



GEORGIA BUREAU OF INVESTIGATION JOB VACANCY NOTIFICATION #15-040

POSTED: May 1, 2015

DEADLINE DATE: Open Until Filled

JOB TITLE: [Associate Medical Examiner \(Forensic Pathologist\)](#)

JOB CODE: A2297

POSITION NUMBER: 00123591

LOCATION: Division of Forensic Sciences
GBI Headquarters/Medical Examiner's Office
Decatur, Georgia

SALARY: \$159,230.00/yr. – \$182,792.00/yr.
(Salary commensurate with training and experience)

The State Medical Examiner's Office, within the Division of Forensic Sciences, Georgia Bureau of Investigation (GBI) is seeking qualified applicants to fill an Associate Medical Examiner position at the headquarters facility in Decatur, Georgia. The successful applicant will join a system that encompasses three regional medical examiner offices located in Savannah, Augusta, and Macon, Georgia, in addition to the headquarters facility. Collectively, these four offices provide complete forensic pathology services to 153 of the 159 counties in Georgia.

The State Medical Examiner's Office has a total of 14 medical examiners throughout the state, including a board certified pediatric pathologist staffed at headquarters. This office also operates the Child Abuse Investigative Resource Center, which provides consultative services to law enforcement, district attorneys, the Division of Family and Children's Services, and other agencies, where inflicted injury is suspected in living children.

The headquarters facility handles approximately 3000 autopsy cases per year, including about 400 to 450 homicides. The headquarters medical examiner's staff currently consists of one (1) chief medical examiner, two (2) deputy chief medical examiners, (6) associate medical examiners, sixteen (16) death investigation specialists, one (1) photographer, and four (4) office support staff. The average caseload per pathologist is between 250-300 cases per year.

The GBI Medical Examiner's Office is accredited by the National Association of Medical Examiners. To learn more about the GBI Medical Examiner's Office visit <http://gbi.georgia.gov/medical-examiners-office>.

Decatur, Georgia is located within the Atlanta metropolitan area, a premier destination for business professionals and their families. The metro Atlanta region is home to more than 5.3 million people and nearly 150,000 businesses, a world-class airport, multiple parks and green space, competitive schools and numerous amenities for entertainment, sports and restaurants that all offer a top-tier quality of life. From its diverse economy, global access, abundant talent and low costs of business and lifestyle, metro Atlanta is a great place to call "home." Residents have easy access to arts, culture, sports and nightlife, and can experience all four seasons, with mild winters that rarely require a snow shovel. Learn more at <http://www.metroatlantachamber.com>.

DUTIES AND RESPONSIBILITIES

Under minimal supervision, the Associate Medical Examiner performs medico legal autopsies under the provisions of the Georgia Death Investigation Act; generates examination reports for dissemination in a timely and efficient manner; provides expert courtroom and deposition testimony in judicial proceedings; occasionally attends death scenes if necessary; and consults with law enforcement agencies and attorneys who work within the criminal system. The Associate Medical Examiner may perform other duties as directed by the Chief Medical Examiner.

MINIMUM QUALIFICATIONS

Medical Doctor licensed to practice medicine in the state of Georgia or the ability to obtain Georgia licensure as required by state law

AND

Successful completion of an Anatomic Pathology residency and Forensic Pathology fellowship from an accredited institution

AND

Eligible for certification by the American Board of Pathology in Anatomic Pathology and Forensic Pathology OR Anatomic Pathology, Clinical Pathology, and Forensic Pathology

CONDITION(S) OF EMPLOYMENT

Selected candidate must be able to work a flexible schedule to meet the needs of the business which may require working weekends and/or holidays. Selected candidate must also be available to receive and respond to telephone inquiries from home, while acting in an on-call status.

SALARY AND BENEFITS

The starting salary is commensurate with board certification status and work experience:

- **An applicant who is not fully Board Certified and has five (5) years or less of forensic pathology experience will start at \$159,230 per year.**
- **An applicant who is fully Board Certified and has five (5) years or less of forensic pathology experience will start at \$174,867 per year.**
- **An applicant who is fully Board Certified and has six (6) years or more of forensic pathology experience, or who is not fully Board Certified but who has 20 or more years of full-time forensic pathology experience, will start at \$182,792 per year.**

Advancement within the salary structure is commensurate with cumulative experience, and achievement of full Board Certification status for those who are hired but are not yet fully Board Certified.

GBI offers a generous benefits package. Employees earn vacation time and sick leave and are granted 12 paid holidays each year. There are a variety of benefit options to choose from, including vision, dental, health and life insurance. We also offer an employee retirement plan and deferred compensation options.

VACANCY OPEN TO ALL QUALIFIED APPLICANTS

TO APPLY:

APPLICANTS MUST SUBMIT:

(2) STATE OF GEORGIA APPLICATIONS

**TO: Georgia Bureau of Investigation
Attn: Office of Human Resources
P. O. Box 370808
Decatur, GA 30037-0808**

Applications may be obtained by clicking the following link: [GBI State Application](#)

- ❖ The Job Vacancy Number, located at the top of this announcement, along with Job Title and Job Code should be listed on applications for this vacancy.
- ❖ **Applications should be filled out carefully and completely. Applications will not be considered that have "see attached" in lieu of completing the work history and job information on the application.**
- ❖ **Foreign Education:** Applicants who have completed part or all of their education outside the U.S. must have their foreign education evaluated by an accredited organization to ensure that the foreign education is equivalent to education received in accredited educational institutions in the U.S. **This evaluation must be a course-by-course evaluation that includes each completed course/subject and the U.S. credit equivalent. Applicants must submit (2) copies of the credential evaluations to the address noted above by the deadline.** For a listing of services that can perform this evaluation, see the National Association of Credential Evaluation Services website at <http://www.naces.org/members.htm>.
- ❖ Due to the volume of applications we receive, we are unable to provide information on application status by phone or by e-mail. Applicants who are selected for an interview will be contacted to arrange an appointment. Applicants who are not selected for an interview will not receive notification.
- ❖ The GBI reserves the right to close this job announcement once a qualified applicant pool has been identified.
- ❖ Employment for the selected candidate(s) is contingent upon the successful completion of a GBI background investigation including criminal, credit and driver's history checks, polygraph examination, fingerprinting and drug screening.
- ❖ Click the following link for a list of [GBI Employment Disqualifiers](#).

All applications must be received in the GBI Office of Human Resources by close of business on the deadline date posted on this job vacancy announcement

THE GBI IS AN EQUAL OPPORTUNITY EMPLOYER