



GEORGIA BUREAU OF INVESTIGATION  
JOB VACANCY NOTIFICATION #15-017

**POSTED:** October 23, 2014

**DEADLINE:** November 06, 2014

**JOB TITLE:** Forensic Biologist (Crime Lab Scientist)

**JOB CODE:** 90624 or 90615

**PAY GRADE:** 15 or 16

**POSITION NUMBER(s):** 11 position numbers to be determined (***These are grant funded positions***)

*The positions will be filled at the level commensurate with the experience of the selected candidate.*

**LOCATION:** Division of Forensic Sciences (DOFS) / Forensic Biology  
GBI Headquarters – 8 positions  
Decatur, Georgia

Coastal Lab – 3 positions  
Savannah, GA

**ANNUAL SALARY:** \$44,000/yr. (CLS Trainee)

\$48,400/yr. (CLS 1)

\$53,420/yr. (CLS 2)

The Georgia Bureau of Investigation (GBI) is seeking qualified applicants to fill eleven (11) grant-funded Forensic Biologist vacancies at the GBI Headquarters Laboratory located in Decatur, GA. Eight (8) will be housed at the GBI Headquarters in Decatur, GA and three (3) will be housed at the Coastal Lab in Savannah, GA. **These positions will be supported by DNA Backlog Reduction Program grant funding. The anticipated start date for these positions is March 16, 2015.** The positions will be eliminated when grant funding has been expended, if state funding is not available. There are three (3) levels in which these positions will be filled: CLS trainee, CLS 1, and/or CLS 2. The level will be commensurate with the experience of the selected candidates. Interviews will be held at the GBI Headquarters in Decatur, GA for both locations.

CLS trainee meets minimum qualifications for a DNA scientist (including coursework).

CLS 1 has completed training and has had at least six months but less than two years of experience in human DNA analysis in an accredited forensic laboratory.

CLS 2 two years of experience in human DNA analysis in an accredited forensic laboratory.

**DUTIES AND RESPONSIBILITIES:**

Under immediate or limited supervision perform analytical procedures related to casework DNA analysis of biological samples for the GBI Crime Lab.

**MINIMUM QUALIFICATIONS:**

A bachelor's degree from an accredited college or university with a major in biology or chemistry that included the successful completion of at least 40 semester hours (or 60 quarter hours) of related major course work. Major course work must include the successful completion of at least nine cumulative semester hours (or equivalent quarter hours) in the following required subject areas: **Biochemistry, Genetics, and Molecular Biology.**

**Note:** The course title for molecular biology, genetics and biochemistry must be clearly delineated on the transcript(s). If you have taken a course that you believe meets the requirements but is identified by a different course title on the transcript, you must provide supporting documentation with the application in order to be considered. This supporting documentation may be in the form of a course syllabus or letter from the instructor, or another document that supports the course content.

#### **PREFERRED QUALIFICATIONS:**

Preference will be given to applicants that, in addition to meeting the minimum qualifications, possess one or more of the following:

- Previous experience operating a Model 3500 genetic analyzer
- Previous experience using GeneMapper ID software
- Previous experience using extraction techniques for human DNA

#### **VACANCY OPEN TO ALL QUALIFIED APPLICANTS**

#### **TO APPLY:**

##### **APPLICANTS MUST SUBMIT:**

**(2) STATE OF GEORGIA APPLICATIONS AND (2) COPIES OF COLLEGE TRANSCRIPTS**

**TO: Georgia Bureau of Investigation  
Attn: Office of Human Resources  
P. O. Box 370808  
Decatur, GA 30037-0808**

Applications may be obtained by clicking the following link: [GBI State Application](#)

- ❖ The Job Vacancy Number, located at the top of this announcement, along with Job Title and Job Code and location preference (Decatur or Savannah) must be listed on applications for this vacancy.
- ❖ **Applications should be filled out carefully and completely. Applications will not be considered that have "see attached" in lieu of completing the work history and job information on the application.**
- ❖ **Foreign Education:** Applicants who have completed part or all of their education outside the U.S. must have their foreign education evaluated by an accredited organization to ensure that the foreign education is equivalent to education received in accredited educational institutions in the U.S. **This evaluation must be a course-by-course evaluation that includes each completed course/subject and the U.S. credit equivalent. Applicants must submit (2) copies of the credential evaluations to the address noted above by the deadline.** For a listing of services that can perform this evaluation, see the National Association of Credential Evaluation Services website at <http://www.naces.org/members.htm>.

- ❖ Due to the volume of applications we receive, we are unable to provide information on application status by phone or by e-mail. Applicants who are selected for an interview will be contacted to arrange an appointment. Applicants who are not selected for an interview will not receive notification.
- ❖ The GBI reserves the right to close this job announcement once a qualified applicant pool has been identified.
- ❖ Employment for the selected candidate(s) is contingent upon the successful completion of a GBI background investigation including criminal, credit and driver's history checks, polygraph examination, fingerprinting and drug screening.
- ❖ Click the following link for a list of [GBI Employment Disqualifiers](#).

***All applications must be received in the GBI Office of Human Resources by close of business on the deadline date posted on this job vacancy announcement***

***THE GBI IS AN EQUAL OPPORTUNITY EMPLOYER***