice as a statewide community. The exchanges will involve the coordination of multiple agencies and vendor applications.

Monthly Update - The project team continues to receive the vendor milestone tasks to integrate with the overall project schedule. The project consultants continue to work on the Operational Change Management (OCM) documentation to include the as-is and to-be process flow of all exchanges. Weekly meetings will be scheduled with pilot counties to discuss the progress of the project and updates of the vendor work to be completed.

CUSTOMER RELATIONSHIP MANAGEMENT (CRM) APPLICATION PROJECT

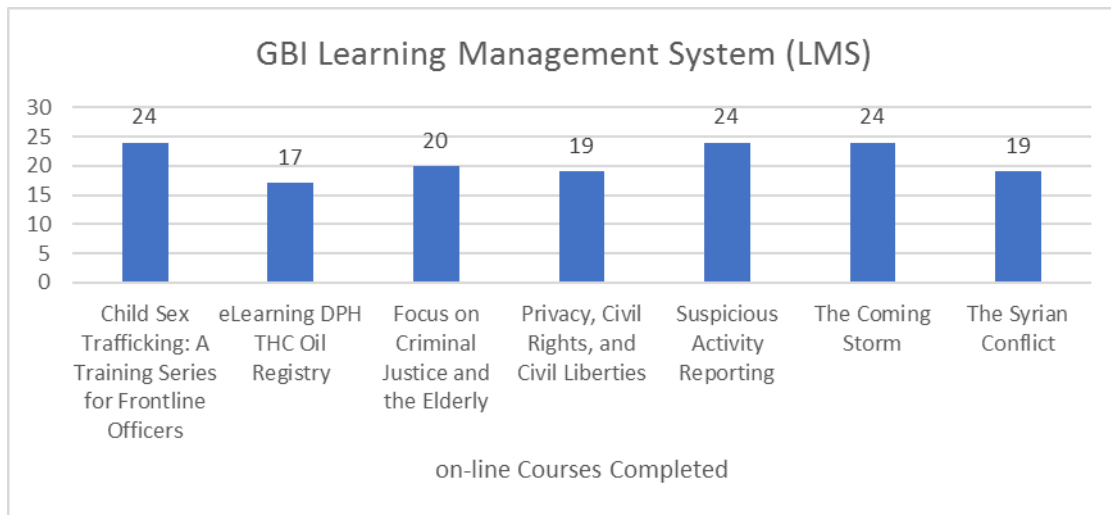
Project Description - The CRM Application Project will provide a single source of historical interaction with GCIC external customers. The application will give GCIC end users the ability to search, track and report customer interactions throughout GCIC's business units.

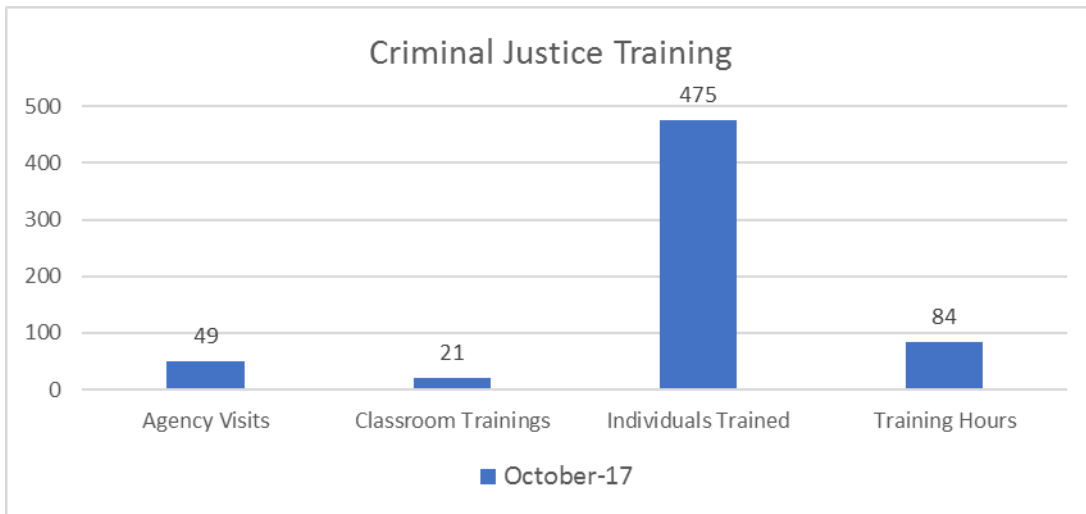
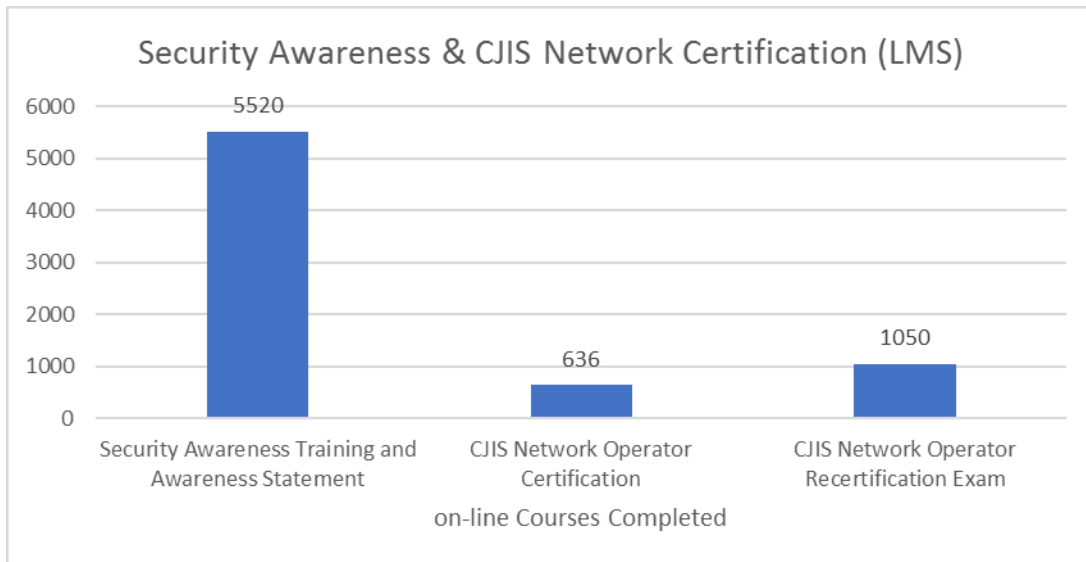
Monthly Update - The project team met with GCIC Management to give an overview of the CRM system, project timeline, and application interface dashboard. The first draft of the training has been completed for the project and the project manager is developing the User Acceptance Test scripts and plan.

CUSTOMER SUPPORT –TRAINING

Project Description - The Customer Support Training group provides training in GCIC programs, GCIC applications, GCIC/FBI compliance and other supported law enforcement training to both criminal and non-criminal justice agencies, municipal, magistrate and probate courts across the State of Georgia. The group extends the option to receive classroom training or training within an e-Learning environment.

Monthly Update - The GBI online Learning Management System contains several videos and online classroom training available to agencies and vendors of law enforcement agencies. The trainings completed for the month are included in the charts. The LMS Staff handled 182 phone calls, 838 emails and managed LMS user account additions.





FINANCE ACCOUNTS RECEIVABLE (AR) SYSTEM PROJECT

Project Description - GBI Finance/Accounting requested a new accounts receivable system to process fee invoices and payments.

Monthly Update - The project team completed gathering requirements to be included in the RFP posting.

GCIC TRAINING SYMPOSIUM

Project Description - The GCIC Training Symposium is designed to offer continuing education with the goal of providing vital knowledge regarding GCIC and federal law enforcement programs to both the criminal justice and non-criminal communities.

Monthly Update - No activity this reporting period.

HUMAN RESOURCES (HR) TIMESHEET PROJECT

Project Description - Enhancement of the application used by non-sworn units of the GBI for tracking time.

Monthly Update - The application developer began the coding for the proposed workflow that included changes for holiday hours worked, earned or taken requirements, and the approval process for the electronic timesheet.

INFORMATION SERVICES CRIMINAL HISTORY APPLICATION REDESIGN PROJECT

Project Description - A redesign of the web application used by Information Services staff to log and track activities performed on criminal history information as well as services performed for the public.

Monthly Update - The application developer continues with programming for the three remaining project requirements. Coding for the reporting and the financial functions are pending. The sponsor requested six added tasks and requirements to be included in the application. The list of requirements will be reviewed and discussed at the November meeting.

LAW ENFORCEMENT MESSAGE SWITCH (LEMS)

Project Description - The message switch provides a means of communication between federal, state and local law enforcement agencies throughout the state of Georgia, the United States and other countries and to take advantage of new features and advances in technology, GCIC is looking to upgrade or replace this system.

Monthly Update - The project team made final changes to the Request for Proposal (RFP), which is scheduled to be posted in November/December 2017.

LEARNING MANAGEMENT SYSTEM (LMS) PROJECT

Project Description - GCIC plans to replace the existing learning management system (LMS) by obtaining a new web-based LMS software application. The online learning management system will allow interactive exercises to aid in knowledge retention and administration of training information. The LMS training system will manage all learning components, security, enrollment, and course structure for course certification.

Monthly Update - The project team completed gathering requirements and included the changes into the Request for Proposal (RFP). The RFP is scheduled to be posted in November/December 2017.

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) PROJECT

Project Description - The National Incident Based Reporting System (NIBRS) collects data on each single incident and arrest for each offense coming to the attention of law enforcement for which specific facts about each crime is collected. GBI is in the process of replacing the current UCR summary-based system with an application that will collect incident-based data.

Monthly Update - The project vendor continued with the data migration. Webinar training will take place in November along with on-site training in December.

SEX OFFENDER REGISTRY TOOL (SORT) ENHANCEMENT PROJECT

Project Description - System enhancements for the SORT application. Phase 1 will consist of modifications to the application used by Sheriff's Offices, the public website, NCIC web services and SORT Reports. Phase 2 will focus on the web service between SORT and AFIS for the upload of SORT documentation.

Monthly Update - The training content for Phase 1 was presented to the team and the material for Phase 2 enhancements are in progress.

SHAREPOINT CONFIGURATION PROJECT

Project Description - The SharePoint tool will be used as an internal web portal for organizing and sharing information as an employee collaborative tool for internal communication. The portal will also include an Intranet application for each of the three GBI divisions that would allow content management, document repository and information sharing of announcements, news and department information.

Monthly Update - There are no new accomplishments for this reporting period.