



GEORGIA BUREAU OF INVESTIGATION  
JOB VACANCY NOTIFICATION #15-009

**POSTED:** August 21, 2014

**DEADLINE:** September 05, 2014

**JOB TITLE:** Forensic Biologist  
**JOB CODE:** 90624  
**PAY GRADE:** 15  
**POSITION NUMBER(s):** 00190999 & 00196595 (***These are grant funded positions***)  
**LOCATION:** Division of Forensic Sciences (DOFS) / Forensic Biology  
GBI Headquarters  
Decatur, Georgia  
  
**ANNUAL SALARY:** \$44,000/yr.

The Georgia Bureau of Investigation (GBI) is seeking qualified applicants to fill two (2) grant-funded Forensic Biologist vacancies at the GBI Headquarters Laboratory located in Decatur, GA. **These positions will be funded by a federal grant with an anticipated start date of December 1, 2014. Funding for these positions is expected to last approximately 12-14 months from the start of employment.** The positions will be eliminated when the grant funding has been expended.

**DUTIES AND RESPONSIBILITIES:**

Under immediate supervision perform analytical procedures related to DNA analysis of biological samples to validate new procedures for the GBI Crime Lab.

**MINIMUM QUALIFICATIONS:**

A bachelor's degree from an accredited college or university with a major in biology or chemistry that included the successful completion of at least 40 semester hours (or 60 quarter hours) of related major course work. Major course work must include the successful completion of at least nine cumulative semester hours (or equivalent quarter hours) in the following required subject areas: **Biochemistry, Genetics, and Molecular Biology.**

**Note:** The course title for molecular biology, genetics and biochemistry must be clearly delineated on the transcript(s). If you have taken a course that you believe meets the requirements but is identified by a different course title on the transcript, you must provide supporting documentation with the application in order to be considered. This supporting documentation may be in the form of a course syllabus or letter from the instructor, or another document that supports the course content.

**PREFERRED QUALIFICATIONS:**

Preference will be given to applicants that, in addition to meeting the minimum qualifications, possess one or more of the following:

- Previous experience operating a Model 3500 genetic analyzer
- Previous experience using GeneMapper ID software
- Previous experience using extraction techniques for human DNA

**VACANCY OPEN TO ALL QUALIFIED APPLICANTS**

**TO APPLY:**

**APPLICANTS MUST SUBMIT:**

**(2) STATE OF GEORGIA APPLICATIONS AND (2) COPIES OF COLLEGE TRANSCRIPTS**

**TO: Georgia Bureau of Investigation**

**Attn: Office of Human Resources**

**P. O. Box 370808**

**Decatur, GA 30037-0808**

Applications may be obtained by clicking the following link: [GBI State Application](#)

- ❖ The Job Vacancy Number, located at the top of this announcement, along with Job Title and Job Code must be listed on applications for this vacancy.
- ❖ **Applications should be filled out carefully and completely. Applications will not be considered that have "see attached" in lieu of completing the work history and job information on the application.**
- ❖ **Foreign Education:** Applicants who have completed part or all of their education outside the U.S. must have their foreign education evaluated by an accredited organization to ensure that the foreign education is equivalent to education received in accredited educational institutions in the U.S. **This evaluation must be a course-by-course evaluation that includes each completed course/subject and the U.S. credit equivalent. Applicants must submit (2) copies of the credential evaluations to the address noted above by the deadline.** For a listing of services that can perform this evaluation, see the National Association of Credential Evaluation Services website at <http://www.naces.org/members.htm>.
- ❖ Due to the volume of applications we receive, we are unable to provide information on application status by phone or by e-mail. Applicants who are selected for an interview will be contacted to arrange an appointment. Applicants who are not selected for an interview will not receive notification.
- ❖ The GBI reserves the right to close this job announcement once a qualified applicant pool has been identified.
- ❖ Employment for the selected candidate(s) is contingent upon the successful completion of a GBI background investigation including criminal, credit and driver's history checks, polygraph examination, fingerprinting and drug screening.
- ❖ Click the following link for a list of [GBI Employment Disqualifiers](#).

***All applications must be received in the GBI Office of Human Resources by close of business on the deadline date posted on this job vacancy announcement***

**THE GBI IS AN EQUAL OPPORTUNITY EMPLOYER**